



Hotline

For Returned Volunteers/
From the Office of Domestic Programs

Hot Resources

Highlights

Feel like a fish out of water? Register for an RPCV mentor.

For more information, visit
www.rpcvmentoring.org.

Peace Corps is now accepting Noncompetitive Eligibility (NCE).

For more information, see page 14.

Request access to RVS subscriptions and NPCA membership.

For more information, see page 16.

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact
Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

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Successfully Marketing Yourself at Career Fairs

By Jodi Hammer, RPCV Career Center Coordinator, RPCV Ecuador 1994-1997



Have you ever attended a career fair, excited about the organizations being represented, eager to learn about the many job opportunities awaiting you, and all prepared to sell yourself with your well-crafted 30-second elevator pitch ... only to walk away feeling utterly frustrated, disillusioned even? Were you disappointed to find that the vast majority of recruiters didn't even collect hard copies of your resume you toiled over in preparation for the event, but rather simply referred you to their website for all job postings and/or to submit your résumé electronically?!? If so, you're not alone. One of the most frequent complaints I hear from RPCVs in the job market today is just this—they feel job fairs are not a very productive part of their job search process.

I beg to differ. While, yes, I empathize with RPCVs that job fairs can be frustrating, I contend it has more to do with how RPCVs are approaching job fairs and what they're expecting from them. I contend that

much of the frustration results from clinging to an outdated definition of career fairs. Let's face it, gone are the days of the 'old fashioned' career fairs where recruiters from a plethora of companies would flock to the event primarily to collect hard copy résumés from attendees for current and future openings.

Like it or not, thanks to today's advanced technology, recruitment efforts, like everything else, are now largely managed electronically. This directly impacts job fairs. Employers have found electronic submission of data to be much more efficient for organizing and processing résumés, not to mention a much less costly and more environmentally-friendly approach.

Truth be told, in today's world, even if an organization does agree to take a hard copy of your résumé at a job fair, it doesn't guarantee that it won't end up in the 'circular file' (AKA trash) in favor of an electronically submitted version. Therefore, be willing to go the extra mile and submit

your résumé electronically when connecting with the recruiter at the job fair. There's nothing wrong with bringing a *small* stack of résumés, in the event a recruiter wants to see one (sometimes it's easier for them to get a sense of your background from a résumé while you're chatting), but don't be offended if they don't want to keep it. Instead, simply agree to follow up with an electronic version.

So, if it's much easier for recruiters to collect and process electronic résumés than hard copies, why attend the career fair? Because it is a great opportunity to connect with representatives from various organizations of interest. Therefore, I encourage you to broaden your perspective of the role of career fairs in your job search. You might just find they can become valuable tools in getting that wonderful new dream job! You might find yourself gainfully employed soon, thanks in part to some connection you made at a job fair. Below follow a few tips and pointers for making those

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Public Sector

PARK RANGER • Everglades City, FL

Position available with Everglades National Park. Duties: staffs visitor center desk; greets visitors and answers questions; develops and presents interpretive programs (including canoe and bike trips); writes backcountry permits; collects park fees; rings up bookstore sales items; assists with all interpretive operations. Qualifications: B.A./B.S. or equivalent experience; strong customer service skills; strong swimming skills; trustworthy with monetary transactions; ability to lead canoe and kayak trips; ability to self-rescue from overturned canoe or kayak; ability to assist others with water safety techniques. Salary: \$15.50/hour. Deadline: 9/30/2009. For more information and to apply, e-mail susan_reece@nps.gov; phone: 239.695.3311; website: www.nps.gov/ever.

Private Sector

PROGRAM OFFICER • DC

Position available with World Wildlife Fund. Duties: conducts research, writing,

and internal coordination related to U.S. government agency proposal opportunities; works with field staff to help develop U.S. government partnership strategies, communications, and opportunities for public/private sector alliances. Qualifications: B.A./B.S.; excellent writing skills and USAID proposal development experience required; strategic thinking; excellent inter-personal skills and cultural sensitivity; high level of organization and attention to detail; three years' work experience preferred. Deadline: 8/14/2009. For more information and to apply, visit www.worldwildlife.org/who/careers/jobs.html and search for job listing #10025.

CENTRICITY APPLICATION SPECIALIST • Portland, OR

Part-time position available with Outside In. Duties: serves as in-house expert on Centricity electronic medical records system; learns and maps workflows in all areas of the agency; works with the upgrade team to plan and implement newer software versions; manages process of adding new features to the application; serves as backup to the IT Help Desk. Qualifications:

strong computer skills; ability to work with a variety of staff; resourceful and detail-oriented; IT experience helpful. Salary: \$14–\$14.50/hour. For more information and to apply, submit a cover letter and online application at www.outsidein.org/employment.htm.

RISE PROJECT COORDINATOR • Portland, OR

Position available with Outside In. Duties: coordinates five-year project providing treatment and supportive services for a diverse population of homeless youth aged 17–25; utilizes evidence-based practices and coordinates with multiple community agencies; provides project development, coordination, and supervision to a team of multi-disciplinary staff. Qualifications: CADCI or LCSW; three years' counseling/treatment experience; two years' project coordination/supervision experience; five years' experience working with homeless populations or at-risk youth. For more information and to apply, visit www.outsidein.org/employment.htm.

SOFTWARE DEVELOPER • Portland, OR

Position available with Outside In. Duties: assists organization in meeting data collection/reporting needs; develops new applications and extends existing ones; works with a diverse staff and set of data systems. Qualifications: software skills in .NET, SQL, Visual Studio, html, and Analysis Services. Salary: \$16.50–\$17/hour. For more information and to apply, submit a cover letter and online application at www.outsidein.org/employment.htm.

MALARIA TECHNICAL ADVISOR • DC

Position available with Global Health Fellows Program. Duties: provides guidance, monitoring, and technical support to USAID at headquarters and in field missions; assists president's malaria initiative country teams, technical counterparts, implementing partners, and the Ministries of Health and USAID cooperating agencies. Qualifications: M.P.H. or related degree; five years' experience in designing, implementing, and managing malaria or other health programs in developing countries, preferably in Africa; specialized training in malaria desirable; U.S. citizenship or permanent residency required. Deadline: 8/17/2009. For more information and to apply, visit www.ghfp.net.

HOT! OPPORTUNITIES

PEACE CORPS CAMPUS REPRESENTATIVE • Pullman, WA

Part-time position available with Washington State University. Duties: promotes and recruits for Peace Corps on the campuses of WSU and University of Idaho, as well as in surrounding areas; interviews prospective Peace Corps Volunteers. Qualifications: outstanding written and verbal skills; ability to work independently; WSU graduate student preferred. For more information and to apply, e-mail cover letter and résumé to dedwards@wsu.edu; website: www.wsu.edu.

ASSOCIATE GENERAL COUNSEL • DC

Position available with the Peace Corps. Duties: provides legal advice to various agency officials on a wide variety of federal administrative law issues; assumes responsibility for legal services required by a diverse portfolio of agency offices. Qualifications: U.S. citizenship or permanent residency required. Salary: \$97,908–\$153,200. Deadline: 8/05/2009. For more information and to apply, e-mail cfout@peacecorps.gov; phone: 202.692.2152; website: <http://jobview.usajobs.gov/getjob.aspx?jobid=82291078>.



