



Hotline



For Returned Volunteers
From the Office of Third Goal and
Returned Volunteer Services

Hot Resources

Highlights

Registration still open for the RPCV Career Conference!

For more information, see page 3.

RPCVs are invited to the Franklin H. Williams Award Ceremony.

For more information, see page 5.

Check out all the free online resources for RPCVs.

For more information, see page 7.

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact
Peace Corps

Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

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Peace Corps Response

“Don’t Trust Your Gut – Can Craigslist Make the Cut? The Value of Online Job Boards in Today’s Job Search

By Gregory Wilson



When starting a career search, many job seekers immediately gravitate to online job boards, searching aimlessly through thousands of job announcements. Our gut instinct tells us that online job platforms offer the best way to find our ‘dream job’. However, when we finally find our ‘perfect position’ online, so do millions of other job seekers. The gravity of the situation leads to this advice: “Don’t trust your gut instinct.”

When the advent of online job boards first arose in the mid 90s, employers flocked to the idea of streamlining their job advertisement opportunities. At that time, employers could list open positions and could be guaranteed to have an almost endless supply of applicants at the ready to apply. In today’s market, however, many of those same employers find the whole ideology of online job boards obsolete. In fact, according to a recent study, about 80% of the jobs people currently hold are the product of personal recom-

mendations and referrals.

Regrettably, this information remains true. Many recent studies have focused on the value of online job boards both from the employer’s viewpoint as well as the seeker’s. An article on gethiredfast.com cited a particular study which purposefully posted a fake job advertisement on Craigslist.org, and within a single day obtained over 600 responses. To make matters worse, the study reported that the vast majority of applicants were qualified and competent enough to obtain the advertised position.

So what does this mean for you? There is an important lesson to be learned here - although online job platforms, such as CareerBuilder and Monster, have the ability to streamline the job search process, that very same convenience increases the competition for each position exponentially. It makes sense, right? How many of us have applied to a position through an online job board, and never received a response? As a result of the multitude of applicants, employers only

have to consider enough resumes out of the total pool of applicants in order to choose the desired candidates. The rest, unfortunately, are pushed to the wayside - often times without a response.

Do not fret! There is a light at the end of the tunnel. Instead of “trusting your gut” and jumping right to the online job boards, create a plan of action for your job search. Map out your exact criteria for your ideal position: What sector/industry interests you the most? What are your career needs and priorities? Once these answers are established, set SMART goals (Specific, Measurable, Achievable, Results-based, and Time framed) and focus your search on specific organizations of interest. Create a networking plan (i.e. connect with three RPCVs who work for your organization of interest within six weeks).

Your best option is to , utilize online job boards to help supplement your plan of action. Job platforms like Craigslist, Monster, and CareerBuilder can be great resources for informa-

Public Sector

INVESTIGATOR • Fresno, Calif.

Position available with U.S. Equal Employment Opportunity Commission. Duties: receives inquiries and charges of employment discrimination under federal statutes enforced by agency; interviews charging parties and witnesses, analyzes submissions, and applies applicable theories of law; participates in pre-trial and trial proceedings, as necessary. Qualifications: knowledge of investigative principles and techniques; skill and ability to apply applicable laws; skill in written and oral communications; ability to conduct investigations and to analyze information, weigh evidence, and recognize and explore leads. Salary: \$38,790–\$89,450. Deadline: 9/5/2012. For more information and to apply, email thomas.profit@eeoc.gov; phone: 213.894.1074; website: www.eeoc.gov.

Private Sector

CONTRACTS DEVELOPMENT TEAM LEADER • Baltimore

Position available with Catholic Relief Services. Duties: guides and supports agency assessment of systems and culture with regard to contracting; works in cross-divisional team to identify risks, opportunities, and recommendations for future positioning. Qualifications: B.A./B.S. required; M.A. in relevant field preferred; 10 years' international development work experience, including at least four years' negotiating requests for proposals and backstopping USAID or other U.S. government acquisition awards. Deadline: 9/28/2012. For more information and to apply, visit www.crs.org/about/careers.

OFFICE AUTOMATION ASSISTANT • San Diego, Calif.

