



Hotline



For Returned Volunteers/
From the Office of Public Engagement

Hot Resources

Highlights

Employers for RPCV Career Fair announced!

For more information, see page 3.

Celebrate Black History Month at the Around the World Event.

For more information, see page 5.

Know any candidates for service as a Peace Corps agriculture Volunteer?

For more information, see page 10.

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact
Peace Corps

Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

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Paul D. Coverdell Fellows Program

Peace Corps Response

Ten Career Myths Held by PCVs and RPCVs



Below is an article extracted from the Career Resource Manual. It has been revised to reflect recent updates.

Henry Ford said, “The School of Experience is the best school—but by the time you graduate you are too old to use it.” Too many people, not just Peace Corps Volunteers (PCVs) and returned Peace Corps Volunteers (RPCVs), make mistakes in their career planning, and by the time they correct them they have lost valuable time—maybe years. While it’s almost unavoidable to make some mistakes in your job-search efforts, careful planning will help you achieve your goal—a life-long, rewarding career. By being aware of the following myths, you will be sure not to waste time because of them.

MYTH 1: To succeed in a career, you should have a good picture now of what

you want to do. Few people can predict where they want to be, or what they want to do, ten or even five years from now. Often the best we can do is to develop a reasonable job objective each time we are in the job market and launch the best possible campaign to get that job. Most people change jobs or occupations many times in their lifetime. In fact, it is almost assured that your very next job will not be your last job. As the old Chinese proverb says, “A journey of a thousand miles begins with a single step.” You need to determine *today* the best direction to move, and take that first step. Later, your career goals may be more refined, or radically changed. Therefore, continue defining and refining your career trajectory by building on each job, and make sure that you continue giving opportunity many chances to find you. This way many RPCVs

end up in exciting jobs they never knew existed.

MYTH 2: By studying your interests, abilities, and values, you should be able to pinpoint the type of job that is just right for you. Like ready-made shoes, most jobs are only going to roughly fit your interests, abilities, and values. Even those “dream jobs” can have negatives, such as employers who decide on Friday at 4:30 p.m. that you must work on Saturday. Everything you have done in life has probably included an element of compromise. Your goal is to find the career field, the employer, and the job that offers the most pluses and the fewest minuses – for you. Notwithstanding the “rough” fit, assessing your interests, values, and skills and mapping those to possible careers is generally a worthy exercise. To that end, Returned Volunteer Services (RVS) has licensed Focus

Public Sector

PUBLIC HEALTH ASSOCIATE PROGRAM • Various locations

Position available with Centers for Disease Control and Prevention (CDC). Duties: receives two-year, paid fellowship; assigned to state, tribal, local, or territorial public health agency; works alongside local public health professionals; prepares to pursue M.P.H. Qualifications: recent B.A./B.S.; interest in gaining frontline public health experience. Deadline: 2/29/2012. For more information and to apply, email phap@cdc.gov; phone: 404.498.0030; website: www.cdc.gov/phap.

PARK RANGER • Everglades City, Fla.

Position available with Everglades National Park. Duties: staffs visitor center desk; answers park questions; develops and presents interpretive programs including canoe trips and boat tours; writes backcountry permits; collects park fees; sells bookstore items; assists with all interpretive operations. Qualifications: B.A./B.S. or equivalent experience; team player; strong customer service and communica-

tion skills; ability to present public programs; ability to lead canoe tours, swim, and self-rescue from overturned canoe or kayak; ability to operate cash register and handle money. Deadline: 3/1/2012. For more information and to apply, email susan_reece@nps.gov; phone: 239.695.3311; website: www.nps.gov/ever.

Private Sector

BAD RIVER RESERVATION 4-H YOUTH DEVELOPMENT PROGRAM COORDINATOR • New Odanah, Wis.

Position available with UW Cooperative Extension. Duties: plans, implements, and evaluates educational programs that meet needs and interests of youth, organizations, and Bad River Band of Lake Superior Chippewa Tribe; involves partners in conducting research, action, and community educational campaigns; promotes availability and consumption of traditional and local foods. Qualifications: B.A./B.S.; ability to plan, implement, or teach educational programs; understanding of tribe history; experience developing and maintaining partnerships; ability to engage in successful

negotiation, collaboration, conflict resolution, and relationship building; skills to interact with people from different cultural backgrounds. Salary: \$31,776. Deadline: 2/7/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C12031.

FINNEY COUNTY EXTENSION AGENT, FAMILY, AND CONSUMER SCIENCES • Garden City, Kan.

Position available with K-State Research and Extension. Duties: provides primary leadership for dissemination and implementation of research-based information; develops educational programs for families and community systems that serve families. Qualifications: B.A./B.S. with major course work, professional development, and experience appropriate to needs of position; M.A. preferred. Deadline: 2/10/12. For more information and to apply, email jriniker@ksu.edu; phone: 785.532.5790; website: www.ksre.ksu.edu.

UNIT CONTROLLER (REF#12-003) • New York

Position available with Seedco. Duties: provides support and capacity to organization's chief financial officer by overseeing and managing liquidity, treasury functions, budgetary, and financial covenants. Qualifications: B.A./B.S. in related field; C.P.A. or M.B.A. preferred; five years' relevant experience with focus on treasury, financial management, reporting and business strategy, and planning; experience in directly managing and working collaboratively with both senior and junior level staff. For more information and to apply, email resume and cover letter to SFSjobopenings@seedco.org, with subject line "Unit Controller (Ref# 12-003)."

TECHNICAL ADVISOR, CASE MANAGEMENT (MALARIA AND CHILD SURVIVAL DEPARTMENT) • D.C.

Position available with Population Services International. Duties: provides organization's country programs with relevant support to improve child health; launches and scales up integrated case management. Qualifications: M.A. or Ph.D. or equivalent experience; M.D. preferred; five years' relevant professional experience; two years' experience working in developing country context. Deadline: 3/16/2012. For more information and to apply, visit www.psi.org.

ECONOMIC DEVELOPMENT MANAGER • Philadelphia

Position available with Esperanza. Duties: coordinates activities centered on local busi-

HOT! OPPORTUNITIES

SPECIAL ASSISTANT • D.C.

FP-7 position available with Peace Corps Office of Global Operations. Duties: performs administrative management, planning, and scheduling; provides communication and liaison services; researches and analyzes work on special projects. Qualifications: B.A./B.S.; experience managing senior executive's calendar or administrative experience preferred; highly motivated team player. Deadline: 2/6/2012. For more information and to apply, email Matt Smith, msmith3@peacecorps.gov and Adam Poswolsky, aposwolsky@peacecorps.gov.

INTERNATIONAL HUMAN RESOURCES GENERALIST • D.C.

Position available with Elizabeth Glaser Pediatric AIDS Foundation. Duties: plays key role in managing priorities, resolutions, and leading process enhancements; uses knowledge of expatriate programs, human resources information system, and global benefits to support U.S. based and international assignee employees. Qualifications: B.A./B.S. in human resource management or related field; two years' experience supporting expatriate program; four years' relevant experience working in human resources. Deadline: 2/15/2012. For more information and to apply, visit www.pedaids.org.

nesses and commercial development, community greening, and marketing within primarily Spanish-speaking neighborhood of Hunting Park; works closely with department director to grow organization's community development impact in neighborhood. Qualifications: B.A./B.S.; M.A. in business, public administration, economic development, marketing, communication, nonprofit leadership, or related field preferred. Salary: \$40K-\$50K. Deadline: 3/15/2012. For more information and to apply, email placenski@esperanza.us; phone: 215.324.0746; website: www.esperanza.us.