ACCOUNTING ASSOCIATE •

New York City

Position available with Rainforest Alliance. Duties: responsible for data processing, posting, reconciliation, and filing in accordance with organizational documentation procedures; provides general support to the accounting team; assists accounting manager with special projects. Qualifications: B.A. in accounting or comparable work experience; two years' experience with accounting systems; Spanish fluency desired. Deadline: 8/09/2009. For more information and to apply, e-mail résumé, cover letter, and salary history to Personnel@ra.org; phone: 212.677.1900; website: www.rainforestalliance.org/about.cfm?id=accounting_associate.

SENIOR TECHNICAL ADVISOR,

CAPACITY BUILDING • Arlington, VA

Position available with Management Sciences for Health. Duties: takes the lead in development, implementation, and management oversight of technical assistance efforts under the AIDSTAR II initiative. Qualifications: M.A./M.S. required, Ph.D. desirable; advanced understanding of capacity building approaches, best practices, and lessons learned in the field of HIV/AIDS; knowledge of capacity building strategies with regards to NGOs and networks in the broader international public health arena. Deadline: 8/21/2009. For more information and to apply, visit www.jobs-msh.icims.com.

FINANCIAL ANALYST,

WEST AND CENTRAL AFRICA • DC

Position available with Population Services International. Duties: responsible for financial backstopping duties for programs in the West and Central Africa region. Qualifications: B.A. in finance or equivalent work experience; minimum 3 years' professional work experience; availability for overseas travel; ability to work in a fast-paced team environment; strong analytical and problem solving capabilities; experience with accounting software and spreadsheets; English and French fluency required. Deadline: 9/19/2009. For more information and to apply, visit www.psi.org.

TECHNICAL ADVISOR,

REPRODUCTIVE HEALTH • DC

Position available with Population Services International. Duties: provides technical expertise and guidance on the provision of

clinical and non-clinical family practice, reproductive health, and other health services. Qualifications: M.P.H./M.A. in population studies, a clinical discipline, or related field required. Deadline: 9/15/2009. For more information and to apply, e-mail lhendricks@psi.org; website: www.psi.org.

DEPUTY DIRECTOR,

PRIVATE SECTOR HEALTH • DC

Position available with Population Services International. Duties: shares leadership responsibilities with the project director; plans global private sector health initiatives, such as USAID's Leader with Associates Award. Qualifications: M.P.H./M.B.A./M.A. in international development or related field required; eight years' experience designing, implementing, and managing complex public health projects in developing countries, of which at least seven years was spent addressing private health sector needs. Deadline: 9/15/2009. For more information and to apply, visit www.psi.org.

REGIONAL DIRECTOR • DC

Position available with Population Services International. Duties: assumes programmatic oversight and management responsibility for operations in nine East Africa countries; manages overseas international staff and the region's D.C. staff; maintains the quality of operations and develops new business opportunities. Qualifications: ten years' personnel and financial management experience, preferably in international development; five years' work experience in a developing country; ability to influence decisions and set strategic direction. Deadline: 9/14/2009. For more information and to apply, visit www.psi.org.

PEDIATRIC SOCIAL WORKER/

COUNSELOR • Clearwater, FL

Position available with Suncoast Hospice. Duties: works in the children and family support program; assesses social and emotional factors related to care of terminally ill children; provides interventions for children with terminally ill family members. Qualifications: MSW; Florida license or registered intern; two years' paid experience in social work or counseling, with emphasis on counseling children and families. For more information and to apply, e-mail melissadigiaco@thehospice.org; phone: 727.523.4100; website: www.thehospice.org/careers.

HIGH SCHOOL TEACHERS/

ASSISTANT PRINCIPAL •

Chula Vista, CA

Positions available with MAAC Community Charter School. Duties: teach social studies (world cultures, economics, and U.S. history); teach physical education (fitness and health); teach environmental science (environmental health and justice and green careers); serve as assistant principal. Qualifications: teachers must have two years' experience teaching at-risk youth in an urban setting; California credential and Spanish proficiency preferred. Assistant principal candidate must have prior teaching and administrative experience; must possess administration credential or be enrolled in a credentialing program. Salary: \$42K-\$49K for teachers; \$60K for assistant principal. Deadline: 8/10/2009. For more information and to apply, e-mail livaldez@maacproject.org; phone: 619.426.3595; website: www.maacproject.org.

ASSOCIATE EXECUTIVE DIRECTOR •

San Francisco

Position available with United Religions Initiative. Duties: provides leadership to and supervision of all program departments; implements best practices in areas of organizational management, team building, fundraising, communications, program management, and quality assurance. Qualifications: seasoned nonprofit executive with demonstrated experience in helping organizations grow to scale; knowledge and expertise in organization planning, fundraising, communications, operations, and management; strong entrepreneurial vision essential. For more information and to apply, e-mail jmoscowitz@drngnyc.com; website: www.drngnyc.com.

INTERNATIONAL RECRUITER •

Los Angeles or DC

Position available with Relief International. Duties: responsible for all aspects of recruitment for international positions. Qualifications: B.A. in human resources, international affairs, or related field required; prior recruitment and deployment experience with at least three agencies working in emergency relief or international development; experience with USAID preferred. Deadline: 8/31/2009. For more information and to apply, e-mail annie.nguyen@ri.org; phone: 323.932.7888; website: www.ri.org.

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PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 50 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

ALABAMA

University of Alabama at Birmingham

Birmingham, AL

In Development: Master of Science in Nursing (MSN). Fellows will complete internships in area hospitals and health organizations. Each Fellow will receive a \$5,000 grant for their first year of study and a full-time nursing resident's salary in their second year.

Contact: Cecelia Ohman

Phone: 205.934.5491

E-mail: caohman@uab.edu

ARIZONA

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers

Phone: 520.621.9103

E-mail: rpcf@grad.arizona.edu

Northern Arizona University

Flagstaff, AZ

Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson

Phone: 928.523.7387

E-mail: mba@nau.edu

CALIFORNIA

Humboldt State University (Program Temporarily Suspended)

Arcata, CA

Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian

Phone: 707.826.3738

E-mail: kg5@humboldt.edu

Loma Linda University

Loma Linda, CA

Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Kate Reinsma

Phone: 909.558.4000 ext 42072

E-mail: sphpcinfo@llu.edu

University of Southern California

Los Angeles, CA

School of Policy, Planning, and Development Master's degrees in Public Administration, Public Policy, Health Administration, Planning, and Real Estate Development. Some Fellows can study at the Los Angeles or Sacramento campus. Each Fellow will receive a \$10,000 scholarship and is eligible for

other merit-based awards.

Contact: Trina Chakraborty

Phone: 213.740.0550

E-mail: tchakrab@usc.edu

COLORADO

University of Colorado Denver

Denver, CO

School of Public Affairs

Master of Public Administration, Master of Criminal Justice, PhD in Public Affairs. Benefits include paid internships and \$3,000 scholarship renewable for two years.

Contact: Dr. Christine Martell

Phone: 303.315.2716

E-mail: christine.martell@cudenver.edu

University of Denver

Denver, CO

Josef Korbel School of International Studies

International administration, international development, international human rights, international studies, international security, global finance, trade, and economic integration.

Contact: Nicole Vilegi

Phone: 303.871.3838

E-mail: Nicole.vilegi@du.edu

Graduate School of Social Work

Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. The MSW application fee is waived. All applicants to the program are considered for merit scholarships, ranging from \$6,000 to \$12,000 per year for full-time students. Need-based awards also available. Those selected for the Fellows/USA program will receive an additional \$5,000 scholarship.