Position available with U.S. Equal Employment Opportunity Commission. Duties: provides clerical services for the staff of local office; functions as receptionist; greets public and answers phone calls, relays messages, and handles office mail. Qualifications: excellent

customer service skills; ability to function with little supervision; knowledge of advanced functions of word processing software, as well as the ability to accurately and quickly type is required. Salary: \$34,067–\$44,282. Deadline: 9/7/2012. For more information and to apply, email thomas.profit@eeoc.gov; phone: 213.894.1074; website: www.eeoc.gov.

DODGE COUNTY AGRICULTURE AGENT, CROPS AND SOILS EMPHASIS • Juneau, Wis.

Position available with University of Wisconsin – Extension. Duties: takes scholarly approach in integrating concerns and issues identified at the county, state, and national levels relative to agriculture economic development, agriculture profitability and environmental quality, and in building the capacity of adults, youth, families, organizations, and communities. Qualifications: M.A., with at least one degree in field that relates to the responsibilities of the position, such as agronomy/plant sciences, agriculture education, agricultural economics, soil science. Salary: \$46K–\$55K. Deadline: 9/11/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C12079.

DIRECTOR OF DEVELOPMENT • Denver, Colo.

Position available with DSST Public Schools. Duties: performs tasks related to fundraising and communications. Qualifications: proven track record of successful management of development department, or proven track record in sales and business development; minimum of five-10 years' experience; five years' experience managing staff; experience in education sector preferred. Deadline: 9/30/2012. For more information and to apply, email jeremy.tarbuton@scienceandtech.org; website: www.dsst-publicschools.org and <https://denverst.school-recruiter.net>.

ASSOCIATE DIRECTOR • Various locations

Position available with CCS Fundraising. Duties: works with major nonprofits in designing and implementing significant fundraising programs. Qualifications: capital campaign or major gifts experience or transferable consulting, communications, marketing, and strategic planning experience; ability to travel and relocate may be required. For more information and to apply, e-mail careers@ccsfundraising.com, with "Peace Corps" in subject line; phone: 800.223.6733; website: www.ccsfundraising.com.

HOT! OPPORTUNITIES

CAMPUS RECRUITER - FLORIDA INTERNATIONAL UNIVERSITY • Miami, Fla.

Position available with Peace Corps. Duties: works closely with Peace Corps Southeast Regional Recruiting Office to coordinate, design, and implement recruitment events at Florida International University; evaluates applications; conducts personal interviews; presents programs to student groups, classes, and the larger community; works closely with local RPCVs. Qualifications: RPCV; excellent oral and written communication skills; initiative and ability to work independently; ability to maintain 20 office hours/week during academic semester. Contract dates are from August 2012–May 2013. Training will be facilitated by the Peace Corps Southeast Regional Recruitment Office. Deadline: 9/14/2012. For more information and to apply, email rmast@peacecorps.gov; phone: 404.562.3477; website: www.peacecorps.gov.

CAMPUS RECRUITER- UNIVERSITY OF CENTRAL FLORIDA • Orlando, Fla.

Position available with Peace Corps. Duties: works closely with Peace Corps Southeast Regional Recruiting Office to coordinate, design, and implement recruitment events at University of Central Florida; evaluates applications; conducts personal interviews; presents programs to student groups, classes, and the larger community; works closely with local RPCVs. Qualifications: RPCV; excellent oral and written communication skills; initiative and ability to work independently; ability to maintain 20 office hours/week during academic semester. Contract dates are from August 2012–May 2013. Training will be facilitated by Peace Corps Southeast Recruitment Office. Deadline: 9/14/2012. For more information and to apply, email rmast@peacecorps.gov; phone: 404.562.3477; website: www.peacecorps.gov.



4-H YOUTH DEVELOPMENT AGENT- WASHBURN COUNTY • Spooner, Wis.

Position available with University of Wisconsin- Extension. Duties: takes scholarly approach in organizing community resources in support of inclusive positive development of youth, especially in areas of leadership, interpersonal, and citizenship skills. Qualifications: M.A. or other graduate degree with course work in educational principles, curriculum development, program evaluation, or cognitive and social development of youth and adults. Salary: \$42K–\$46K. Deadline: 9/4/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C12083.

