



Hotline

For Returned Volunteers/
From the Office of Domestic Programs

Hot Resources

Highlights

Free job bulletins for RPCVs!

For more information, see page 11.

Use the Third Goal to fight HIV and AIDS.

For more information, see page 13.

Try out free self-assessment software from Focus Careers!

For more information, see page 14.

Enjoy a free year of NPCA membership.

For more information, see page 14.

Peace Corps Hotline

Bonnie Robinson
Editor

Program Specialist,
Returned Volunteer Services

Kat Edwards
Graphic Designer
Program Assistant,
Returned Volunteer Services

To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact
Peace Corps

Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

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Get a Jump-start on your Holiday Job Hunting

By Jodi Hammer, RPCV Career Center Coordinator, RPCV Ecuador 1994-97



Adapted from the December 15, 2008, issue of Hotline

Chances are most of you reading this article are, in one way or another, maneuvering the intricacies of your own job search. Whether you've just returned from your country of service and are struggling to find that first post-Peace Corps job while readjusting to what some call the "real world," or you've been back for some time and are seeking to transition into a new career, you're faced with the challenges and complexities of the job search. In these difficult economic times, the process can be especially discouraging but, whatever you do, don't believe what you hear about the time between Turkey Day and the New Year being a "dead zone" from a job-search perspective. In fact, quite the opposite is true. The end of the year, especially November, is a great time to outline a holiday job-searching strategy, and December can be an especially effective time to conduct a

job search, for the following reasons:

1.) There's less competition. Many people mistakenly write off the entire month of December, assuming that "no one will be hiring over the holidays," which means that fewer people do indeed apply during this time. This is great news, though, for the dedicated few, such as yourselves, who take advantage of this opportunity to get your application in during this slower time as it means you'll be competing against fewer people, a bonus during this already-tight job market. Plus, even if the boss is out for part of the holidays, and the actual hiring takes place early in January, you'll have a jump on the rest of the folks who opt to wait until the new year to even submit their application—which may be too late!

2.) The "jolly holiday spirit" abounds. Networking, an integral component of any effective job search, can be especially easy during the holidays when people tend to

have a more benevolent, jolly spirit and seem more open to helping people in need. Take advantage of this holiday spirit and of the many holiday events as prime opportunities to expand your networking allies. Consciously interact with as many people as possible at holiday events you attend, chatting first about them and what they do (discovering their subject area of expertise) before talking about yourself and what you are looking for or fields you are currently exploring. You might be surprised how easy it is to network if you do it correctly. Be sure to be tactful with your networking efforts, as you don't want to come across as asking for a job. Upon learning more about the individual's background, you might, for example, share with them that you've returned from Peace Corps and are currently seeking to connect with professionals working in the XYZ industry in order to learn more about their experiences, and to get any advice they might

Private Sector

SPANISH TEACHER • Alexandria, Va.

Part-time position available with Alexandria City Public Schools. Duties: teaches high school students. Qualifications: eligibility for Virginia license to teach; endorsement in Spanish. Deadline: 11/30/2009. For more information and to apply, email dawn.hart@acps.k12.va.us; phone: 703.824.8137; website: www.acps.k12.va.us.

CONTRACT OFFICER • Arlington, Va.

Position available with Management Sciences for Health. Duties: provides technical, managerial, and operational support to the Center for Leadership and Management; handles contract compliance, contract management, negotiations, liaison and project training responsibilities, various aspects of proposal development, and budget development. Qualifications: M.A. or equivalent related experience; 10 years' demonstrated government contract management and budget development experience; thorough knowledge of

U.S. government acquisition and assistance regulations; strong computer skills in Excel and Word preferred. Deadline: 11/27/2009. For more information and to apply, visit www.jobs-msh.icims.com.

SENIOR ASSOCIATE OF IMPACT ASSESSMENT • Cambridge, Mass.