Contact: Dr. Julie Laser

Phone: 303.871.2841

E-mail: julie.laser@du.edu

School of Communication

International and intercultural communication.

Contact: Dr. Margaret Thompson

Phone: 303.871.3947

E-mail: mthompson@du.edu

CONNECTICUT

Yale University

New Haven, CT

International relations MA with concentrations in history, economics & political science, joint degrees available in forestry and environmental studies, management, law, or public health.

Contact: Alice Kustenbauder

Phone: 203.432.3418

E-mail: International.relations@yale.edu

School of Public Health

Master of Public Health (MPH). Fellows will complete internships with organizations in New Haven. Each Fellow will receive a minimum of \$5,000 and will be eligible for other merit/need-based scholarships and need-based grants.

Contact: Jacqui Comshaw

Phone: 203.785.2844

E-mail: ysph.admissions@yale.edu

DISTRICT OF COLUMBIA

George Washington University

Washington, DC

Transition special education, secondary education.

Contact: Dr. Jeanne Embich

Phone: 202.973.1061

E-mail: jembich@gwu.edu

FLORIDA

Florida Institute of Technology

Melbourne, FL

Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski

Phone: 321.674.8946

E-mail: marcinko@fit.edu

GEORGIA

Georgia College & State University

Milledgeville, GA

Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Dwight Call

Phone: 478.445.0875

E-mail: dwight.call@gcsu.edu

Kennesaw State University

Kennesaw, GA (Metro-Atlanta)

Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.

Contact: Dan Paracka

Phone: 770.423.6732

E-mail: dparacka@kennesaw.edu

ILLINOIS

Illinois State University

Normal, IL

Applied economics, political science, sociology, with sequence in applied community/economic devel-

PEACE CORPS Fellows/USA



opment, including community project design and management, topics in administration and planning, and 11-month paid professional internship. Benefits include assistantship with stipend and 2-year full tuition waiver.

Contact: Beverly Beyer
Phone: 309.438.7090
E-mail: stevensoncenter@ilstu.edu

Western Illinois University

Macomb, IL
Business administration; economics; geography; health education; political science; recreation, park, and tourism administration.
Contact: Karen Peitzmeier
Phone: 800.526.9943
E-mail: pcf@wiu.edu

INDIANA

Indiana University - Bloomington

Bloomington, IN
Master of Public Affairs (MPA) with choice of nine concentrations, including comparative and international affairs, environmental policy and natural resource management, policy analysis; sustainable development and nonprofit management. Master of Science in environmental science (MSES) programs in applied ecology, environmental chemistry, and water resources. Joint master degree (MPA-MSES) and combined master degree with other programs also available.
Contact: Jennifer Forney
Phone: 812.855.2840
E-mail: spea@indiana.edu

KANSAS

Wichita State University

Wichita, KS
Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).
Contact: Dr. Judith Hayes
Phone: 316.978.6580
E-mail: judith.hayes@wichita.edu

LOUISIANA

University of New Orleans

New Orleans, LA
Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.
Contact: Dr. Marla Nelson
Phone: 504.280.3110
E-mail: cupa@uno.edu

Xavier University of Louisiana

New Orleans, LA
Fast Track to Teaching Program for those interested in teaching math, science, or special education.

Contact: Dr. Renee Akbar
Phone: 504.520.5389
E-mail: rvakbar@xula.edu

MARYLAND

Johns Hopkins University

Baltimore, MD
Nursing, public health.
Contact: Mary O'Rourke
Phone: 410.955.7548
E-mail: orourke@son.jhmi.edu

University of Maryland-Baltimore

Baltimore, MD
Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.
Contact: Lane Victorson
Phone: 410.706.5316
E-mail: lvictorson@ssw.umaryland.edu

University of Maryland-Baltimore County

Baltimore, MD
Shriver Peaceworker Program
All programs of University of Maryland-Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.
Contact: Dr. Joby Taylor
Phone: 410.455.6398
E-mail: joby.taylor@umbc.edu

University of Maryland-College Park

College Park, MD
Degrees in public policy and management, joint degrees in law, business, engineering, and life sciences and conservation biology. Benefits include half-assistantships worth \$6,350 per year, 5 credits tuition remission per semester, in-state tuition rates, and eligibility for other merit-based awards.
Contact: Ms. Taryn Faulkner
Phone: 301.314.2486
E-mail: faulkner@umd.edu

MICHIGAN

University of Michigan

Ann Arbor, MI
Ford School of Public Policy
Master of Public Policy with 14 dual degree programs. Graduate certificates in science and technology policy also available. Benefits include \$10,000 tuition fellowship for each of two years, application fee waiver.
Contact: Beth Soboleski
Phone: 734.765.0453
E-mail: bsobo@umich.edu

School of Natural Resources and Environment
Master of Science in Natural Resources and Environment with 8 concentration options; Master

of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.
Contact: Sondra Auerbach
Phone: 734.764.6453
E-mail: sondramr@umich.edu

MISSOURI

University of Missouri-Columbia

Columbia, MO
Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and additional support.
Contact: Donald Spiers
Phone: 573.882.6131
E-mail: spiersd@missouri.edu

University of Missouri-Kansas City

Kansas City, MO
Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.
Contact: David Renz
Phone: 816.235.2342
E-mail: renzd@umkc.edu

NEW HAMPSHIRE

Southern New Hampshire University

Manchester, NH
Community economic development, international community economic development, business, National Weekend Program.
Contact: Kathleen Kennedy
Phone: 603.644.3103 ext. 2307
E-mail: k.kennedy@snhu.edu

NEW JERSEY

Drew University

Madison, NJ
Master of Arts in Teaching (MAT): Fellows will tutor and teach in the Orange School District. Each Fellow will receive a 40% tuition scholarship.
Contact: Linda Swerdlow
Phone: 973.408.3285
E-mail: lswerdlo@drew.edu

Monmouth University

West Long Branch, NJ
Master of Social Work (MSW) with concentrations in Clinical Practice with Families and Children and International and Community Development. Fellows will be awarded Graduate Assistantships which include free room and board and 9 credits of tuition remission.
Contact: Dr. Robin Mama, Dean
Phone: 732-571-3543
E-mail: rmama@monmouth.edu

PEACE CORPS Fellows/USA



Rutgers University

Camden, NJ
Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy.
Contact: Sandra Cheesman-Catteffesta
Phone: 856.225.6860
E-mail: scheesma@camden.rutgers.edu

NEW MEXICO

New Mexico State University

Las Cruces, NM
College of Agricultural, Consumer and Environmental Sciences (ACES)
MA, MS, MBA-AB, MAG-AB (Master of Agriculture), DED (Doctorate in Economic Development), and PhD programs available. Fellows will intern with organizations such as the New Mexico Climate Center, USDA Natural Resources Conservation Service, or the Navajo Agriculture Products Industry. Benefits include teaching or research assistantship, including an out-of-state tuition waiver.
Contacts: John Mexal
Phone: 575.646.3335
E-mail: jmexal@nmsu.edu

College of Health and Social Services
Degrees in public health, social work, and nursing, plus joint public health and social work degree.
Contact: Dr. Sue Forster-Cox
Phone: 575.646.2183
E-mail: sforster@nmsu.edu

Western New Mexico University

Gallup, NM
Elementary, secondary, or special education; counseling; educational leadership, interdisciplinary.
Contact: Dr. Patricia Maguire
Phone: 505.722.3389
E-mail: wnmupcf@hotmail.com