GRANTS MANAGER • Various locations

Position available with Tetra Tech ARD. Duties: provides support to home office technical staff and field project management team for interpretation of USAID's grants under contract regulations to ensure full compliance; assists senior grants manager to develop project-specific grants management plans in accordance with U.S. government regulations, policies, and procedures and organization's home office guidelines. Qualifications: B.A./B.S. with background in project management, international affairs, and business-related fields; three years' experience in project management (preferably USAID projects), U.S. government acquisition and assistance instruments, and other federal government contracting, subcontracting, grant-making experience; strong interpersonal communication skills. Deadline: 9/7/2012. For more information and to apply, visit <https://careers.ardinc.com/ARDCareers/App/USPostingDetail.aspx?PostingId=399>.

WEBMASTER/SYSTEMS

ADMINISTRATOR • Berkeley, Calif.

Part-time position available with Hesperian Health Guides. Duties: provides support for wide range of web-based and digital tools. Qualifications: knowledge of HTML, CSS, PHP, script writing, and build engineering required; knowledge of LAMP server, MediaWiki, iOS, Android, e-book formatting, and FileMaker Pro preferred; fluency in Spanish preferred. Salary: \$41K–\$50K full-time equivalent, pro-rated benefits. Deadline: 9/28/2012. For more information and to apply, email jobsearch@hesperian.org; website: <http://hesperian.org/about/jobs/>.

FINANCIAL COUNSELOR • New York

Position available with Neighborhood Trust Financial Partners. Duties: delivers financial empowerment services to low-income clients via



Over **250** RPCVs registered

More than **40** employers ready to hire

5 days of career and transition workshops

1 event RPCV job seekers should not miss!

The National RPCV Career Conference

Peace Corps Headquarters
Washington, DC

September 10-14, 2012

www.peacecorps.gov/rpcv/events

#RPCVCareerConference



individualized financial counseling and signature “Getting Ahead” financial education workshop series, in partnership with local organizations and community development credit unions throughout NYC. Qualifications: B.A./B.S.; fluency in Spanish and English; excellent teaching and facilitation skills; background in education, microfinance, community and economic development, or social work; commitment to improving lives of working poor through dedication to affordable financial services and long-term goals. Deadline: 10/1/2012. For more information and to apply, email hr@neighborhoodtrust.org; website: www.neighborhoodtrust.org.

BILINGUAL 4-H YOUTH DEVELOPMENT ASSISTANT • Fond du Lac, Wis.

Position available with University of Wisconsin - Extension. Duties: provides leadership for outreach programs for underserved youth audiences, either through direct programming or partnerships with other organizations; develops and expands outreach programs as needed. Qualifications: B.A./B.S.; working knowledge of Hispanic culture; ability to speak, read, and write Spanish; work, volunteer, or life experience with limited income individuals or groups. Salary: \$31,500. Deadline: 9/11/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C13008.

PROGRAM ANALYST, FOOD SECURITY • Baltimore

Position available with Catholic Relief Services. Duties: covers specific set of Country Programs to cover depending on needs of team; reviews and analyzes reports, budgets, pipelines, and annual resource requests. Qualifications: M.A. in international development or related field preferred; two years’ international development work experience, ideally with field experience developing proposals and implementing public awards in developing country context and backstopping USAID grants or other U.S. government agencies. Deadline: 9/28/2012. For more information and to apply, visit www.crs.org/about/careers.

PUBLIC DONOR LIAISON • Baltimore

Position available with Catholic Relief Services. Duties: manages public donor funded projects and donor representation; programming knowledge and troubleshooting capabilities. Qualifications: M.A. in international development or related field required, or equivalent experience; six years’ international development work experience, with at least three years’ based in developing country; familiarity with USAID, De-

partment of State, Department of Labor, USDA, Global Fund, or other public donor regulations; ability to act independently but within team; Title II experience in field preferred. Deadline: 9/28/2012. For more information and to apply, visit www.crs.org/about/careers.

DEVELOPMENT AND COMMUNICATIONS ASSOCIATE • New York

Position available with CFY. Duties: plays integral role in growth of successful, entrepreneurial nonprofit by providing range of support to development and communications group; reports to director of major gifts. Qualifications: passion for organization’s mission; two years’ work experience; solid technical skills including proficiency with Salesforce or other donor management software; CRM software experience strongly preferred; proficiency with Word and Excel; exceptional attention to detail; experience with WordPress; experience with Dreamweaver. Salary: \$40K–\$45K. Deadline: 9/7/2012. For more information and to apply, email jobs@cfy.org; website: <http://cfy.org/>.