Position available with Root Capital. Duties: defines, coordinates, implements, and communicates the organization's impact assessment activities; provides the organization with data and analysis to maximize social, economic, and environmental impact; collaborates with external advisers to design robust and practical methodology; supports household survey activities. Qualifications: M.A. in econometrics or social science field; experience in social science research employing quantitative and qualitative methods; advanced knowledge of data analysis software; aptitude in communicating research results to diverse audiences; understanding of development finance; Spanish or French language proficiency preferred. Deadline: 11/20/2009. For more information and to apply, email

jobs@rootcapital.org; phone: 617.661.5792; website: www.rootcapital.org.

ENROLLMENT ADVISOR AND TRIP LEADER • San Diego, Various international locations

Position available with Terra Education. Duties: runs international educational trips for high school and college students with a focus on Africa, Asia, and Latin America; works for six months as an enrollment advisor; sells programs via phone to interested students; spends four months living abroad working as a trip leader. Qualifications: strong written and verbal communication skills; experience with high end clientele desirable; experience using database systems a plus; knowledge of a local language from a country in which the organization operates preferred. Salary: \$20K-\$30K. Deadline: 11/30/2009. For more information and to apply, email resume and cover letter to hr@terraeducation.com; website: www.terraeducation.com.

SENIOR FINANCIAL PLANNER • New York, N.Y.

Position available with Credit Where Credit Is Due (CWCID). Duties: delivers a range of personal finance education and counseling services; helps develop products for low-income clients. Qualifications: certification as a financial planner, or commitment to the certification process (organization will sponsor certification for education staff); experience in business, finance, or financial education; excellent teaching and training skills; commitment to community economic development. Deadline: 12/31/2009. For more information and to apply, email smorris@cwcid.org; phone: 212.927.5771, ext. 212; website: www.cwcid.org.

4-H STEM SPECIALIST • Wis.

Position available with University of Wisconsin - Cooperative Extension. Duties: leads a statewide initiative to increase science, technology, engineering, and mathematics competence in youth; develops program models; designs learning materials; builds the capacity of the organization's staff and volunteers to plan, implement, and evaluate local and state programs; coordinates existing funded projects and programs; develops new funding sources; plans and implements impact evaluations and reports to improve program effectiveness. Qualifications: Ph.D. in a field related to science, technology, engineering,

HOT! OPPORTUNITIES

MAIN STREET (DOWNTOWN) MANAGER • Del Rio, Texas

Position available with the City of Del Rio. Duties: analyzes, develops, and coordinates the implementation of downtown revitalization strategies; effectively manages citizen committees and volunteers; leads efforts in downtown's economic restructuring; ensures national performance standards are met yearly. Qualifications: B.A. in business or related field including nonprofit management or government; three years' experience in business or economic development; strong organizational and entrepreneurial skills; track record in community mobilization; excellent presentation and grant writing skills. Salary: \$35K. Deadline: 11/30/2009. For more information and to apply, email fangell@cityofdelrio.com.

PROGRAM ASSISTANT AND COUNSELOR • Harlem, N.Y.

Position available with the New Americans Welcome Center. Duties: performs database entry; files student and teacher paperwork; handles referrals to various social service organizations; registers new students; maintains outreach for linkage and new students. Qualifications: background in varied administrative work; knowledge of teaching English as a second language in a classroom setting; loyalty to goals of the program; pleasant, patient, and people friendly attitude; efficient team work style; motivation to help new immigrants and neighborhood population. Salary: \$29,900. For more information and to apply, email noretsky-cohen@ymcany.org; phone: 212.690.4024 or 917.696.3082; website: www.ymcany.org/NAWC/Harlem.



or mathematics. For more information and to apply, email ces.jobs@uwex.edu; phone: 608.263.1945; website: www.uwex.edu/ces/hr.

ENGLISH AS A SECOND LANGUAGE INSTRUCTOR • Falls Church, Va.