NEW YORK

Columbia University, Teachers College

New York, NY
Urban education, including Bilingual/Bicultural Education, teaching of Mathematics or Science (Biology, Chemistry, Earth Science, or Physics), Social Studies, ID/Autism, English.
Contact: Shelly Chin
Phone: 212.678.4080
E-mail: PCFellows@tc.edu

Cornell University

Ithaca, NY
City and regional planning (MS)
Contact: Tina M. Nelson
Phone: 607.255.6848
E-mail: tmn2@cornell.edu

Fordham University

Bronx, NY
MA programs in international political economy and development with specializations in international

development studies, international banking and finance, international and development economics, and international political analysis.
Contact: Dr. Henry Schwalbenberg
Phone: 718.817.4064
E-mail: iped@fordham.edu

The New School

New York, NY
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.
Contact: Admissions Office
Phone: 212.229.5400, ext. 1130
E-mail: milanoadmissions@newschool.edu

University of Rochester

Rochester, NY
Simon Graduate School of Business
Master of Business Administration (MBA). Fellows will receive \$10,000 annual scholarships and will be eligible for additional merit-based aid.
Contact: Dan Struble
Phone: 585-275-2515
E-mail: dan.struble@simon.rochester.edu

NORTH CAROLINA

Duke University

Durham, NC
Fuqua School of Business
Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. Certificates of Excellence also offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.
Contact: Matthew Nash
Phone: 919.660.7791
Fax: 919.660.1096
E-mail: mnash@duke.edu

Program in International Development Policy (PIDP) with several concentration options.
Contact: Stephanie Alt Lamm
Phone: 919.613.9218
E-mail: pidpinfo@duke.edu

Sanford School of Public Policy
Master of Public Policy (MPP) with option to earn dual degrees in professional or PhD programs.
Contact: Duke MPP Admissions Office
Phone: 919.613.9205
E-mail: mppadmit@duke.edu

OHIO

University of Cincinnati

Cincinnati, OH
MCP: Economic development planning, environmental planning, international development planning, physical planning, urban design. PhD: regional

development planning.
Contact: Johanna W. Looye
Phone: 513.556.4943
E-mail: johanna.looye@uc.edu

Bowling Green State University

Bowling Green, OH
Master of Arts in Cross-Cultural and International Education (MACIE). Fellows will work with educational organizations in northwest Ohio. Fellows will receive graduate assistantships that include full tuition waivers and stipends.
Contact: Dr. Margaret Zoller Booth
Phone: 419.372.9950
E-mail: boothmz@bgsu.edu

OREGON

University of Oregon

Eugene, OR
Community and regional planning, public administration.
Contact: Field Coordinator
Phone: 541.346.2879
E-mail: rare@darkwing.uoregon.edu

PENNSYLVANIA

Carnegie Mellon University

Pittsburgh, PA
Public policy/management, arts management, or healthcare policy management.
Contact: David Eber
Phone: 412.268.2164
E-mail: hnzadmit@andrew.cmu.edu

Duquesne University

Pittsburgh, PA
Graduate Center for Social and Public Policy
MA: policy analysis and administration, conflict resolution and peace studies.
Contact: Dr. Evan Stoddard
Phone: 412.396.5179
E-mail: stoddard@duq.edu

Graduate School of Business Administration
MBA/MS/MAcc: sustainable enterprise, information systems management, taxation, accountancy.
Contact: Patricia Moore
Phone: 412.396.5529
Email: moorep@duq.edu

Seton Hill University

Greensburg, PA
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing. Benefits: 50% tuition discount.
Contact: Bill Byerly
Phone: 724.838.4209
E-mail: wbyerly@setonhill.edu

University of Pennsylvania

Philadelphia, PA
Fels Institute of Government

PEACE CORPS Fellows/USA



Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in nonprofit administration, economic development & growth, politics, and public finance. Benefits include a minimum of \$6,000 per year award for Fellows and assistance in paid internship placement.

Contact: Michelle Garcia-Navarro
Phone: 215.746.6684
E-mail: garciana@sas.upenn.edu

School of Medicine – Public Health
Master of Public Health (MPH). Fellows will intern at nonprofit, public, and private organizations in Philadelphia and the surrounding area. Fellows receive a one-time \$6,000 scholarship towards tuition and are able to apply for an additional merit/need-based scholarship.

Contact: Karen Kelly
Phone: 215.573.0917
E-mail: pubhlth@mail.med.upenn.edu

SOUTH CAROLINA

University of South Carolina

Columbia, SC
Center for Child and Family Studies
Multidisciplinary program (written/oral proficiency in Spanish required).

Contact: Laura Boudon
Phone: 803.777.5190
E-mail: boudon@gwm.sc.edu

Moore School of Business
International Master of Business Administration
Contact: Marcelo Frias
Phone: 803.777.4346
E-mail: gradinfo@moore.sc.edu

VERMONT

University of Vermont

Burlington, VT
Community and economic development, entrepreneurship; environment, agriculture, applied economics, management, strategic planning, marketing, public policy, healthcare, leadership, international public administration, human resources, budgeting/finance, organizational development, information technology.

Contact: Ken Bauer
Phone: 802.656.1965
E-mail: Ken.bauer@uvm.edu

VIRGINIA

George Mason University

Fairfax, VA
Elementary education and English as a second language master's programs.

Contact: Lynn Walker Levy
Phone: 703.993.3602
E-mail: lwalker3@gmu.edu

WISCONSIN

Marquette University

Milwaukee, WI
Master of Arts in Communication, Educational Policy and Leadership, English, History, International Affairs, Political Science, Public Service, Social and Applied Philosophy, or Theology; Master of Science in Civil and Environmental Engineering or Economics; Master of Business Administration. Benefits: full tuition scholarship and monthly stipend.

Contact: Carole Ferrara
Phone: 414.288.5861
E-mail: carole.ferrara@marquette.edu

University of Wisconsin–Milwaukee

Milwaukee, WI
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.

Contact: Lisa Heuler-Williams
Phone: 414.229.6155
E-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett
Phone: 715.346.4191
E-mail: tim.ginnett@uwsp.edu

WYOMING

University of Wyoming

Laramie, WY
American studies with concentration in education, geography, history, or literature.

Contact: Dr. Eric Sandeen
Phone: 307.766.3898
E-mail: esandeen@uwyo.edu

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HUMAN RESOURCES DIRECTOR •

Los Angeles or DC

Position available with Relief International. Duties: guides and manages the overall provision of human resources services, policies, and programs across the organization. Qualifications: B.A. in human resources, business, or organizational development required; seven years' experience in employment law, compensation, and organization; affiliation with appropriate human resources networks and organizations preferred; ongoing community involvement desirable. Deadline: 8/31/2009. For more information and to apply, e-mail annie.nguyen@ri.org; phone: 323.932.7888; website: http://ri.org/job_list_1.php.

GRANTS AND CONTRACTS

ASSISTANT • Los Angeles

Position available with Relief International. Duties: supports the revision of grants and

contracts terms as needed; assists with the revision of budgets and development of procedures for budget preparation; provides logistical support with both paper and electronic project filing. Qualifications: B.A. in accounting or finance; one year of nonprofit experience preferred; good organizational skills and attention to detail; familiarity with MS Excel and SunSystems. Deadline: 8/31/2009. For more information and to apply, e-mail annie.nguyen@ri.org; phone: 323.932.7888; website: www.ri.org.