DIGITAL LEARNING WORKSHOP SPECIALIST • New York

Position available with CFY. Duties: provides a fun, engaging and stimulating professional development experience for all educators present at Teacher Learning Workshops; works with organization’s New York City team to implement fun, engaging, and high energy workshop; provides excellent customer service to organization’s educators, families, and schools. Qualifications: B.A./B.S.; passion for organization’s mission; strong professional development skills and teacher coaching experience; experience developing lesson plans or utilizing digital learning activities in classroom; strong problem-solving skills; team-player; ability to work independently or with minimal oversight. Deadline: 9/14/2012. For more information and to apply, email jobs@cfy.org; website: <http://cfy.org/>.

ADOLESCENT & YOUNG ADULT CANCER PROGRAM MANAGER • Los Angeles

Position available with USC Norris Comprehensive Cancer Center. Duties: serves as point person for young adult cancer program across universities’ health system; coordinates clinical and research teams, marketing, grants, development, communications, educational efforts, program management. Qualifications: M.A. or other degree in related field; three-five years’ experience in healthcare/hospital management or clinical operations roles; oncology experience preferred; self-direction, resourcefulness,

energetic personality; mission driven; ability to influence peers; team-player; grant-writing experience; ability to make independent effective decisions; self-starter, healthcare focus, interest in working with young adults with cancer to launch and develop exciting new effort. Salary: \$70K–\$90K. Deadline: 10/1/2012. For more information and to apply, email josh.pashman@med.usc.edu; website: jobs.usc.edu/applicants/Central?quickFind=65797.

NATIONAL PROGRAM ASSOCIATE - TEEN TEACHING AND LEARNING, PEER HEALTH EXCHANGE • San Francisco

Position available with Peer Health Exchange. Duties: leads in design, revision, and evaluation of organization’s strategic investments; assists with development and continual improvement of organization’s program model related to teen teaching and learning; supports high quality program implementation with focus on teen teaching and learning across all organization sites; designs systems to increase productivity; manages diverse tasks. Qualifications: B.A./B.S.; experience in curriculum design or three years’ teaching experience; strong verbal, writing, and editing skills; organizational skills and detail-orientation; proficiency in Microsoft Office. Deadline: 9/30/2012. For more information and to apply, email abby@peerhealthexchange.org; phone: 415.684.1234; website: peerhealthexchange.org.

LAKE SUPERIOR NATIONAL ESTUARINE RESEARCH RESERVE MONITORING COORDINATOR • Superior, Wis.

Position available with University of Wisconsin Cooperative-Extension. Duties: provides lead oversight for System Wide Monitoring Program as well as other Lake Superior National Estuarine Research water quality monitoring programs; collects, compiles, analyzes, and reports on water quality trends and plans monitoring projects. Qualifications: B.A./B.S. from accredited college or university in environmental science, biological science, water resources, chemistry, natural resource management, marine sciences, conservation, or related field. Salary: \$32K–\$45K. Deadline: 9/11/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C13009.

RESEARCH ASSOCIATE • Boston

Position available with Diagnostics For All. Duties: designs, fabricates, and tests prototype diagnostic devices under guidance of senior scientist; requires following biosafety level 2



procedures, and working with human and animal samples containing potentially infectious agents. Qualifications: B.A./B.S. in chemistry, biochemistry, materials science, or related field; ability to work independently with initiative and creativity is necessary; experience with general microbiology techniques, especially ELISA detection preferred. Salary: \$40K-\$45K. Deadline: 9/30/2012. For more information and to apply, email careers@dfa.org; phone: 617.494.0700; website: <http://www.dfa.org/about-dfa/careers.php>.

LEADERSHIP WISCONSIN EXECUTIVE DIRECTOR • Madison, Wis.

Position available with University of Wisconsin-Extension. Duties: provides visionary leadership, direction, and management for day-to-day operations of program. Qualifications: M.A. or other graduate degree; significant combined professional experience in education/training and program administration/management; demonstrated marketing or fundraising ability; knowledge and skills to effectively interact with people from different cultural backgrounds. Salary: \$62,262-\$93,393. Deadline: 9/18/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C13010.