Position available with Virginia Tech Language and Culture Institute. Duties: plans, teaches, and evaluates assigned classes; plans and leads field trips; maintains student class records; fulfills committee and administrative duties as required; participates in professional development activities. Qualifications: M.A. in linguistics or teaching English as a second language; experience teaching English as a second language in a higher education setting. For more information and to apply, email tomda@vt.edu; website: www.lci.vt.edu.

DOCTORAL RESEARCH ASSISTANT • Idaho and Costa Rica

Positions available with University of Idaho. Duties: works with interdisciplinary teams on conservation, sustainable production, sustainable livelihoods, and resilience of managed ecosystems in Idaho and Costa Rica; pursues disciplinary research; works collaboratively to address cross-disciplinary issues in diverse ecosystems. Qualifications: research-based M.S./M.A. in relevant discipline; American citizenship or permanent residency; interest and experience in team-based projects; ability to join the program in July 2010. Salary: \$30K. Deadline: 12/1/2009. For more information and to apply, email nbosque@uidaho.edu; phone: 208.885.7544; website: www.students.uidaho.edu/gradadmissions/IGERT.

CONTRACTS ASSISTANT • DC

Position available with Population Services International. Duties: provides administrative support to the West, Central, and East Africa contracts analysts. Qualifications: B.A. or equivalent experience; one year work experience in a fast-paced office environment; proficiency in word processing, presentation, and spreadsheet software; prior contracts experience desired. Deadline: 12/31/2009. For more information and to apply, visit www.psi.org.

PROGRAM OFFICER, TRAFFIC • DC

Position available with the World Wildlife Fund. Duties: supports the development of program interests relating to conservation of

wildlife subject to trade and utilization; provides specialized expertise in subject areas of concern to the global program. Qualifications: B.A./B.S.; five years' experience in program management, biodiversity conservation, wildlife and natural resources management, government agency capacity building, data analysis, or trade regulation; M.A./M.S. in a related field preferred. Deadline: 11/27/2009. For more information and to apply, visit www.worldwildlife.org/who/careers/jobs.html, and use reference number 10044.

GRADUATE RESEARCH ASSISTANTSHIP - FORESTRY EXTENSION •

W. Va.

Research assistant position available with West Virginia University. Duties: enrolls as a graduate student at West Virginia University working towards their M.A. in forestry; serves as the forest stewardship program outreach and education coordinator; produces quarterly newsletters, information sheets, and field workshops; focuses thesis research on the treatment of invasive plant species or non-timber forest products. Qualifications: a valid driver's license; ability to hike and work in rough terrain under adverse weather conditions; strong writing skills; background in forestry, wildlife, or nature-based tourism is desirable. Salary: \$15K; full-tuition waiver. Deadline: 12/1/2009. For more information and to apply, email dmcgill@wvu.edu; phone: 304.293.5930.

REGIONAL CAMPAIGN ORGANIZER

• Boston

Position available with Corporate Accountability International. Duties: develops and runs regional campaigns to stimulate investment in public water systems and infrastructure; builds nationwide network of trained activists; recruits and mobilizes the long-term political base. Qualifications: experience as a full-time organizer or advocate for social change; demonstrated ability to build and mobilize a group of people around a project campaign; passion, commitment, and determination. Salary: \$27,000–\$31,800. For more information and to apply, email jobs@stopcorporateabuse.org; phone: 617.695.2525; website: www.stopcorporateabuse.org.

CIVIL VIOLENCE ANALYST FOR PAKISTAN • DC

Position available with Georgetown University. Duties: researches and analyzes emerg-

ing incidents of civil conflict and violence; performs media, economic, and sociopolitical surveillance of the Pakistani region. Qualifications: M.A. or equivalent training in political science or foreign policy; native language proficiency in English and Urdu; excellent writing and communication skills. For more information and to apply, email jones@isis.georgetown.edu; phone: 202.687.5990.