EXECUTIVE ASSISTANT • DC

Position available with Freedom House. Duties: supports the deputy executive director; liaises between the director and board of trustees; manages the director's schedule; interacts with senior level agency officials, international dignitaries, and local government officials; organizes logistics. Qualifications: B.A./B.S.

in business or nonprofit management; experience with logistics, scheduling, writing, and editing required; strong organizational, communication, and presentation skills. Deadline: 8/09/2009. For more information and to apply, e-mail humanresources@freedomhouse.org; website: www.freedomhouse.org.

RESEARCH ANALYST/ASSISTANT EDITOR • New York City

Position available with Freedom House. Duties: provides research, editorial, logistical, and administrative assistance to staff, under the supervision of the managing editor; researches and writes country reports for Freedom House publications. Qualifications: B.A. in international relations, political science, or related field; knowledge of international affairs, including democracy and human rights issues; strong writing and editing skills; familiarity with Excel and database programs; foreign language skills



desired. Deadline: 8/17/2009. For more information and to apply, e-mail humanresources@freedomhouse.org; phone: 202.747.7019; website: www.freedomhouse.org.

NUTRITION ADVISOR • New York City
Position available with Concern Worldwide. Duties: ensures high quality technical support to nutrition projects in emergency and development contexts; develops and documents best practices; promotes organizational learning. Qualifications: M.S. in nutrition or B.A. in nutrition with M.P.H.; five years' experience with nutrition or health programs in Africa or Asia; field experience in emergency response or post-conflict settings. Deadline: 8/07/2009. For more information and to apply, e-mail hr.usa@concern.net; phone: 212.557.8000; website: www.concernusa.org/Public/WorkWithUs.aspx.

ENRICHMENT TEACHER • Rockville, MD

Positions available with Trax. Duties: facilitate/plan enrichment activities ranging from the arts and sports to applied academic areas—tailored to each staff person's skill set; explore a plethora of topics and share your passion for exploration. Qualifications: B.A./B.S.; experience working with school-aged children required; ability to engage and excite children; excellent interpersonal skills; activity-specific expertise helpful. Deadline: 8/15/2009. For more information and to apply, e-mail careers@trax678.com; phone: 301.928.2880.

SENIOR BUSINESS PROPOSAL/ PRICING ANALYST • DC

Position available with Academy for Educational Development. Duties: responsible for the complete development of complex financial proposals; prepares subcontractor cost proposal packages; handles cost negotiations. Qualifications: B.A./B.S. or equivalent work experience required; six years' experience in cost proposal development, financial analysis, and contracts negotiation; grant proposal development experience desirable; knowledge and understanding of federal acquisition regulations, AIDAR, labor, education, health, and human services; knowledge, understanding, and experience working with USAID regulations and handbooks required. For more information and to apply, send résumé with cover letter referencing position #CB9206PC to: AED/HR, 1825 Connecticut Avenue, NW, Washington, D.C. 20009; fax:

202.884.8413; e-mail: employ@smtp.aed.org; website: www.aed.org.

ORGANIC FARM HELP/PROJECT COORDINATOR •

Potomac, MD and Buckeystown, MD
Position available with Nick's Organic Farm. Duties: uses modern farm equipment to raise grass-fed beef, pastured chicken and turkey, free-range eggs, fresh edible soybeans, corn, barley, rye, seed, and hay; assists with all aspects of farm operation; coordinates special projects, including large scale on-farm composting, bio diesel, and processing of feed, poultry, and dairy products. Qualifications: experience and interest in organic farming; experience in machinery operation and repair helpful; must work independently and have vehicle. Salary: \$8–\$10/hour. For more information and to apply, e-mail nickmaravell@comcast.net; phone: 301.983.2167.

PROGRAM MANAGER • New York/Tanzania

Position available with Malaria No More. Duties: creates comprehensive "surround sound" program of malaria awareness/advocacy in East Africa; establishes partnership with ministry of health and national malaria control program; networks with local partners; identifies candidates for local partnerships; outlines investment opportunities; negotiates project terms with local partners; integrates campaign activities with country and campaign planning; identifies funding opportunities and mobilizes resources for campaign; works with affiliates to maximize public advocacy. Qualifications: experience developing and managing communications-focused campaigns; experience working in health, development, or marketing fields; ability to develop budgets and manage staff; Kiswahili proficiency desired. For more information and to apply, e-mail jobs@malarianomore.org; website: www.malarianomore.org.

SALES AND MARKETING

ENTREPRENEUR • Various locations

Position available with Sustainable Solutions International Marketing Group. Duties: creates national and international partnerships; works with an enthusiastic team on sustainable and unlimited income producing ventures; builds a database; develops marketing strategies. Qualifications: high level of drive and focus; forward thinking; interest in health, prevention, and the environment; ability to work individually and with a team. Deadline: 8/31/2009. For more information and to apply, e-mail [\[ss8img.com\]\(mailto:ss8img.com\); phone: 304.258.4037; website: \[www.shaklee.net/gallarano\]\(http://www.shaklee.net/gallarano\).](mailto:gallarano@</p>
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ISLAND FELLOWSHIP • Vinalhaven Island, ME

Fellowship award available with Island Institute. Duties: supports Vinalhaven's Island Village Childcare and Partners in Island Education with nonprofit management, board development, grant-writing, and staff professional development. Qualifications: B.A./B.S. in early childhood education or non-profit management; strong technology skills; ability to work with minimal supervision; strong desire to live and work in a remote community. Salary: \$22K. Deadline: 8/15/2009. For more information and to apply, e-mail cwolff@islandinstitute.org; phone: 207.712.8551; website: www.islandinstitute.org.

TRAVEL WRITER • Various locations

Position available with Other Places Publishing. Duties: research and write a travel guide about your Peace Corps country of service; write from a local perspective; include practical information geared towards independent travelers. Qualifications: unique insight into country of service; passion for the country's history, people, and culture; knowledge of "off the beaten path" spots and staple tourist attractions; ability to write with flare and keep the reader engaged. For more information and to apply, e-mail editor@otherplacespublishing.com; website: www.otherplacespublishing.com/writers.

International

MONITORING AND EVALUATION TECHNICAL ADVISOR •

Democratic Republic of the Congo

Position available with Population Services International. Duties: manages monitoring and evaluation strategies for programmatic areas nationwide, including HIV, malaria, family planning, and water; facilitates appropriate decentralization to ten provincial offices; supports the country representative and technical advisors in successfully integrating all USAID interventions. Qualifications: master's degree (Ph.D. preferred) in public health, demography, epidemiology, biostatistics, psychology, or a related field; demonstrated experience in behavioral research surveys, qualitative and quantitative research methods, sampling techniques in

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Peace Corps Response



Belize

The YMCA is requesting a Peace Corps Response Volunteer (PCRVR) to help the organization build a strong IT infrastructure in order to offer related training to children and youth as a means of increasing academic support within the community.

For more details and to apply, visit www.peacecorps.gov/response

Eastern Caribbean

The **Roving Caregivers Programme** of St. Lucia in Castries is requesting a Peace Corps Response Volunteer to assist and educate the community in caring for children from birth to three years of age.

The **Southern Tourism Development Corporation** of St. Lucia is requesting a Peace Corps Response Volunteer to provide workforce training for new development of hotels, restaurants and shopping facilities in southern area of the island.