DEVELOPMENT AND COMMUNICATIONS ASSOCIATE • New York

Position available with CFY. Duties: updates and maintains organization's website; manages organization's development database in Salesforce software platform, including data entry of relevant information for pledges and closed opportunities. Qualifications: passion for organization's mission; two years' work experience; solid technical skills including proficiency with database applications; experience with Salesforce, or other donor management or CRM software preferred; proficiency in Word and Excel; exceptional attention to detail; experience with WordPress or other web editing tool. Deadline: 9/21/2012. For more information and to apply, email jobs@cfy.org; website: <http://cfy.org>.

CUSTOMER SERVICE REPRESENTATIVE • New York

Position available with CFY. Duties: works with organization's NYC team to implement fun, engaging, and high energy workshop; sets-up classrooms at schools on Friday afternoons; provides excellent customer service to organization's families and schools. Qualifications: passion for organization's mission; strong customer service skills; proficient computers skills; ability to communicate clearly and accu-

rately; enjoyment of working with families and students; strong problem-solving skills; team-player ability to work independently; availability on Friday afternoons and Saturdays. Salary: \$10/hour. Deadline: 10/31/2012. For more information and to apply, email jobs@cfy.org; website: <http://cfy.org/>.

PROGRAM OFFICER • Baltimore

Position available with The Center for Communication Programs. Duties: supports one or more field programs for the NetWorks Project; serves as field program's link to Baltimore, and provides day-to-day problem solving, technical input, writing and editing, and general backstopping as needed; travels internationally to provide technical assistance in areas of needed expertise. Qualifications: M.A.; three years' related experience; demonstrated experience in health communication and public health; familiarity with malaria and long-lasting insecticidal net distribution systems preferred; French language proficiency preferred. Salary: \$46,608-\$64,115. Deadline: 9/20/2012. For more information and to apply, visit <http://jobs.jhu.edu> and search using 5-digit requisition number, 53953 and 53957; website: www.jhuccp.org.

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You are cordially invited to
the Franklin H. Williams Award Ceremony,
HONORING OUTSTANDING PEOPLE OF COLOR IN COMMUNITY SERVICE

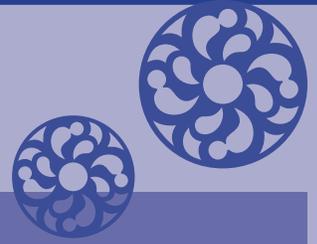
hosted at Peace Corps Headquarters in
Washington, DC, on
Thursday, September 20, 2012, 5:30 PM

Keynote Speakers and
Director's Award Honorees
Drs. Milton and Frederick Ochieng'
Co-founders of Lwala Community Alliance
Featured in the documentary
"Honoring a Father's Dream: Sons of Lwala"

Please RSVP to
diversity@peacecorps.gov
by September 12th, 2012.

Peace Corps Response

PCR Hot Jobs



Food Bank Distribution Specialist needed in Bulgaria

A Response Volunteer with Bulgarian language skills and experience with social work within the non-profit sector is needed to develop two food program models to be replicated and enhanced to larger territories of the country (for example, the School Bag program, Bread Runner program, Fresh Veggie program). The [Food Bank Program Distribution Specialist](#) will develop a handbook and guidelines for effective food distribution programs, present a module for all training partners and define effective recruitment and motivation strategies for volunteers.

Tourism Marketing Specialist needed in El Salvador

A Response Volunteer with advanced Spanish skills and experience in the tourism sector is needed to promote the natural and cultural heritage of North Chalatenango. The [Tourism Marketing Specialist](#) will analyze the existing marketing proposal and previously executed studies, identify any failures, and on the basis of the marketing plan develop and implement with the support of local actors an immediate action plan to enable short term impact.

HIV/AIDS Monitoring and Evaluation Specialist needed in Guyana

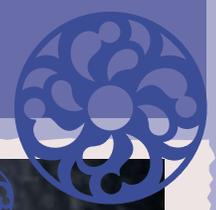
A Response Volunteer experienced with public health and data analysis is needed to develop a database and improve the monitoring and evaluation ability of Hope For All. The [HIV/AIDS Monitoring and Evaluation Specialist](#) will review current HIV/AIDS M&E tools used by Hope For All, updating appropriate data collection tools where necessary.