CIVIL VIOLENCE ANALYST FOR MEXICO • DC

Position available with Georgetown University. Duties: researches and analyzes emerging incidents of civil conflict and violence; performs media, economic, and sociopolitical surveillance of Mexico. Qualifications: M.A. or equivalent training in political science or foreign policy; native language proficiency in English and Spanish; excellent writing and communication skills. For more information and to apply, email jones@isis.georgetown.edu; phone: 202.687.5990.

HOUSING SPECIALIST • Portland, Ore.

Part-time position available with Provide Transitional Housing Program of Outside In. Duties: develops and improves a program to provide transitional housing support for cultural diverse youth; provides leadership. Qualifications: B.A./B.S.; two years' experience working in the areas of at-risk youth, homeless youth, or shelter and housing programs; Spanish language ability valued. Salary: \$11/hour. For more information and to apply, email apply@outsidein.org; website: www.outsidein.org/employment.htm.

PRESS OFFICER • Boston

Position available with Corporate Accountability International. Duties: conducts the organization's media outreach; oversees effective operation of programs. Qualifications: one year full-time staff experience in grassroots organizing; experience in media relations, fundraising, and non-profit communications desired. Salary: \$28,200–\$31,800. For more information and to apply, email jobs@stopcorporateabuse.org; phone: 617.695.2525; website: www.stopcorporateabuse.org/regional-campaign-organizing.

STAFF MEMBER AND RECRUITER • Newport, Pa.

Position available with VISIONS Service Adventures. Duties: recruits and sells summer programs; performs administrative

PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 50 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

Bowling Green State University

Bowling Green, OH
Master of Arts in Cross-Cultural and International Education (MACIE). Fellows will work with educational organizations in northwest Ohio. Fellows will receive graduate assistantships that include full tuition waivers and stipends.
Contact: Dr. Margaret Zoller Booth
Phone: 419.372.9950
E-mail: boothmz@bgsu.edu

Carnegie Mellon University

Pittsburgh, PA
Public policy/management, arts management, or healthcare policy management.
Contact: David Eber
Phone: 412.268.2164
E-mail: hznadmit@andrew.cmu.edu

Columbia University, Teachers College

New York, NY
Urban education, including Bilingual/Bicultural Education, teaching of Mathematic or Science (Biology, Chemistry, Earth Science, or Physics), Social Studies, ID/Autism, English.
Contact: Shelly Chin
Phone: 212.678.4080
E-mail: PCFellows@tc.edu

Cornell University

Ithaca, NY
City and regional planning (MS)
Contact: Tina M. Nelson
Phone: 607.255.6848
E-mail: tmn2@cornell.edu

Drew University

Madison, NJ
Master of Arts in Teaching (MAT): Fellows will tutor and teach in the Orange School District. Each Fellow will receive a 40% tuition scholarship.
Contact: Linda Swerdlow
Phone: 973.408.3285
E-mail: lswerdlo@drew.edu

Duke University

Durham, NC
Fuqua School of Business
Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. There are also Certificates of Excellence offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.
Contact: Matt Nash
Phone: 919.660.7791
Fax: 919.660.1096
E-mail: mnash@duke.edu

Program in International Development Policy (PIDP) with several concentration options.
Contact: Stephanie Alt Lamm
Phone: 919.613.9218
E-mail: pidpinfo@duke.edu

Sanford School of Public Policy
Master of Public Policy (MPP) with option to earn dual degrees in professional or PhD programs.
Contact: Duke MPP Admissions Office
Phone: 919.613.9205
E-mail: MPPadmit@duke.edu

Duquesne University

Pittsburgh, PA
Graduate Center for Social and Public Policy
MA: policy analysis and administration, conflict resolution and peace studies.
Contact: Dr. Evan Stoddard
Phone: 412.396.5179
E-mail: stoddard@duq.edu

Graduate School of Business Administration
MBA/MS/MAcc: sustainable enterprise, information systems management, taxation, accountancy.
Contact: Patricia Moore
Phone: 412.396.5529
Email: moorep@duq.edu