The **National Emergency Management Office (NEMO)** in Castries is urgently requesting a Peace Corps Response Volunteer to assist with strengthening their ability to guide the recovery process for communities through the development of recovery plans for six key national emergencies.

The **Saint Lucia Crisis Centre (SLCC)** is a walk-in centre providing assistance to the community through its hotline service, individual counseling, public education programmes, assistance to mothers, and victims of domestic violence, abuse, etc.. The centre is requesting a Peace Corps Response Volunteer.

For more details and to apply, visit www.peacecorps.gov/response

Guinea

The new **University of Labé** is requesting a Peace Corps Response Volunteer to help expand and improve their English department. The PCRVR will be responsible for teaching English classes to students; training other English professors within the English department in Labé; studying and editing available English

teaching materials; and training professors in basic Internet research skills.

For more details and to apply, visit www.peacecorps.gov/response

Liberia

The **Ministry of Education** has requested the assistance of Peace Corps Response Volunteers to work with the Business Manager & Registrar of its Rural Teacher Training Institutes (RTTIs).

Peace Corps Response Volunteers (PCRVRs) are being requested to partner with the **Ministry of Health and Social Welfare** to work as Trainers to Community Health Volunteers (CHVs).

Liberia's **Rural Teacher Training Institutes (RTTIs)** have requested the assistance of Peace Corps Response Volunteers (PCRVRs) to work as Assistants to the Director and Academic Dean of these institutes.

The **Ministry of Health and Social Welfare (MHSW)** has requested Peace Corps Response Volunteers (PCRVRs) to work as Health Training of Trainers (TOT) Instructors in a hospital and school of nursing setting.

The **Ministry of Education** requests Peace Corps Response Volunteers (PCRVRs) to work as Learning Resource Center (LRC) Support Specialists. LRCs have been established in several counties and provide teachers, students, Ministry staff, and the larger community with internet access and a library.

The **Ministry of Education (MOE)** has requested the assistance of Peace Corps Response Volunteers (PCRVRs) to provide support to County Education Offices by working as Technical Advisors to the County Education Officers.

A Peace Corps Response Volunteer (PCRVR) is requested to work as a **Nutrition Instructor** to assist Liberia in its efforts to improve their health care delivery system.

Peace Corps Response Volunteers (PCRVRs) are being requested to work as **Parent Teacher Association (PTA) Organizers**.

For more details and to apply, visit www.peacecorps.gov/response

Malawi

The **Ministry of Local Government and Rural Development** is requesting Peace Corps Response Volunteers to work as *HIV/AIDS Technical Advisors* at the district level.

For more details and to apply, visit www.peacecorps.gov/response

Panama

Panama's Environmental Protection Agency known as Autoridad del Medio Ambiente (ANAM) is requesting two Peace Corps Response volunteers to train community groups and schools on topics related to natural resource management and reforestation.

The **Association of Ngobe Organic Coffee Growers (ASCON)** has requested an Agroforestry Volunteer to assist with improving their coffee production.

For more details and to apply, visit www.peacecorps.gov/response

Philippines

The **Adventist Development and Relief Agency of the Philippines (ADRA)**, a local development NGO, is requesting one Peace Corps Response volunteer to assist the organization in the development and facilitation of community project grant-proposals for funding.

For more details and to apply, visit www.peacecorps.gov/response

Southeast Asia

Peace Corps Response is preparing for an exciting new country program in Southeast Asia! Peace Corps Response intends to send approximately twelve Volunteers in November 2009 with six weeks of language training followed by a semester of teaching from January to June. We anticipate a lot of interest in this unique opportunity. Volunteers will be working within the Education sector and assignments are expected to be in English language teacher training institutes and secondary schools. Volunteers that will be teacher trainers will need Master's degrees

Peace Corps Response



or significant experience in training English language teachers. Volunteers teaching at the secondary level will need at least two years' experience in English language teaching. Program details are being refined and we anticipate further information in the coming weeks. Please submit your application now for consideration and visit our website for updates.

For more details and to apply, visit www.peacecorps.gov/response

Swaziland

The Ministry of Education in Swaziland has requested a Peace Corps Response Volunteer to work with their INSET (In-Service Teacher Education and Training) Department as an Instructor and Teacher Resource Center Coordinator.

For more details and to apply, visit www.peacecorps.gov/response

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Peace Corps Response website at www.peacecorps.gov/response; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at www.peacecorps.gov/response.

Send Peace Corps Response application, résumé, and Description of Service (if available) to pcresponse@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Peace Corps Response, 1111 20th Street NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

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public health, and quantitative data analysis. Deadline: 9/18/2009. For more information and to apply, visit www.psi.org.

DISTRIBUTION COORDINATOR • Juba, Sudan

Short-term consultancy available with Population Services International. Duties: acts as the focal point for PSI Sudan at the state level; ensures smooth implementation of all distribution-related activities in the assigned state. Qualifications: M.A./M.S. preferred; previous experience in mass distribution and logistics; two years' work experience in the humanitarian sector; project management expertise; previous liaison experience with government and partners; availability for frequent travel. Deadline: 9/18/2009. For more information and to apply, e-mail lczerwinski@psi-sudan.org; website: www.psi.org.

PROJECT DIRECTOR • South Africa

Position available with Population Services International. Duties: assumes programmatic

Uganda

BUNASO (Bugiri Network of AIDS Service Organizations) is requesting a Peace Corps Response Volunteer to work with some of these AIDS Service Organizations to provide assistance in resource mobilization; relationship building among donor organizations and other service organizations within the district; providing technical guidance in the development of strategic and implementation planning; and overall organizational strengthening.

Ugandan Women's Effort to Save Orphans (UWESO) is requesting a Peace Corps Response Volunteer to provide capacity building assistance to strengthen the organization's core programming needs.

The Ministry of Education and Sports (MoES) in Uganda is requesting four Peace Corps Response Volunteers to provide teacher

training at National Teachers Colleges in four locations throughout the country.

The Ministry of Education and Sports in Uganda (MoES) is requesting three Peace Corps Response Volunteers to provide assistance to all management levels of the Primary Teachers' Colleges at various locations throughout Uganda.

For more details and to apply, visit www.peacecorps.gov/response

UPCOMING OPPORTUNITIES...

Continue to check

www.peacecorps.gov/response

for exciting new opportunities in Bulgaria, Jamaica, Lesotho, and Mali!

oversight and management responsibility for the Dutch-funded condom social marketing and capacity building regional project in Southern Africa. Qualifications: ability to thrive in a matrix management setting; creative, innovative, and strategic thinker; demonstrated experience implementing HIV/AIDS prevention programs; in-depth understanding of regional coordination mechanisms; proven ability to produce results. Deadline: 9/08/2009. For more information and to apply, visit www.psi.org.

COUNTRY REPRESENTATIVE • Juba, Sudan

Position available with Population Services International. Duties: responsible for social marketing and new business development activities in Sudan; oversees new \$72M, five-year malaria prevention and treatment grant from the Global Fund to fight AIDS, tuberculosis, and malaria; manages ongoing USAID-funded HIV/AIDS activities;

develops new grants for safe water treatments. Qualifications: personnel and financial management experience; three years' work experience in a developing country; relevant post-graduate degree or equivalent experience; familiarity with Global Fund, USAID, and the international donor community. Deadline: 9/14/2009. For more information and to apply, visit www.psi.org.