Disaster Response/Early Warning Specialists needed in Madagascar

Two Response Volunteers with Malagasy language skills are needed to contribute to the implementation of the SALOHI program, whose goal is to reduce food insecurity in 121 vulnerable communities in Eastern and Southern Madagascar by 2014. The [Disaster Risk Response/Early Warning Systems Specialists](#) will develop food security training toolkits for local communities, and help those communities identify basic needs in case of emergency and ways to facilitate access to local resources.

Grants Impact Specialist needed in Mexico

A Response Volunteer with advanced or intermediate Spanish language skills and experience with grant analysis is needed to assess the environmental impacts of the last six years of the SEMARNAT grant programs. The [Grants Impact Specialist](#) will identify social, environmental and other factors that contributed to the environmental impact, or did not contribute, and will then provide this information to SEMARNAT in the form of presentations and a final report.



Subscribe to Impact

IMPACT is a free, monthly email newsletter that highlights current Peace Corps Response job openings. The positions featured are short-term, high impact assignments around the world. The newsletter also important upcoming events, stories from the field, recruiter tips and a host of other exciting articles.

[Visit our website](#) to learn more and subscribe today!



IMPACT in August featured a Back-to-School theme and focused on education assignments. [Click here](#) to view the archived newsletter.

Peace Corps Response currently has over 52 openings in more than 21 countries!

View [all of our open positions](#) and apply today!
Questions? Contact Peace Corps Response at pcresponse@peacecorps.gov



Continued from page 5

PRESIDENT AND CHIEF EXECUTIVE OFFICER • Baltimore

Position available with Special Olympics Maryland. Duties: provides strategic leadership and overall managerial, operational, and administrative guidance for state's programs in accordance with organization's standards, policies, and procedures; fosters positive work environment and oversees daily achievement of goals set forth by board. Qualifications: B.A./B.S.; 10 years' executive management experience with nonprofit; demonstrated track record of strong financial management, fundraising, development, and organizational leadership; demonstrated success in effective team building, staff performance planning, counseling, and evaluations; exceptional communication skills; strong background in public or motivational speaking, public relations, diversity, and inclusion. Deadline: 9/7/2012. For more information and to apply, email somd.search@gmail.com; website: www.somd.org.

FINANCE & CONTRACT ANALYST • Bethesda, Md.

Position available with Abt Associates. Duties: monitors and supports compliance of organization's policies and procedures for ATP/E-ATP project or another project; monitors all project spending, including actual expenses, accrued expenses, subcontractor expenses, and pending procurements against budget. Qualifications: B.A./B.S. with three years' professional work experience in directly related field; fluency in English; French language proficiency strongly preferred; demonstrated competence to assess priorities and manage variety of activities in time-sensitive environment. Deadline: 9/28/2012. For more information and to apply, email employmentinquiries@abtassoc.com; website: <https://jobs-abtassociates.icims.com/jobs/7204/finance-%2526-contract-analyst/job>.

International

ENGLISH TEACHER • South Korea

Position available with Greenheart Travel. Duties: teaches English Monday-Friday; works alongside co-teacher; creates lesson plans. Qualifications: B.A./B.S.; English fluency. Salary: \$1,600-\$2,200/month. Deadline: 11/30/2012. For more information and to apply, phone: 888.ABROAD.1; website: www.greenhearttravel.org and www.cci-exchange.com/form.aspx?ekfrm=7296.

PROGRAM ASSOCIATE • East Africa

Positions available with One Acre Fund. Duties: lead internal consulting projects, such as

Thinking About Grad School?

Think of Coverdell Fellows!

Want a chance to give back while earning a master's degree? The Paul D. Coverdell Fellows Program offers RPCVs financial assistance and professional internships in underserved communities at more than 70 universities. Find a program that is right for you....

Visit our [web pages](#) to learn about our programs in development economics, law, management, public health, environmental education, creative writing, and so much more.



Paul D. Coverdell Fellows Program
(Formerly known as Fellows/USA)

www.peacecorps.gov/fellows | fellows@peacecorps.gov

Free Online Resources!

Returned Volunteer Services provides RPCVs with multiple subscriptions to online career resources.

Our subscriptions include: **InterAction**, **Environmental Career Opportunities**, **Ethical Jobs**, **Alliance for Peace Building**, **International Career Employment Weekly**, and **Public Health Jobs Worldwide**.