Florida Institute of Technology

Melbourne, FL
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).
Contact: Dr. Tom Marcinkowski
Phone: 321.674.8946
E-mail: marcinko@fit.edu

Fordham University

Bronx, NY
MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.
Contact: Dr. Henry Schwalbenberg
Phone: 718.817.4064
E-mail: iped@fordham.edu

George Mason University

Fairfax, VA
Elementary education and English as a second language master's programs.
Contact: Jennifer Coarts
Phone: 703.993.3602
E-mail: jcoarts@gmu.edu

George Washington University

Washington, DC
Transition special education, secondary education.

Contact: Dr. Jeanne Embich
Phone: 202.973.1061
E-mail: jembich@gwu.edu

Georgia College & State University

Milledgeville, GA
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.
Contact: Dr. Dwight Call
Phone: 478.445.0875
E-mail: dwight.call@gcsu.edu

Humboldt State University (Program Temporarily Suspended)

Arcata, CA
Secondary education program with placement at Academy of the Redwoods—an early college high school.
Contact: Keri Gelenian
Phone: 707.826.3738
E-mail: kg5@humboldt.edu

Illinois State University

Normal, IL
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid professional internship. Benefits include assistantship with stipend and 2-year full tuition waiver.
Contact: Beverly Beyer
Phone: 309.438.7090
E-mail: StevensonCenter@ilstu.edu

Indiana University - Bloomington

Bloomington, IN
Master of Public Affairs (MPA) with choice of nine concentrations, including comparative and international affairs, environmental policy, sustainable development, and natural resource management. Master of Science in environmental science (MSES) programs in applied ecology, environmental chemistry, and water resources. Joint master degree (MPA-MSES) and combined master degree with other programs also available.
Contact: Jennifer Forney
Phone: 812.855.2840
E-mail: spea@indiana.edu

Johns Hopkins University

Baltimore, MD
Nursing, public health.
Contact: Mary O'Rourke
Phone: 410.955.7548
E-mail: orourke@son.jhmi.edu

Kennesaw State University

Kennesaw, GA (Metro-Atlanta)

PEACE CORPS Fellows/USA



Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.

Contact: Dan Paracka
Phone: 770.423.6732
E-mail: dparacka@kennesaw.edu

Loma Linda University

Loma Linda, CA
Public health, including global health. Certificates in emergency preparedness and response, and reproductive health.

Contact: Kate Reinsma
Phone: 909.558.4000 ext 42072
E-mail: sphpcinfo@llu.edu

Marquette University

Milwaukee, WI
Master of Arts in Communication, Educational Policy and Leadership, English, History, International Affairs, Political Science, Public Service, Social and Applied Philosophy, or Theology; Master of Science in Civil and Environmental Engineering or Economics; Master of Business Administration. Benefits: full tuition scholarship and monthly stipend.

Contact: Carole Ferrara
Phone: 414.288.5861
E-mail: carole.ferrara@marquette.edu

Monmouth University

West Long Branch, NJ
Master of Social Work (MSW) with concentrations in Clinical Practice with Families and Children and International and Community Development. Fellows will be awarded Graduate Assistantships which include free room and board and 9 credits of tuition remission.

Contact: Dr. Robin Mama, Dean
Phone: 732-571-3543
E-mail: rmama@monmouth.edu

New Mexico State University

Las Cruces, NM
College of Agricultural, Consumer and Environmental Sciences (ACES)
MA, MS, MBA-AB, MAG-AB (Master of Agriculture), DED (Doctorate in Economic Development), and PhD programs available. Fellows will intern with organizations such as the New Mexico Climate Center, USDA Natural Resources Conservation Service, or the Navajo Agriculture Products Industry. Benefits include teaching or research assistantship, including an out-of-state tuition waiver.

Contacts: John Mexal
Phone: 575.646.3335
E-mail: jmexal@nmsu.edu

College of Health and Social Services
Degrees in public health, social work, and nursing, plus joint public health and social work degree.