BEHAVIOR CHANGE COMMUNICATIONS SPECIALIST • Democratic Republic of the Congo

Position available with Population Services International. Duties: responsible for managing behavior change communication strategies for all programmatic areas nationwide, including HIV, malaria, family planning, and water; facilitates appropriate decentralization to ten provincial offices. Qualifications: post-graduate degree in health promotion sciences, communications, or related field; excellent written and oral communication skills



in French and English; five years' experience with health behavior change programs in developing countries; experience managing a U.S. government supported project. Deadline: 9/15/2009. For more information and to apply, visit www.psi.org.

SENIOR OPERATIONS MANAGER • Juba, Southern Sudan

Position available with the Carter Center. Duties: serves as an independent contractor; assists the resident technical advisor and deputy of Southern Sudan operations in all program activities; focuses especially on the guinea worm eradication program and the trachoma control program; co-supervises and monitors key health improvement projects; coordinates transportation, procurement, and operational management needs of focus programs; provides direct, day-to-day management and oversight of program areas. Qualifications: strong organizational, financial management, and logistical skills; three years' overseas experience, preferably in Africa. Salary: \$40K–\$50K. Deadline: 8/17/2009. For more information and to apply, e-mail ecallah@emory.edu; phone: 404.420.3830; website: www.cartercenter.org/homepage.html.

COUNTRY DIRECTOR • Islamabad, Pakistan

Position available with American Refugee Committee International. Duties: responsible for overall program management in Pakistan; coordinates with other regional programs. Qualifications: five years' overseas experience in high-level NGO management; seven years' program field experience preferred; knowledge of regional political and social conditions; familiarity with private, U.S. government, UN, and multi-lateral funders. Deadline: 8/10/2009. For more information and to apply, visit www.arcrelief.org.

PUBLIC SCHOOL TEACHERS • Seoul, South Korea

Positions available with Footprints Recruiting. Duties: teach elementary, middle and high school students in Korean public schools. Qualifications: B.A./B.S.; native English speaker; criminal background check required. Salary: \$1,440–\$2,160/month. Deadline: 12/31/2009. For more information and to apply, e-mail careers@footprintsrecruiting.com; phone: 888.677.3166; website: www.footprintsrecruiting.com.

ENGLISH TEACHERS • China

Positions available with Aclipse. Duties: teach English to children ranging from three to sixteen years of age. Qualifications: B.A./B.S.; TEFL certificate; one year of teaching experience; must be a native English speaker and hold valid passport from U.S., Canada, U.K., Ireland, Australia, New Zealand, or South Africa; ability to commit to a one-year contract; must be 24 years of age. For more information and to apply, e-mail esljobs@aclipse.net; phone: 617.878.2138; website: http://aclipse.net/korea/current_opportunities.html.

ENGLISH TEACHERS •

Seoul, South Korea

Positions available with Chung Dahm Learning. Duties: teach students how to put English vocabulary and grammar knowledge into practice; adapt to and apply new ESL teaching methodologies; teach classes of 15 students or less; grade assignments; attend initial and ongoing training sessions. Qualifications: B.A./B.S.; must be a native English speaker with no criminal record; availability to sign one year contract. For more information and to apply, send résumé to job@chungdahm.com; website: www.teachinkorea.com.

SERVICE PROGRAM GROUP

LEADERS • Central America

Short-term positions available with American Jewish World Service. Duties: work in pairs to lead all aspects of short-term service programs; ensure group's health and safety; oversee logistics; oversee work projects; teach curriculum. Deadline: 8/24/2009. For more information and to apply, e-mail ssiegel@ajws.org; website: www.ajws.org/who_we_are/jobs/.

Education

PEACE FELLOWSHIP, ENERGY EDUCATION • Milwaukee, WI

Fellowship available with Wisconsin K-12 Energy Education Program. Duties: earn an M.S. in natural resources/environmental education while developing, implementing, and evaluating renewable energy education programs for Milwaukee youth. Qualifications: acceptance to UWSP graduate school/ College of Natural Resources; excellent oral and written communication skills; creativity, resourcefulness, and problem solving skills;

demonstrated ability to work collaboratively and independently; curriculum design and teaching experience helpful. Deadline: 9/15/2009. For more information, e-mail jlane@uwsp.edu; phone: 715.346.4770; website: www.uwsp.edu/keep.

GRADUATE SCHOOL SCHOLARSHIPS FOR RPCVS • Brattleboro, VT and Oman

SIT Graduate Institute (formerly School for International Training), a program of World Learning, offers RPCVs scholarships of up to \$10K for its fall 2009 Master's programs in intercultural service, leadership, and management; TESOL; and its new master of global management in the Sultanate of Oman. For more information and to apply, e-mail admissions@sit.edu; phone: 800.336.1616 or 802.258.351; website: www.sit.edu/graduate.

MONTEREY INSTITUTE OF INTERNATIONAL STUDIES • Monterey, CA

Scholarship available with Monterey Institute of International Studies. Scholarships of up to \$15K are available for qualified RPCVs seeking advanced degrees in business administration, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. Prepare for your international career in private, public, and nonprofit sectors. Join other students from 50+ countries. Qualifications: Most U.S. students have lived overseas. For information and to apply, e-mail admit@miis.edu; phone: 800-824-7235; website: www.miis.edu.

GRADUATE OPPORTUNITIES • Various locations

Ph.D. Traineeship Opportunities. 140 National Science Foundation sponsored programs across the country seek students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. Integrative Graduate Education Research and Traineeship programs equip Ph.D. scientists and engineers with the technical, professional, and personal skills needed to meet career demands of the future. \$30K annual stipend. Tuition and fees waived. For more information and to apply, e-mail questions@igert.org; phone: 866.593.9103; website: www.igert.org.



Intern/Volunteer

PAID INTERNSHIP, GOVERNMENT OPERATIONS • DC

Position available with Pew Environment Group, The Pew Charitable Trusts. Duties: attends seminars, briefings, and congressional hearings; researches material for campaign issues; tracks legislation; researches bills and congressional records. Qualifications: strong analytic, research, writing, and editing skills; ability to work well in a fast-paced atmosphere; attention to detail; experience with a political campaign, congressional office, or nonprofit desirable. Deadline: 8/07/2009. For more information and to apply, visit www.pewtrusts.org.

DEVELOPMENT INTERN • DC

Part-time internship available with Center for Inspired Teaching. Duties: performs database entry; researches potential donors and social media sites; assists with event planning and grant writing; provides administrative support. Qualifications: experience with databases and social media sites; superior research, analytical, and communication skills; motivated, flexible, and energetic; capacity for both independent and team work; attention to detail; outstanding organizational skills and multitasking ability. Salary: \$5/hour. Deadline: 8/17/2009. For more information and to apply, e-mail development@inspiredteaching.org; phone: 202.462.1956; website: www.inspiredteaching.org.

ORGANIC AGRICULTURE INTERNSHIP • Dorchester, IA

Internship available with Grass Run Farm. Duties: learn about and assist with activities related to organic grass farming, livestock, entrepreneurship, finance, direct marketing, and the local foods movement. Qualifications: eagerness to learn; motivation to contribute to the success of the farm; ability to work independently; willingness to ask questions, handle challenging situations, and solve practical problems. Deadline: 8/31/2009. For more information and to apply, send résumé and cover letter to kristine@grassrunfarm.com; phone: 563.492.3400; website: www.grassrunfarm.com/intern.