RPCVs are also welcome to explore career paths with Focus Career Self-Assessment Software.

Email rvs@peacecorps.gov to request access. Include your name, country of service, and dates of service in your request.

Need a place to live?

The RPCVNetwork is a great place to find RPCVs looking for roommates!



<http://groups.google.com/group/rpcvnetwork>

impact innovation, growth innovation, and operations; take leadership over relatively independent pilot within organization's network. Qualifications: top-performing undergraduate background; strong work experience; leadership experience; humility and personal stability; long-term commitment to living in rural areas of East Africa; French language skills required for Rwanda and Burundi. For more information and to apply, email jobs@oneacrefund.org; phone: 732.648.4461; website: www.oneacrefund.org/get_involved/careers.

CHIEF OF PARTY - EARLY GRADE READING • Kyrgyzstan and Tajikistan

Position available with Chemonics International Inc. Duties: improves reading skills for children in primary grades; provides overall program direction; oversees annual work plans; manages and supervises short and long-term advisors. Qualifications: M.A. or equivalent experience in education or related field; 10 years' experience; experience working effectively in Central Asia; English fluency, Russian proficiency preferred. Deadline: 9/30/2012. For more information and to apply, email CARBasicEdRecruit@chemonics.com; phone: 202.775.3300; website: www.chemonics.com.

ACCOUNTING/FINANCE MANAGER • Democratic Republic of the Congo

Position available with Abt Associates. Duties: provides overall project support; responsible for financial administration of project. Qualifications: B.A./B.S. in business, accounting, or related field with seven–10 years' experience and one–three years' management experience or equivalent combination of education and experience; fluency in French. Deadline: 10/7/2012. For more information and to apply, email employmentinquiries@abtasso.com; website: <https://jobs-abtassociates.icims.com/jobs/6920/job>.

SENIOR PROGRAM OFFICER II / CHIEF OF PARTY • Ghana

Position available with The Center for Communications Programs (CCP). Duties: oversees, manages, and provides technical assistance for the development, implementation, monitoring and evaluation of a large malaria prevention and control program; the program encompasses Long Lasting Insecticidal Net distribution, behavior change communication, advocacy, and operations research. Qualifications: M.A.; eight years' related experience or training, or equivalent combination of education and experience; extensive experience in Long Lasting Insecticidal Net distribution systems preferred. Salary: \$73,096–\$100,492. Deadline:

10/1/2012. For more information and to apply, visit <http://jobs.jhu.edu> and search using 5-digit requisition number: 53563.

GLOBAL FELLOWSHIP • Cali, Colombia

Position available with Heartland Alliance International. Duties: develops appropriate training curricula and provides technical assistance on integration of mental health services into program activities with beneficiaries who have been victims of torture that have experienced long-term conflict. Qualifications: M.A.; B.A./B.S. may be considered; academic and work-related experience in trauma-informed mental health care and research is required; fluency in Spanish and English required; minimum six-month commitment. Salary: living stipend. Deadline: 9/23/2012. For more information and to apply, email slevin@heartlandalliance.org; website: heartlandalliance.org.

COMPUTER INFORMATION SYSTEMS INSTRUCTOR • Changzhou, China

Position available with Changzhou College of Information Technology. Duties: performs all aspects of instruction for Computer Information Systems courses offered at organization; knowledge of Unix/Linux-based Networking; evaluates student progress; prepares and maintains all required documentation and administrative reports. Qualifications: B.A./B.S. in computer field; M.A. in computer science, information technology, or related field with 18 hours in computer coursework preferred; three years' experience in networking field; one year's teaching experience in postsecondary institution; three years' teaching experience in postsecondary institution preferred; excellent written and oral communications skills; excellent computer skills. Salary: \$2,029/month. Deadline: 9/30/2012. For more information and to apply, email [Membership in the National Peace Corps Association is FREE during Peace Corps service and for one year when first activated after service.](mailto:william.rule@chat-</p></div><div data-bbox=)

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tahoocheetech.edu; phone: 770.975.4046; website: www.chattahoocheetech.edu.