SPECIAL ASSISTANT TO PRESIDENT • Richmond, Va.

Position available with ChildFund International. Duties: prioritizes, prepares for, and accompanies president to meetings and speaking engagements; writes speeches, talking points, and correspondence; produces salient communication from executive office. Qualifications: M.A. in international development, public policy, public affairs, or related field; five years' experience as organization representative for industry consortium; three years' experience in international development; two years' experience working abroad; knowledge

of international development; excellent writing skills; experience in multimedia presentations preferred. Deadline: 2/15/2012. For more information and to apply, visit <https://childfund-hr.silkroad.com/epostings/index.cfm?fuseaction=app.jobinfo&id=>.

ADMINISTRATIVE ASSISTANT FOR BIKE TOURS/RENTALS • D.C.

Position available with Bike and Roll Washington DC. Duties: answers telephone and email inquiries from guests; assists with reservations; monitors online reservation system; assists with tour preparation; communicates with

National RPCV Career Conference Fair Recruiters Announced!

Returned Volunteer Services (RVS) is hosting the Winter National RPCV Career Conference in Washington, D.C., February 27th through March 2nd 2012. The conference is an excellent opportunity to craft a powerful resume, utilize the services offered to you as an RPCV, and network with professionals in multiple career sectors.

Registration is now open and over 200 RPCVs are already registered to attend! You can view a detailed schedule and register for the event at www.peacecorps.gov/rpcv/events.

One of the highlights of the National Career Conference is the RPCV Career Fair on February 29th. We currently have 39 employers registered for the event. The list includes:

- Abt Associates
- Ashoka: Innovators for the Public
- CARANA Corporation
- CCS Fundraising
- Centers for Disease Control and Prevention
- Chemonics International
- Community HealthCorps – NACHC
- Consumer Financial Protection Bureau
- Corporation for National and Community Service
- Department of Education
- Department of Justice
- Department of State
- EF English First
- English Now!
- Envision EMI
- Europ Assistance USA
- General Services Administration (GSA)
- Global Employment Solutions
- International Relief & Development
- International Resources Group
- John Snow, Inc
- Lutheran World Relief
- M Squared Strategies
- MWH
- Nathan Associates Inc.
- National Credit Union Administration (NCUA)
- National Institutes of Health (NIH)
- One Acre Fund
- Pact
- Philadelphia Education Fund
- Population Services International (PSI)
- Ruthi Postow Staffing
- Save the Children
- Smithsonian Institution
- Social Security Administration (SSA)
- TechnoServe
- United States Agency for International Development (USAID)/Office of U.S. Foreign Disaster Assistance (OFDA) & Office of Transition Initiatives (OTI)
- U.S. Department of Agriculture (USDA)
- United States Public Health Service (USPHS)



managers company-wide to share knowledge on upcoming events, new initiatives, trends, and issues; processes requests for gift certificates. Qualifications: ability to speak English clearly and concisely over telephone; ability to write emails clearly and concisely; ability to use standard computer software quickly and efficiently; patience; organizational skills; ability to multitask; ability to take direction and think on feet. Deadline: 2/17/2012. For more information and to apply, email jobs@bikethesites.com; phone: 202.842.2453; website: www.bikethesites.com.

BILINGUAL DIETARY INTERVIEWER • Various locations

Position available with Westat. Duties: works as part of multidisciplinary team; travels throughout U.S. working in mobile facilities; works for one-year minimum; travels full-time. Qualifications: B.A./B.S. in food and nutrition, or home economics with 12 credit hours in food and nutrition, or health-related degree with at least 12 credit hours in food and nutrition; fluency in written and spoken English and Spanish. For more information and to apply, visit www.westat.com/fieldjobs and enter job identification number 4607BR.

PROGRAM MANAGER, ASIA • Baltimore

Position available with International Youth Foundation (IYF). Duties: supports and manages youth employability programs primarily in Asia. Qualifications: M.A.; three years' relevant experience; work expertise in youth employability program management. Deadline: 3/1/2012. For more information and to apply, email jobs@iyfnet.org; website: www.iyfnet.org.

TECHNICAL ADVISOR II: POLICY ADVISOR • D.C.

Position available with Global Health Fellows Program II. Duties: conducts analyses; provides written inputs for annual reports and other agency performance reporting requirements; provides analysis for organization's planning and portfolio reviews; assists in providing support for planning for organization's bureau and technical offices; conducts independent program and technical reviews. Qualifications: M.A. in public health, public policy, international health, social sciences, or related discipline; five years' experience in designing, implementing, and managing health or development programs; two years' experience in international or resource challenged setting. Deadline: 2/7/2012. For more information and to apply, visit: www.ghfp.net/recruitment.

PROGRAM MANAGER, NEW MARKET TAX CREDIT (REF#12-001) • New York

Position available with Seedco. Duties: oversees operation of organization's financial community development entity and new markets tax credit program. Qualifications: B.A./B.S.; M.A. preferred; five years' work experience, preferably in project finance, banking, or community and economic development; two years' relevant experience in working with government incentives; experience within new markets tax credit industry preferred. For more information and to apply, email resume to SF-Sjobopenings@seedco.org, with subject line "Program Manager, New Market Tax Credit (Ref# 12-001)."

SITE DIRECTOR • San Francisco

Position available with Steve and Kate's Camp. Duties: manages two–three camp locations; acts as leader; builds relationships with stakeholders; takes initiative; assumes responsibility for decisions; keeps eye on big picture; keeps sight of details; contributes new ideas to help company grow and evolve; works throughout the year with two-month break. Qualifications: ability to manage personal schedule; self-starter; passionate leadership; strong work ethic; problem solving skills; have reliable transportation. Deadline: 2/29/12. For more information and to apply, email work@steveandkate.com; phone: 415.389.5437; website: www.steveandkate.com.

PROGRAM MANAGER, COUNCIL ON RESEARCH AND QUALITY CARE • Arlington, Va.

Position available with American Psychiatric Association. Duties: manages activities of office of international activities; serves as staff liaison to Council on Research and Quality Care; implements projects, meetings, and events; coordinates and mobilizes organization's mental health response during disaster or crisis. Qualifications: B.A./B.S.; four years' experience in field or equivalent education and experience; M.A., multi-lingual skills, and knowledge of international mental health and disaster response issues preferred; knowledge of organizational governance structure. For more information and to apply, email cover letter and resume to HRAPPS@psych.org with subject line "Attn: Program"; website: www.psych.org/APACareerSection/CareersatAPA.aspx.

SUMMER CAMP REGISTERED NURSE • New York

Position available with AHRC New York City. Duties: assess, treats, documents, and evaluates campers and staff at camps for individuals

with developmental disabilities; administers medication; contacts families and caregivers. Qualifications: New York State nursing license; ability to live at camp from June 1–August 27; experience with developmental disabilities preferred; ability to work effectively as team member. Deadline: 5/1/2012. For more information and to apply, email mary.haner@ahrc-nyc.org; phone: 212.780.2528; website: www.ahrcnyc.org.

AFRICA NATURAL RESOURCE POSITIONS • D.C.

Position available with Management and Engineering Technologies International, Inc. Duties: works in Africa on natural resource projects; develops work plans and reports; organizes travel; monitors and reconciles budgets. Qualifications: French language skills; interest in natural resources; experience living or working in Africa preferred; ability to work with partners, including government, NGO, private sector, and academia. Deadline: 2/29/2012. For more information and to apply, email mrosalez@meticorp.com; website: www.meticorp.com.