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer : *When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a Hotline announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. Hotline is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, Hotline advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*

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connections for you to successfully market yourself at career fairs:

1. First, maintain realistic expectations of the job fair. Face the facts: You are more likely to leave the job fair without any job offer or even an appointment for an interview (in fact, that's by far the norm). Nor will you necessarily be contacted by the organizational representative in follow-up. Likely you will need to be the one to reach out and initiate any subsequent contact. That's the reality. You will need to follow-up by submitting your résumé online. However, the job fair *will be* a great opportunity to explore different organizations, thereby allowing you to connect with and market yourself to representatives from various organizations of interest.

2. Do your homework in preparation. Research those specific organizations in attendance in which you're most interested. Review their websites in depth to get a real feel for the organization, its mission, the jobs available, and come prepared to target particular organizations as your priority employers.

3. Approach the table and greet the recruiter by name (if they have a nametag)

or ask their name to initiate conversation, if not. How often do people just launch into their own spiel at job fairs: "Hello, my name is ____; I'm interested in ____; tell me about ____ job"? As someone who has sat on the recruiter side of the career fair on many occasions, I cannot tell you how refreshing it is to have someone actually bother to ask *my* name and/or address me by name. What a treat! That sends a positive message that they're polite, looking to engage me in conversation, and not there just to launch into their own personal monologue.

4. Try to connect on a personal level during your brief face time with each recruiter. This will help you set yourself apart from the masses. Ask a bit about the recruiter's background/experience with the organization, how long they've been there, what drew them to the company, etc. You might even incorporate humor if appropriate, in establishing the connection. One recent RPCV shared with me her own version of imparting a lasting impression. After introducing herself by name, getting the recruiter's name, and then engaging the representative in conversation, she would ask them at the very end: "So, [insert

recruiter name], do you remember my name?" in a joking sort of fashion to see if they did. Most did. However, even when they didn't it would work to her benefit. For example, one recruiter incorrectly thought the RPCV's name was Stephanie, so she laughingly corrected him before telling him she totally understood. However, in her follow-up thank you email note, she reminded him of who she was by signing the note "Jessica (not Stephanie)." Wouldn't you know it? The recruiter emailed back almost immediately, laughing about it still. She certainly made a lasting impression with that simple error, and at least got her foot in the door!

5. Incorporate your 30-second elevator pitch as possible, well constructed and rehearsed (but natural-sounding of course), working in a bit about you, your background, and into what you're looking to get. Keep it concise so it doesn't come across as a monologue! Try to make it conversational and let the recruiter prompt you for more information, if wanted.

6. Let the recruiters know you've done your homework on their organization. Reference the research you've done in



preparation and ask thoughtful questions to demonstrate your interest (i.e., don't ask routine questions easily answered on their web site). Let them know that, based on your research, you've identified them as one of the employers of most interest to you, and tell them why. This can go a long way in projecting your enthusiasm and dedication.

7. Always ASK for a business card (some will have them, and some will not - regardless, it doesn't hurt to ask.) This gives you a big advantage when it comes to following-up with them after the career fair—i.e., no concerns regarding misspelled names or addresses, etc. Regardless, get their full name and write it down (with their e-mail if possible).

8. Take a quick moment AFTER you leave each table (or while in line for the next organization, if appropriate) to jot down a few notes regarding your conversation with the recruiter—including name, organization, what you discussed briefly—just to remind you later what you chatted about and how you connected, etc. Without this, you will likely forget the details of your many crucial connections that are so valuable in the job search process.

9. Consider approaching the less active tables, even if they're not an organization of great interest. Perhaps simply greet them and let them know you just wanted to thank them for attending, and indicate how wonderful it is so many organizations came out to participate. Even if it's an organization completely out of your field of interest, you might include in your introduction something to the effect of: "While I'm focusing more on opportunities within the _____ field, I just wanted to thank all the organizations who are attending." This can go a long way in the competitive career fair arena—after all, nobody wants to be staffing the 'lone' dead table while big lines form at the booths around them—so they'll be appreciative first of all. But there's something in it for you as well. While their organization itself may not be appropriate for you, remember that recruiters likely have contacts working directly in the field *you are* passionate about! In other words, they might prove

to be valuable networking connections! They might refer you to or even connect you with such people or organizations, upon learning more about your area of interest, especially since you so graciously stopped by to say hello and thank them. It happens, trust me! Additionally, starting with the organizations you are not as vested in can provide you with a great opportunity to do a test run to see how you do before approaching your preferred organizations!

10. Follow-up with a thank you note to each of the representatives/organizations you connected with and especially in which you are interested. This should be done fairly soon after the career fair, generally within a few days or a week maximum, so that their memory is still fresh (hopefully) regarding your interaction. Hand-written cards are preferred, however e-mail cards are also effective and the best way to attach your resume. The business card and/or quick notes you jotted down (steps 7 and 8 above) should greatly assist you to remind each recruiter of the context in which you met while you thank them for their time. If possible, reference something specific that they might remember about you in your conversation, but please understand that they often see hundreds of people in one day, so don't be offended if they don't remember you specifically.

11. Finally, don't forget to continue with your other valuable job search endeavors such as NETWORKING, NETWORKING, NETWORKING in addition to career fairs, traditional job applications, etc. It's all important.

Here's to hearing from many of you in the future about your successful endeavors at career fairs and your subsequent job offers for those dream jobs! Feel free to share with me your stories at rpcvcareercenter@peacecorps.gov. Hang in there, it's a tough market, but I assure you people *are* still hiring and it's getting better. I hear positive stories from RPCVs who are getting jobs every week! You can and will do this—heck, you're an RPCV. You've been through much worse/harder than this! Best wishes in your job search endeavors.



Join the
RPCVNetwork
Listserv!

To receive additional job listings, sign up for the Yahoo! group called **RPCVNetwork**. Go to <http://groups.yahoo.com/group/rpcvnetwork> and click on the blue button that says, "Join this group." Please be sure to include your service details including your full name and country and years of service.

Do you have noncompetitive eligibility? Apply for Peace Corps' RPCV Noncompetitive Employment Program!

Peace Corps has recently begun accepting noncompetitive eligibility (NCE) from RPCVs interested in working for the agency, either in Washington, DC, or at the regional offices across the U.S. Eligible RPCVs may add their résumés to a pool of interested candidates – please assess your eligibility to apply through this program by reading carefully the notes and eligibility criteria in the announcement. You should also review the special federal employment issue of Hotline, May 15, 2008, at: www.peacecorps.gov/multimedia/pdf/former/hotline/hotline051508.pdf.



Other important information:

1. *This pool is an open-continuous announcement, which means that the positions will be filled only as they become vacant.*
2. *You must recertify your eligibility and interest every 90 days; otherwise you will be removed from the roster.*
3. *You may be contacted for an interview right away, or you may never be contacted – it depends on hiring managers' needs and how often specific positions become vacant.*

For more information, please contact Peace Corps'
Human Resources office at 202.692.1200 or hrmjjobs@peacecorps.gov.

To apply: Visit www.peacecorps.gov/rpcv and click on "RPCV Non-Competitive Consideration" on the right-hand side of your screen.



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- **Alliance for Peacebuilding**

- **Environmental Career Opportunities**

- **Ethical Jobs**

- **Public Health Jobs Worldwide**

To receive free online passwords, e-mail rvs@peacecorps.gov. Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.



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President John F. Kennedy, 1961

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