SENIOR MANAGER, MALARIA

FINANCING • Various worldwide locations

Position available with Clinton Health Access Initiative. Duties: oversees managers for three streams of work, ensuring that efforts are effectively coordinated and managed; leads coordination with grant's program officer at foundation, ensuring that deliverables, goals, and objectives of grant are effectively met. Deadline: 10/9/2012. For more information and to apply, email recruitment@clintonhealthaccess.org; phone: 617.774.0110; website: visit <https://careers-chai.icims.com/jobs/2827/senior-manager%252c-malaria-financing/job>.

MICROFINANCE CLEAN ENERGY

FELLOW • Various worldwide locations

Positions available with MicroEnergy Credits. Duties: work in field at forefront of clean energy and microfinance; work on-site with microfinance institution for one or two years; leverage organization's infrastructure, experience, and global resources to implement successful clean energy program; work in Bangladesh, India, Mongolia, Tanzania, Senegal, or Madagascar. Qualifications: B.A./B.S.; knowledge of microfinance, clean energy, carbon markets,

Internet and mobile phone technology, and social enterprise; regional knowledge of Africa, India, or South Asia; one year's experience in banking or consulting; language skills and microfinance experience preferred; four months' experience living in developing country. For more information and to apply, email info@microenergycredits.com; website: www.microenergycredits.com.

AFRICA PROGRAM DIRECTOR • Kisumu, Kenya

Position available with Give Us Wings. Duties: coordinates and develops; works on budgeting, human resource development and management, board and leadership development, documentation and communications, international education, and fundraising and development. Qualifications: M.A. or B.A./B.S. and minimum five years' international development experience in management position; experience in grassroots community organizing and development, nonprofit management, and advocacy work required; self-motivation and self-direction; demonstrated integrity and respect; strong communication skills. Salary: \$30K-\$35K. Deadline: 11/1/2012. For more information and to apply, email director@giveuswings.org; phone: 651.789.5607; website: www.giveuswings.org.

Education

NATIONAL SERVICE GRADUATE FELLOWSHIPS • Houghton, Mich.

Fellowship positions available with Michigan Tech Graduate School. Fellows receive an award that reduces tuition by 30 percent for admitted graduate students. Qualifications: RPCV status; documentation of Peace Corps service; enrollment in one of school's graduate programs. For more information and to apply, email jacque@mtu.edu; phone: 906.487.1434; website: www.gradschool.mtu.edu/nsgf.

Intern/Volunteer

ENGLISH TEACHER • Georgia

Position available with Greenheart Travel. Duties: teaches English to children of Georgia; lives with host family; aids in educational reformation of country; experiences cultural immersion. Qualifications: two years' university education in any field; English fluency. Salary: \$280/month. Deadline: 12/31/2012. For more information and to apply, phone: 888.ABROAD.1; website: www.greenheart-travel.org and www.cci-exchange.com/form.aspx?ekfrm=7296.

BOARD MEMBER • D.C.

Position available with World Hunger Education Service. Duties: serves as board member for organization; informs and educates public about hunger-related issues; meets five times per year and conducts other business between meetings; attends meetings; serves on committees; assists financially; contributes to Hunger Notes and organization's activities. Qualifications: technical and professional experience related to hunger; enthusiasm for contributing to ongoing educational goals of organization; strong writing and communication skills, web knowledge, and basic accounting preferred. Deadline: 11/15/2012. For more information and to apply, email fma@dc.net; phone: 703.642.2536; website: www.worldhunger.org.

Continued from page 1

tion gathering as well as useful tools in helping you find organizations that are hiring. Instead of applying through these job platform sites, research the organization's career postings through their personal website. Often times, there may be a position more suitable to your background that is not posted to a third-party job site. More importantly, when you apply to the organization directly, hiring managers are more likely to read through your material and send you a response as opposed to reviewing the countless computer-generated applications from third-party job boards.

The truth is, the job search process

doesn't have to be as stressful as many individuals make it out to be. Creating a plan of action will allow you to create a new gut instinct - take control and stick to the plan of action. Although online job boards may still have value, don't limit yourself to exclusively applying to online job postings or you will lose out on the many opportunities within the "hidden" job market. The truth is - job boards are not what they used to be. Craigslist can't cut it - at least not alone. Be aggressive, yet be smart. Most importantly, focus on building-up those lasting professional relationships.



Disclaimer: *When responding to a listing, please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your resume in response to a Hotline announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. Hotline is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, Hotline advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*