ACCOUNT MANAGER, INDUSTRIAL BUSINESS SOLUTIONS (REF#12-002) • New York

Position available with Seedco. Duties: provides business development and marketing services to assist existing businesses; generates new business for NYC Business Solutions Industrial Business Zone. Qualifications: B.A./B.S.; B.A./B.S. in business preferred; previous professional experience in manufacturing, wholesale, construction, transportation, utilities, and waste management; one year's working experience in business development. For more information and to apply, email resume and cover letter to jobopenings@seedco.org, with subject line "Account Manager, Industrial Business Solutions (Ref# 12-002)."

RESEARCH PHYSICIAN • Various locations

Position available with Westat. Duties: participates in large medical team; travels full-time. Qualifications: medical license; fluency in reading, writing, and speaking English. For more information and to apply, visit www.westat.com/fieldjobs and enter job identification number 4311BR.

ASSISTANT MANAGER - BIKE RENTALS AND TOURS • D.C.

Position available with Bike and Roll Washington DC. Duties: supervises rental operations; oversees staff in fast-paced, outdoor environment; ensures staff is properly trained and fol-

lows procedures; ensures customer issues are resolved properly. Qualifications: prior retail, hospitality, or food services experience is helpful; excellent customer service and communication skills are essential; ability to multitask; ability to ride a bike 10 miles is key; will train in basic bike repair skills. Deadline: 3/1/2012. For more information and to apply, email jobs@biketehsites.com; phone: 202.842.2453; website: www.biketehsites.com.

PROGRAM MANAGER • Los Angeles

Position available with CFY. Duties: oversees digital learning program and school relations for 10 schools; works closely with program team; reports directly to lead program manager. Qualifications: passion for organization's mission; B.A./B.S.; two years' experience in program management; proven organizational and problem-solving skills; demonstrated experience leading large presentations or training sessions; detail oriented; strong writing skills. For more information and to apply, email jobs@cfy.org; website: www.cfy.org.

TECHNICAL ADVISOR II OR III: PUBLIC HEALTH TECHNICAL ADVISOR • D.C.

Position available with Global Health Fellows Program II. Duties: provides expert advice to USAID and Office of Foreign Disaster Assistance staff on public health interventions during disaster response; conducts public health assessments of affected populations and recommend relief activities; formulates and conveys public health technical and policy positions of Office of Foreign Disaster Assistance and USAID. Qualifications: M.D./Ph.D. or M.P.H. with extensive relevant field experience and training; five years' relevant experience. Deadline: 2/14/2012. For more information and to apply, visit www.ghfp.net/recruitment.

SENIOR FINANCE & CONTRACT MANAGER • Bethesda, Md.

Position available with Abt Associates. Duties: provides overall financing and account support of USAIDfunded global project providing technical assistance in strengthening health systems worldwide. Qualifications: B.A./B.S.; 12 years' experience; experience with USAID funded global projects; full command of USAID rules and regulations; understanding of USAID assistance mechanisms, specifically cooperative agreements-leader with associates; Excel based modeling skills for detailed financial reporting; supervisory skills. Deadline: 3/30/2012. For more information and to apply, email jennifer_vogt@abtassoc.com; phone: 301.347.5714; website: www.abtassociates.com, job req#: 2011-6453.

STATE PROGRAM DIRECTOR 4-H YOUTH DEVELOPMENT • Madison, Wis.

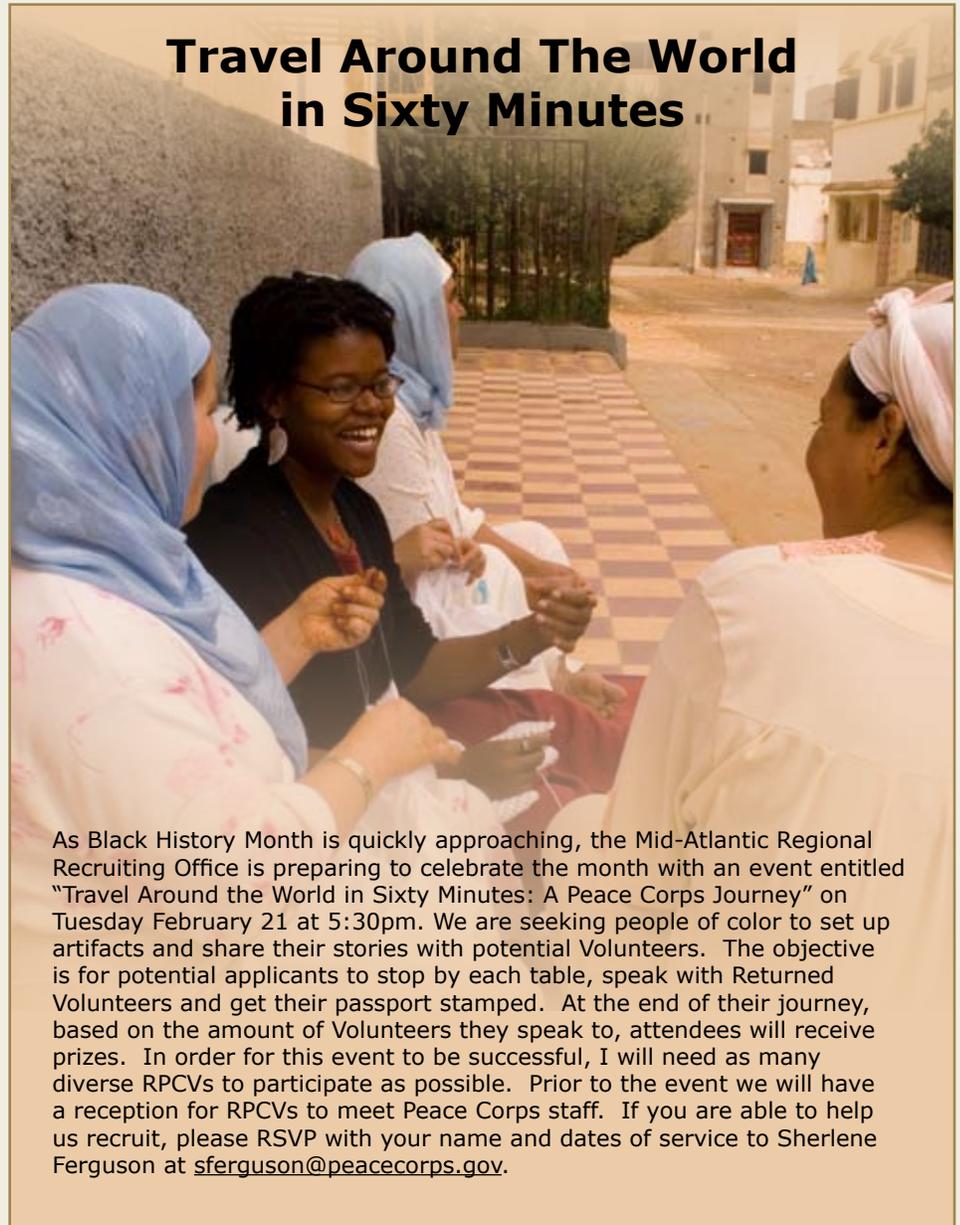
Position available with UW Cooperative Extension. Duties: provides leadership in creation of vision and administration for organization's development program; performs research-based program development, implementation, and evaluation; works in human resource development and administration; develops external partnerships, financial resources, and budgetary administration; provides oversight for outdoor learning center; provides support for structures and functions of organization. Qualifications: Ph.D.; demonstrated scholarly mastery in discipline relevant to youth development; demon-

strated understanding of inclusive educational process; experience in leading programs involving people from different cultural background. Salary: \$100K. Deadline: 3/6/2012. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr/listing.cfm?PVL=C12032.

OUTREACH AND EVENTS MANAGER • Falls Church, Va.

Position available with Tahirih Justice Center. Duties: supports the fundraising activities for Houston office. Qualifications: experience planning events, cultivating and soliciting major donors, and creating donor communications

Travel Around The World in Sixty Minutes



As Black History Month is quickly approaching, the Mid-Atlantic Regional Recruiting Office is preparing to celebrate the month with an event entitled "Travel Around the World in Sixty Minutes: A Peace Corps Journey" on Tuesday February 21 at 5:30pm. We are seeking people of color to set up artifacts and share their stories with potential Volunteers. The objective is for potential applicants to stop by each table, speak with Returned Volunteers and get their passport stamped. At the end of their journey, based on the amount of Volunteers they speak to, attendees will receive prizes. In order for this event to be successful, I will need as many diverse RPCVs to participate as possible. Prior to the event we will have a reception for RPCVs to meet Peace Corps staff. If you are able to help us recruit, please RSVP with your name and dates of service to Sherlene Ferguson at sferguson@peacecorps.gov.

materials; periodic travel to Houston office; reports to director of development. For more information and to apply, email recruiting@tahirih.org; website: www.tahirih.org.

RESEARCH, MONITORING, AND EVALUATION SPECIALIST • New York

Position available with Oxford Human Resources Consultants. Duties: provides expert leadership on all aspects of research design, data gathering, analysis, and data use pertaining to innovations project on global level; advises on, guides, and oversees all research, monitoring, and evaluation efforts within project's countries of operation. Qualifications: M.A.; Ph.D. preferred in public health or a related field with specializations in epidemiology, biostatistics, demography, or applied research; six years' of senior experience in conducting and managing monitoring, evaluation, or research; ability and reputation to build relationships. Deadline: 2/20/2012. For more information and to apply, email Concern-ResearchME@oxfordhr.co.uk; website: www.oxfordhr.co.uk/index.php?pg=43&job=162.

TEACHER/NATURALIST • Worton, Md.

Position available with Echo Hill Outdoor School. Duties: teaches classes in school's curriculum areas; supervises all aspects of student's residential life during stay at school. Qualifications: motivation; creativity; commitment; experience working with and relating to children of all ages beneficial. Salary: \$240–\$260/week; room and board. Deadline: 2/15/2012. For more information and to apply, email sara@ehos.org; phone: 410.348.5880; website: www.ehos.org.

HEAD OF OPERATIONS AND SUPPORT • New York

Position available with Oxford Human Resources Consultants. Duties: ensures efficient and effective implementation of innovations project by leading global support services at central level; coordinates across countries in which project may operate, including Malawi, Sierra Leone, India-Orissa state, and Kenya. Qualifications: seven years' senior management experience in international organization, managing multiple projects across several geographical regions; experience in projects' countries of operations preferred; knowledge of risk management principles and systems. Deadline: 3/5/2012. For more information and to apply, email concern-opssupport@oxfordhr.co.uk; website: www.oxfordhr.co.uk/index.php?pg=43&job=161.

FINANCIAL COUNSELOR • New York

Position available with Neighborhood Trust Financial Partners. Duties: delivers financial

Want more job announcements?

Returned Volunteer Services is happy to announce that we have multiple subscriptions to online career resources!

Our newest subscriptions are: **InterAction**, **Environmental Career Opportunities**, and **Alliance for Peace Building**. We continue to offer International Career Employment Weekly and Public Health Jobs Worldwide.



RPCVs are also welcome to explore career paths with Focus Career Self-Assessment Software.

Email rvs@peacecorps.gov to request access. Include your name, country of service, and dates of service in your request.

empowerment services to low-income clients via individualized financial counseling and organization's "Getting Ahead" financial education workshop series, in partnership with local organizations and community development credit unions throughout city. Qualifications: Fluency in Spanish and English; teaching and facilitation skills; business, finance, or financial education experience; C.F.P. or commitment to certification process; commitment to community economic development. For more information and to apply, email hr@cwcid.org; website: www.neighborhoodtrust.org.

International

PRIVATE SCHOOL ENGLISH TEACHER • China

Position available with Teach Away Inc. Duties: creates immersive, creative classroom environment; emphasizes professional development. Qualifications: B.A./B.S.; TESL/TEFL certified; two years' experience working with young learners; experience with ESL preferred; creativity and enthusiasm for working with young learners; background in arts, music, or theater preferred. For more information and to apply, email jessa@teachaway.com; phone: 416.628.4687; website: www.teachaway.com.

ADVISOR • Various worldwide locations

Position available with ThinkImpact Company. Duties: leads small group of six scholars through

Innovation Institute curriculum; inspires scholars to embrace challenges of social innovation; supports scholars throughout summer experience in rural Ghana, Kenya, Rwanda, or South Africa. Qualifications: B.A./B.S.; M.A. or currently enrollment in M.A. program preferred; experience living in developing country; experience leading university-aged students; valid U.S. passport or student visa. Deadline: 2/5/2012. For more information and to apply, email jessica@thinkimpact.org; phone: 202.657.6616; website: <http://thinkimpact.org>.

PUBLIC SCHOOL ENGLISH TEACHER • Japan

Positions available with Teach Away Inc. Duties: teach English in public schools throughout Japan; work as assistant language teacher, alongside Japanese teacher of English. Qualifications: B.A./B.S.; ability to qualify for working holiday visa; valid driver's license; willingness to drive in Japan. Salary: \$2,900–\$3,100/month. For more information and to apply, email adrian@teachaway.com; phone: 604.628.3433; website: www.teachaway.com.

CENTRAL AMERICA TOUR OPERATIONS MANAGER • Costa Rica

Position available with Terra Education. Duties: runs Global Leadership Adventures operations in Central America for six months per year; oversees local teams; manages budgets; performs risk assessments; performs marketing for four months per year in U.S. Qualifications: two

years' experience guiding or managing international travel operations with profit and loss responsibility for trips; self-starter; detail-oriented; cross-cultural management skills; one year's experience working in Latin America; fluency in Spanish. Deadline: 4/2/2012. For more information and to apply, email jobs@terraeducation.com; website: www.experienceGLA.com.

EDUCATION PROGRAM ADVISER • Port au Prince, Haiti

Position available with Concern Worldwide. Duties: leads redesign of post-earthquake country education program; develops and manages education program, staff recruitment, support and training, budget, financial management, networking, and monitoring and evaluation framework. Qualifications: B.A./B.S. in education, child rights, or related field; fluency in French; three years' overseas coordinator or advisor experience in education or child rights; monitoring and evaluation experience; experience working with governments and international donors. Salary: \$30,925–\$48,162. Deadline: 2/5/2012. For more information and to apply, email hrenquiries@concern.net; phone: 001.033.531.417.770.0; website: www.concern.net/jobs.

COUNTRY ASSOCIATE • Various worldwide locations

Position available with ThinkImpact Company. Duties: works closely with country coordinator and advisors to ensure all logistical needs are met and carried out efficiently on summer Innovation Institute; lives and works in rural Ghana, Kenya, Rwanda, or South Africa. Qualifications: B.A./B.S.; M.A. preferred; experience working and living in country of interest; three years' relevant work experience; valid U.S. passport or student visa. For more information and to apply, email jessica@thinkimpact.org; phone: 202.657.6616; website: <http://bit.ly/zuX8XT>.

PUBLIC SCHOOL TEACHERS • Abu Dhabi, United Arab Emirates

Positions available with Teach Away Inc. Duties: teach at primary school level or English language arts at secondary level; participate in education reform in Middle East. Qualifications: B.A./B.S.; teacher certification and license; one year's experience at relevant level. Salary: \$3,300–\$5,500/month. For more information and to apply, email ariane@teachaway.com; phone: 416.628.3639; website: www.teachaway.com.

CREATIVE CONTENT SPECIALIST • Kampala, Uganda

Position available with Mango Tree. Duties: translates communication needs of organization's clients into innovative tools that work for rural audiences; writes and edits materials for low-literate audiences; manages project budgets and timelines. Qualifications: B.A./B.S.; M.A. in education, communication, or health preferred; experience teaching or conducting trainings in rural Africa; high-level performance, creativity, and leadership; critical eye for detail; communication skills; two-year commitment. Deadline: 2/19/2012. For more information and to apply, email work@mangotreeuganda.org; website: www.mangotreeuganda.org.

CHINA PREP EDUCATIONAL TRAVEL CO-DIRECTOR • Shanghai, China

Position available with China Prep. Duties: helps with pre-program preparation in Shanghai; co-leads staff orientation prior to trip; contributes to planning and organization of all aspects of program; supervises resident counselors and program staff; directs supervision of students, including health, safety, and discipline. Qualifications: experience working with youth in education or summer programs; native English; near fluency in Mandarin, including Mandarin reading and writing skill; detail oriented; multitasking skills; independent self-starter; positive team player; experience in multi-cultural environment; experience managing team. Deadline: 2/29/2012. For more information and to apply, email info@chinaprep.com; phone: 646.202.2871; website: www.chinaprep.com.

PUBLIC SCHOOL TEACHER • Republic of Georgia

Position available with Teach Away Inc. Duties: teaches English at elementary, middle, and secondary school level; works on a 6-12 month long contract. Qualifications: two years' post-secondary education; experience working with young learners preferred. For more information and to apply, email valen@teachaway.com; phone: 647.477.1556.

PRIVATE SCHOOL ENGLISH TEACHER • Tokyo

Position available with Teach Away Inc. Duties: teaches English to children and adult learners in large, private language school network in Tokyo; works on part-time or full-time contract. Qualifications: B.A./B.S.; teaching experience preferred; strong verbal and written communication skills. For more information and to apply, email adrian@teachaway.com; phone: 604.628.3433; website: www.teachaway.com.

COUNTRY DIRECTOR • Corail, Archaie, Haiti

Position available with Hope on a String. Duties: coordinates and administrates organization's in-country operations in rural Haiti; executes organizational strategy; manages local staff, logistics, budgeting, financial administration, and data collection; serves as liaison to executive director and board based in U.S. Qualifications: B.A./B.S. in related field or professional equivalent; three years' professional experience; proficiency in Haitian Creole or French, fluency preferred; valid passport and ability to travel internationally; willingness to relocate to rural Haiti. Deadline: 3/1/2012. For more information and to apply, email jobs@terraeducation.com; website: www.experienceGLA.com.

Continued on page 9

Thinking of Graduate School?

Think of Coverdell Fellows!

The Paul D. Coverdell Fellows Program partners with more than 60 universities across the country to offer financial aid and career-enhancing internships toward graduate degrees. With more than 190 degree offerings in 30 states and the District of Columbia, chances are we have a program that's right for you.

Visit our [web pages](#) to learn about our programs in development economics, law, management, public health, environmental education, creative writing and so much more.



Paul D. Coverdell Fellows Program
(Formerly known as Fellows/USA)

www.peacecorps.gov/fellows | fellows@peacecorps.gov

Peace Corps Response

PCR Hot Jobs

French-speakers with child nutrition experience needed in Burkina Faso

Multiple [Child Nutrition Specialists](#) are needed to work with the Ministry of Health assisting health workers and communities throughout the country to prevent and combat child malnutrition. Nearly 40% of Burkina Faso's population is estimated to suffer from chronic malnutrition, with children being the most vulnerable. The Volunteers will conduct home visits, train service advisors and community members, assess local ingredients for use in enriched porridge, and present their findings to the head doctor.

Environmental specialist with French skills needed in Burkina Faso

An [Environmental Trainer of Trainers](#) is needed to work with a technical training school supported by the Fondation pour le Développement Communautaire. The Volunteer will assess the existing curriculum, prepare a training curriculum, and train the teachers to better train their students. The PCRV will assist staff in developing a plan to move toward more successful environmental training. The Volunteer will also work with students and community members to educate them on agroforestry and farm resource management.

Web development and disaster management expert needed in the Philippines

A [Web/XML Applications Developer](#) is needed to work with the Department of Social Welfare and Development to create

a disaster management pilot system for one of the most hazard-prone countries of the world. The PCRV will review the current system, develop the code for the new system, and perform operational readiness testing of the pilot system in certain regions of the Philippines.

French-speaking PCRV with microfinance experience needed in Guinea

A [Microfinance Training Consultant](#) is needed to assist the Centre d'Appui et de



Formation de le Développement de l'Epargne/crédit et l'Education Civique (CAFODEC) restructure the operations for a group of community-run microfinance institutions. The Volunteer will develop training resources for CAFODEC to improve their business practices, branch-level management, and credit management. The PCRV will also help implement a technical training curriculum for clients, and create a plan to nationally distribute that information.

Drug rehabilitation planner needed in the Philippines

A [Drug Rehabilitation Planning Officer](#) is needed to work with the Maliano Treatment and Rehabilitation Center through the Department of Health. The Volunteer will work closely with their program director counterpart, staff, patients, and community members in order to identify needs and methods to reformulate the operational framework of the Center. The RPCV will be developing a comprehensive needs assessment report with a proposal for improvement, and presenting their findings to the Department of Health.

RPCV with public health experience needed in South Africa

A [Dietician/Nutritionist](#) is needed to help the Mt. Ayliff Hospital ensure the provision of comprehensive, sustainable health services to communities along the Eastern Cape by coordinating a modern method of patient feeding and nutrition. The Volunteer will work closely with the hospital administrator implementing strategies to strengthen the current nutrition plan, as well as designing a plan for infants and advising proper food supplements with compromised immune systems.

Questions? Contact Peace Corps Response at:

pcresponse@peacecorps.gov

*Peace Corps Response currently has over 30 openings in more than 15 countries!
View [all of our open positions](#) and apply today!*

Continued from page 7

mation and to apply, email [hiring@hopeonastring.org](mailto: hiring@hopeonastring.org); website: www.hopeonastring.org.

PROJECT MANAGER • Central African Republic

Position available with International Partnership for Human Development. Duties: develops and manages program to prevent child trafficking and exploitation; develops grassroots resource structure; mobilizes local communities; works with Caritas, local government, and NGOs. Qualifications: proficiency in French; ability to spend considerable time in field; certification to or considerable experience working with children; experience in Africa. Deadline: 2/6/2012. For more information and to apply, email [iphdhq@iphd.org](mailto: iphdhq@iphd.org); phone: 703.443.1691; website: www.iphd.org or www.iphd-africa.org.

ANIMAL PRODUCTION AND PROCESSING SPECIALIST • Monrovia, Liberia

Position available with Land O'Lakes Inc. Duties: performs and oversees capacity-building activities related to livestock husbandry, health, safe slaughtering, and meat hygiene within company's local food for progress livestock sector development program. Qualifications: M.D. in veterinary medicine or animal husbandry from accredited school; knowledge of animal nutrition, tropical animal health, population medicine, pathology, epidemiology, parasitology, bacteriology, pharmacology, and theriogenology or reproductive health. Deadline: 2/29/2012. For more information and to apply, visit <https://performancemanager4.successfactors.com/sfcareer/jobreqcareer?jobId=5526&>.

TEEN LANGUAGE AND CULTURE TRIP STAFF LEADERS • Rabat, Marrakesh, Morocco

Positions available with Legacy International. Duties: manage group dynamic; monitor behavior with host family; mentor youths; facilitate creative, self-motivated learning; guide cultural adjustment process; maintain standards of health, safety, and program quality. Qualifications: ability to lead teen exchange program; skilled in creating multiple strategies for keeping group engaged in long term learning process; ability to adapt to new cultures and settings; ability to converse in Arabic preferred; travel experience in Arab world preferred; first aid and CPR certification required. Deadline: 3/30/2012. For more information and to apply, email [leila@legacyintl.org](mailto: leila@legacyintl.org); phone: 540.297.5982; website: www.legacyintl.org/get-involved/employment.

There are

4,769

RPCVs receiving daily job and housing announcements on the RPCVNetwork listserv

Are you one of them?

<http://groups.google.com/group/rpcvnetwork>

CHINA PREP EDUCATIONAL TRAVEL PROGRAM LEADER • Shanghai, China

Position available with China Prep. Duties: organizes and prepares logistics for trips of middle and high school students; develops educational programming for trips; leads dynamic group discussions and excursions; supervises students for duration of program. Qualifications: experience living and working in mainland China; experience working with youth in education, summer programs, or travel; experience teaching and developing curriculum; detail-oriented; strong organizational skills; demonstrated success in multi-cultural atmosphere; team player. Deadline: 2/29/2012. For more information and to apply, email [info@chinaprep.com](mailto: info@chinaprep.com); phone: 646.202.2871; website: www.chinaprep.com.

TRIP CO-LEADER • Various worldwide locations

Position available with The Road Less Traveled. Duties: manages group of 12–20 teenagers on organization's trips; oversees medical, safety, finances, and logistical aspects of trips; evaluates program and participants at conclusion of trip. Qualifications: minimum 21 years of age; Wilderness First Responder and CPR certification; experience working with teenagers; wilderness and international travel skills; fluency in Spanish required for some programs. Deadline: 5/1/2012. For more information and to apply, email [casey@theroadlesstraveled.com](mailto: casey@theroadlesstraveled.com); phone: 773.342.5200; website: www.theroadlesstraveled.com/employment.

ENGLISH TEACHER • Korea

Position available with Teach Away Inc. Duties: teaches English to South Korean elemen-

tary, middle, and secondary school students; starts August 2012; works on one year contract. Qualifications: B.A./B.S.; teaching experience or TESL certification preferred. Salary: \$1,600–2,500/month. For more information and to apply, email [jessa@teachaway.com](mailto: jessa@teachaway.com); phone: 416.628.4687; website: www.teachaway.com.

PROGRAMS DIRECTOR • N'Djamena, Chad

Position available with Malaria No More. Duties: applies sound management and strategic design to quickly expanding in-country programs, including communications campaigns, social mobilization activities, technical assistance, community interventions, and monitoring and evaluation; works in collaboration with ministry of health, national malaria control program, and local health partners. Qualifications: fluency in French; demonstrated ability to identify opportunities and cultivate relationships; understanding on essentials of malaria control and communications activities. For more information and to apply, email [jobs@malariaenomore.org](mailto: jobs@malariaenomore.org); website: <http://malariaenomore.org/jobs-and-internships>.

CHIEF OF PARTY, LOCAL GOVERNANCE • Uganda

Position available with Management Systems International. Duties: manages different project areas, including supervision of technical and administrative functions; supervises staff performance; recruits and supervises staff or consultants; coordinates with USAID; prepares required reports; monitors program performance; oversees project expenditures. Qualifications: B.A./B.S. in field related to governance; M.A. preferred; prior experience as Chief of Party on

USAID funded projects; demonstrated technical expertise in local government or related governance issues; experience working in Sub-Saharan Africa, preferably East Africa. Deadline: 2/19/2012. For more information and to apply, visit www.msiworldwide.com.

SOCIAL MARKETING TECHNICAL ADVISOR • Conkary, Guinea

Position available with PSI. Duties: provides effective technical and strategic input to organization's local HIV and Malaria prevention, reproductive health, and behavior change communication program; ensures development of high quality evidence-based marketing and communication strategies and materials. Qualifications: M.A. in business, international affairs, public health or relevant discipline, or equivalent experience; five years' demonstrated staff management and project oversight experience, including four years' in developing country; in-depth knowledge of organization's research tools and methodologies, including PERFoRM framework and DELTA marketing. Deadline: 3/17/2012. For more information and to apply, visit www.psi.org.

GLOBAL INTERNAL AUDIT ADVISOR, ASIA • Bangkok, Thailand

Position available with PSI. Duties: works under supervision of department's director; conducts independent assessment of effectiveness of controls surrounding completeness and accuracy of transactions recorded and reported in organization's financial reporting and other key processes; assesses organization's compliance. Qualifications: C.P.A. or equivalent qualification; seven years' professional experience, including internal audit or external audit experience; verbal and written communication skills in English; experience in not-for-profit sector beneficial; interpersonal skills. Deadline: 3/17/2012. For more information and to apply, visit www.psi.org.

CHINA PREP EDUCATIONAL TRAVEL DIRECTOR • Shanghai, China

Position available with China Prep. Duties: supports founder and managing director in overall operations and strategic decision making for organization's trips and business activities; assists in China and U.S. trip planning and implementation; organizes trip logistics; develops educational programming; co-leads China trips; participates in business development activities. Qualifications: experience working with youth in education or summer programs; native English; near fluency in Mandarin, and Mandarin reading and writing skills; detail oriented; skilled multitasker; self-starter; team player;

Peace Corps needs agriculture and environment stars – know any?

RPCVs, do you know someone who has an agriculture or environment background with French or Spanish language skills? The Peace Corps is actively recruiting these skill sets for a limited number of Volunteer positions in 2012. Visit www.peacecorps.gov/2012 for more information.



Peace Corps Digital Library

<http://collection.peacecorps.gov>

Have any photos or stories from your Peace Corps experience?

SUBMIT NOW!



Tips from the Certification Specialist

If you have become a federal employee after service, why should you make the deposit to “buy back” service credit towards retirement? To receive a monthly annuity from the federal government, you must be vested in a retirement system. Being vested in Federal Employees Retirement System (FERS) or the Civil Service Retirement System (CSRS) requires five years of creditable civilian service. If you served for 2 years (training time is not included), then you can “buy back” credit for those 2 years of service to couple with your time as a federal employee to help meet the 5 year vesting requirement. For example, Peace Corps staff positions are limited to 30-month tours, so having your volunteer service credited toward retirement frequently adds enough time to meet the vesting requirement. For important details, visit <http://www.peacecorps.gov/index.cfm?shell=resources.returned.benefits.fedretire> and contact certifications@peacecorps.gov to obtain a Peace Corps Certification of Service to submit to your HR department. Please allow 7-10 business days to process your Certification request.



~ Nicolette Fertakis,
Peace Corps Certification Specialist

experience in multi-cultural environment; excellent writing skills. Deadline: 2/29/2012. For more information and to apply, email info@chinaprep.com; phone: 646.202.2871; website: www.chinaprep.com.

Education

PIONEERING ALTERNATIVE TEACHER PREPARATION PROGRAM • D.C. and Baltimore, Md.

Positions available with Urban Teaching Center. Duties: participate in year-long residency, followed by three-year teaching commitment in high-need urban school; become a highly competent teacher; gain clinical experience; earn M.Ed. Qualifications: B.A./B.S.; 2.75 undergraduate GPA or higher, less than 15 credit hours in education coursework; no previous teacher certification. Deadline: 2/15/2012. For more information and to apply, email Kerrys@urbanteachercenter.org; phone: 410.446.3463; website: www.urbanteachercenter.org.

NATIONAL SERVICE GRADUATE FELLOWSHIPS • Houghton, Mich.

Michigan Tech's National Service Graduate Fellowships for RPCVs provides a fellowship award that reduces tuition by 30 percent for admitted graduate students. The fellowship is available to students enrolled in most graduate programs. Applicants must provide documentation of Peace Corps service. For more information and to apply, email jacque@mtu.edu; phone: 906.487.1434; website: www.grad-school.mtu.edu/nsgf.

RETURNED PEACE CORPS VOLUNTEER SCHOLARSHIPS • New York

NYU's Steinhardt School offers scholarship support to Returned Peace Corps Volunteers who enroll in a full-time master's program. Programs include school counseling, mental health counseling, education policy, environmental education, international education, teaching English as second language, and more. For more information and to apply, phone: 212.998.5030; website: www.steinhardt.nyu.edu/peacecorps01-12.

DENVER TEACHING FELLOW • Denver, Colo.

Positions available with Denver Teaching Fellows. Duties: teach special education in K-12 level, bilingual Spanish elementary, or secondary math in city's highest need schools; earn state teaching license. Qualifications: B.A./B.S. conferred no later than June 2012; demonstrat-

Your first year of membership in the National Peace Corps Association is FREE!

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- Connect with thousands of RPCVs around the U.S.
- Continue to receive WorldView magazine
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Visit www.PeaceCorpsConnect.org/free to join.

Want a more personal connection? RPCV Mentors can ease the transition home and help you make the most of Peace Corps community resources. They get it!



**National
Peace Corps
Association**

Learn more at www.RPCVMentoring.org.

ed record of high achievement; 2.75 minimum undergraduate GPA; desire to make teaching in Denver long-term career. For more information and to apply, email info@denverteachingfellows.org; phone: 720.423.3248; website: www.denverteachingfellows.org.

JUMP START ACCELERATED M.A. AND TEACHER CERTIFICATION • Purchase, N.Y.

Tuition reduction for RPCVs available with Manhattanville College. Jump Start offers intensive coursework to prepare students to begin teaching full-time in September 2012. Students teach full-time, with full benefits, while completing degree program. Classes meet three evenings per week. The cohort begins in February. Certification is available in TESOL, Spanish, childhood education, secondary English, math, science, and social studies. Qualifications: B.A./B.S.; 3.0 GPA; commitment to urban public education. Benefits: 50 percent tuition reduction for RPCVs. Deadline: 2/3/2012. For more information and to apply, phone: 914.323.5368; website: www.mville.edu/component/content/article/163-jumpstart/887-jump-start-acc.

TOGETHERGREEN FELLOWSHIP WITH NATIONAL AUDUBON SOCIETY • Various locations

The National Audubon Society is currently accepting applications for the TogetherGreen Conservation Leadership Fellowship Program – a program that nurtures environmental leaders across the U.S. The program will offer 40 fellowships of \$10K in 2012. Qualifications: strong leadership skills; interest in designing and completing conservation action project; shared passion for learning, achieving results, and empowering others. Deadline: 3/5/2012. For more information and to apply, email fellows@audubon.org; website: www.togethergreen.org/fellows.

Intern/Volunteer

BOARD MEMBER • D.C.

Position available with World Hunger Education Service. Duties: informs and educates public about hunger-related issues; meets five times per year; conducts business between meetings; attends meetings, serves on committees, assists financially, and contributes to organization's activities. Qualifications: technical and professional experience related to hunger; enthusiasm for contributing to ongoing educational goals of organization; writing, communication, and accounting skills preferred; web knowledge

Ask Hotline



Q: I haven't received my tax paperwork (W2), what should I do?

A: If you closed your service in 2011 you should receive a W2 within the next week. If you haven't received it you should update your records with Peace Corps by going to www.peacecorps.gov/rpcv/info. You should also request a duplicate from taxhelp@peacecorps.gov.

desired. Deadline: 2/29/2012. For more information and to apply, email fma@dc.net, or chuckw6@verizon.net; phone: 703.642.2536 or 240.997.2209; website: www.worldhunger.org.

VOLUNTEER TEACHING POSITIONS • Chile

Positions available with Teach Away Inc. Duties: teach English in Chilean public schools; stay with local family. Qualifications: B.A./B.S. from accredited university; native or near-native English language skills. For more information and to apply, email valen@teachaway.com; phone: 647.477.1556; website: www.teachaway.com.

BILINGUAL ADVOCATE • D.C.

Position available with Asian/Pacific Islander Domestic Violence Resource Project. Duties: works with survivors with limited English proficiency; provides peer support; performs court accompaniment; interprets, translates, and refers to social and legal services. Qualifications: fluency in one or more foreign language; fluency in Vietnamese, Mandarin, Indonesian, Bengali, Thai, Korean, Japanese, or Sinhala preferred; availability on on-call basis; attendance in 55 hour training; commitment to one year's service. Deadline: 2/28/2012. For more information and to apply, email jessica@dvrp.org; phone: 202.464.4477; website: www.dvrp.org.

CLEAN COOKSTOVE INTERNSHIP - PARTICIPATORY ACTION RESEARCH • Kenya

Position available with BURN Design Lab. Duties: facilitates user driven design process; uses organization's focus groups to receive feedback

from representative end-users; facilitates focus group events; conducts field-based stove testing; improves focus group methodology; reports regularly; assists in design process based on learning and experience. Qualifications: one year's experience working in Kenya; communication skills in local language; experience in facilitation of community events, and social marketing; engineering background preferred; familiarity with clean cook stoves. Salary: \$500/month; room and board. Deadline: 2/10/2012. For more information and to apply, email Boston@burndesignlab.org; phone: 585.503.3459; website: www.burndesignlab.org.

VOLUNTEER BOARD MEMBER • D.C.

Position available with Asian/Pacific Islander Domestic Violence Resource Project. Duties: engages in variety of activities to assist organization; develops strategic objectives; directs finances; performs grant writing; fundraises; drafts press statements; performs community outreach. Qualifications: fundraising, event planning, grant writing, nonprofit management, or contracts experience preferred; ability to contribute five hours per week. Deadline: 3/2/2012. For more information and to apply, email hr@dvrp.org; phone: 202.464.4477; website: www.dvrp.org.

AmeriCorps/VISTA

TEEN COORDINATOR • Twisp, Wash.

Position available with Twispworks/VISTA. Duties: works with community volunteers to develop teen center; establishes additional mentorship and educational opportunities for teens

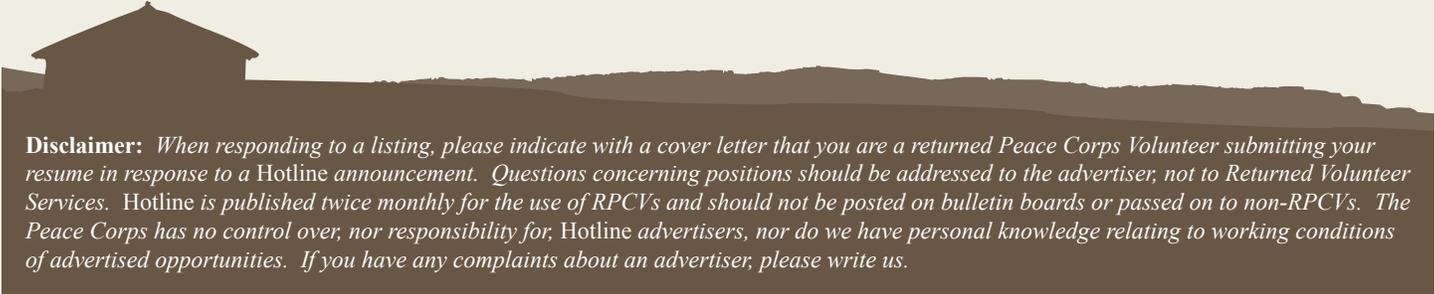
and young adults in Methow Valley. Qualifications: strong office and computer skills; ability in community relations, planning, research, critical thinking, and analysis; desire and capacity to live in isolated rural area; experience in non-profit or education sector; background in youth programming, education, social work, or public administration. Benefits: stipend, housing, health insurance, education award. Deadline: 2/15/2012. For more information and

to apply, email info@twispworks.org; phone: 509.997.3300; website: <http://twispworks.org/vista-positions-at-twispworks>.

2012 SUMMER CHAINSAW, TRAIL, RESTORATION TEAM MEMBER • Ely, Las Vegas, and Reno, Nev.

Position available with Great Basin Institute. Duties: serves alongside international volunteers and college students from across the

country; makes lasting contribution to state's natural heritage; works on habitat improvement, restoration, and recreation projects. Qualifications: high school diploma or GED; eligibility to receive AmeriCorps education award. Salary: \$3,500 stipend; \$1,468 education award. Deadline: 3/18/2012. For more information and to apply, email bwalden@thegreatbasininstitute.org; phone: 775.674.5496; website: www.thegreatbasininstitute.org.



Disclaimer: *When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your resume in response to a Hotline announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. Hotline is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, Hotline advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*

Continued from page 1

Careers - a web based, interactive, self-assessment software package. It will help you examine key motivators and match values, interests, and skills to educational and career pathways. Email RVS at rvs@peacecorps.gov to learn how to access Focus Careers:

MYTH 3: My career field will probably be related to my past experiences and contacts. Many of us will end up in fields that are unfamiliar to us today. Contacts, chance work assignments, new technology, and likes and dislikes on early jobs may move you far from your original goals. You might, for example, end up managing a state foundation for the arts, helping a famous person write his or her memoirs, or developing new markets overseas for American products. As mentioned above, continue defining and refining in response to these new insights so that opportunity remains in front of you. Occasionally, it will come from a direction not predicted.

MYTH 4: Without a firm career goal in mind, it's impossible to launch a job campaign. Ask a 100 Americans if they have a career goal, and 70 will probably fumble before they admit "no." Although perhaps not "firm," most of us have some ideas about

what we like to do. These preferences should guide your general career objectives, the networks you develop, and the types of job interviews you seek. Employers, however, *do* expect applicants to verbalize their plans in a clear and convincing manner. You should be able to cite logical career objectives— closely related to the job in question. If, for example, you were exploring jobs in bilingual teaching, international banking, or overseas marketing, you would need to explain for each position how your skills, experiences, and interests are closely related to - and can benefit - the target job. Also be prepared to explain how the target job continues your career objectives.

MYTH 5: Hard work is the key to finding the best job and advancing in your career. We can hardly call this a myth, but hard work *by itself* is not the key. The real key to success is working smart, doing the important things well, and not wasting time on insignificant activities. How do you learn to work smart? By using common sense, by learning what your potential employer's needs are, and by educating yourself about successful job-hunting strategies. Books such

as the *Complete Job Search Handbook*, by Howard Figler, or *Through the Brick Wall: How to Job-Hunt in a Tight Market*, by Kate Wendleton, can help. If you are looking for a federal job, for example, be sure to understand the special hiring status of returned Volunteers, *noncompetitive eligibility (NCE)*. Many federal agency representatives are not familiar with this regulation, which can greatly increase your chances of being hired, so it is up to you to educate them. Visit www.peacecorps.gov/nce to get more information.

MYTH 6: Unemployment is such a critical issue these days. Perhaps I'll never get that job. Even with national unemployment figures being relatively high, it does not mean that getting a job is unattainable. Keep this in mind: Nobody owes you a job. If you want one, it's up to you to get one. You've already accomplished much as a Peace Corps Volunteer, and those skills and experiences will qualify you for a number of jobs in the private, public, and nonprofit sectors. In addition, RVS subscribes to several different job listing services on your behalf. Contact us at rvs@peacecorps.gov to learn more about these fee-based job

listservs that are free to you.

MYTH 7: Employers react negatively to the Peace Corps experience. Many employers are impressed by Peace Corps experience. On occasion, what they may find difficult, however, is the bridge between your Peace Corps Volunteer experiences and their jobs. To overcome this perceived gap, you must break down your Peace Corps experiences into qualifications that are relevant to the employer. This means citing skills such as planning, managing, budgeting, training, reporting, motivating, negotiating, organizing, etc. It is your responsibility to translate your Peace Corps experiences into skills using a lexicon appropriate for the specific prospective employer.

MYTH 8: You'll never really gain a good understanding about a job unless you actually go work for the organization, so it doesn't make sense to be so selective about prospective employers. Through research, you can get a lot of information about an organization before you ever walk in the door. Look at reports and newspaper articles, talk with customers

or those served, go on informational interviews, and see if you know anyone who already has contacts with the organization. The information you glean not only will provide you with a greater awareness of the job and the organization, but it will also make you a much stronger job candidate. If you receive a job offer, you can always ask to revisit the organization and talk with prospective supervisors and colleagues before you make up your mind.

MYTH 9: The best person gets hired for the job, so why interview in places where my qualifications are only average? The best person does not always get the job. The person who best demonstrates knowledge of the organization and its needs, who verbalizes a clear career goal and qualification related to those needs, and who is most liked by the interviewer gets hired. Remember, organizations do not make hiring decisions—people do. That is why it is so important to work at the process of career planning and why if you follow the exercises in the *Career Resource Manual* (that you received at your COS conference) you

should be ahead of most job seekers in the United States. In addition, the Office of Public Engagement, Department of Returned Volunteer Services (RVS) hosts semi-annual National RPCV Career Conferences and several regional RPCV Career Events that include a number of informative panels and interactive workshops to assist you in best preparing and representing yourself for prospective employers. Monitor the RVS events page at www.peacecorps.gov/rpcv/events for event announcements.

MYTH 10: Because I have so little experience, I can't impress employers. Employers know that at one stage in life all of us are young and lack much job experience. No one who has served overseas with the Peace Corps, though, falls into the "no experience" category. However, if you had little prior experience before joining the Peace Corps, your best strategy may be to impress employers with your sincere interest in their organization, a good sense of where you are going, a clear expression of your qualifications, and an understanding of how these things fit together.

Your Photo Here!

Do you have noncompetitive eligibility and want to work for Peace Corps?

The Peace Corps RPCV Noncompetitive Eligibility Hiring Program is a great way to get your resume in front of hiring managers and get your foot in the door at Peace Corps headquarters or regional offices around the U.S.

For more information on the program, visit www.peacecorps.gov/nce.