Contact: Dr. Sue Forster-Cox
Phone: 575.646.2183
E-mail: sforster@nmsu.edu

The New School

New York, NY
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.

Contact: Admissions Office
Phone: 212.229.5400, ext. 1130
E-mail: milanoadmissions@newschool.edu

Northern Arizona University

Flagstaff, AZ
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson
Phone: 928.523.7387
E-mail: mba@nau.edu

Rutgers University

Camden, NJ
Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy.

Contact: Sandra Cheesman-Cattestafa
Phone: 856.225.6860
E-mail: scheesma@camden.rutgers.edu

Seton Hill University

Greensburg, PA
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing. Benefits: 50% tuition discount.

Contact: Bill Byerly
Phone: 724.838.4209
E-mail: wbyerly@setonhill.edu

Southern New Hampshire University

Manchester, NH
Community economic development, international community economic development, business, National Weekend Program.

Contact: Kathleen Kennedy
Phone: 603.644.3103 ext. 2307
E-mail: k.kennedy@snhu.edu

University of Alabama at Birmingham

Birmingham, AL
Bachelor of Science in Nursing (BSN), Second Degree Option – 5 semester program for those who have completed a previous non-nursing undergraduate degree. Master of Science in Nursing (MSN) Accelerated Masters in Nursing Pathway (AMNP) – 7 semester program for applicants with a bachelor's degree that is not in nursing. Each Fellow will receive a \$5,000 grant for their first year of study. In addition, AMNP Fellows will receive a full-time nursing resident's salary in their second year when they are employed as registered nurses in a residency program. Contact: Lynda Wilson

Phone: 205.934.6787
E-mail: lyndawilson@uab.edu

University of Arizona

Tucson, AZ
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers
Phone: 520.621.9103
E-mail: rpcf@grad.arizona.edu

University of Cincinnati

Cincinnati, OH
MCP: Economic development planning, environmental planning, international development planning, physical planning, urban design. PhD: regional development planning.

Contact: Johanna W. Looye
Phone: 513.556.4943
E-mail: johanna.looye@uc.edu

University of Colorado Denver

Denver, CO
School of Public Affairs
Master of Public Administration, Master of Criminal Justice, PhD in Public Affairs. Benefits include paid internships and \$3,000 scholarship renewable for two years.

Contact: Dr. Christine Martell
Phone: 303.315.2716
E-mail: christine.martell@cudenver.edu

University of Denver

Denver, CO
Josef Korbel School of International Studies
International administration, international development, international human rights, international studies, international security, global finance, trade, and economic integration.

Contact: Nicole Vilegi
Phone: 303.871.3838
E-mail: nicole.vilegi@du.edu

Graduate School of Social Work
Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. All applicants to the MSW program are considered for merit scholarships, which range from \$6,000 to \$12,000 per year for full-time students. The MSW application fee is waived. Need-based awards are also available. Those selected for the Peace Corps Fellows/USA program will receive an additional \$5,000 scholarship.

Contact: Dr. Julie Laser
Phone: 303.871.2841
E-mail: julie.laser@du.edu

School of Communication
International and intercultural communication.
Contact: Dr. Margaret Thompson
Phone: 303.871.3947
E-mail: mthomps@du.edu

PEACE CORPS Fellows/USA



University of Maryland–Baltimore

Baltimore, MD

Obtain an MSW while doing exciting field work.

Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.

Contact: Lane Victorson

Phone: 410.706.5316

E-mail: lvictorson@ssw.umaryland.edu

University of Maryland–Baltimore County

Baltimore, MD

Shriver Peaceworker Program

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.

Contact: Dr. Joby Taylor

Phone: 410.455.6398

E-mail: joby.taylor@umbc.edu

University of Maryland–College Park

College Park, MD

Degrees in public policy and management, joint degrees in law, business, engineering, and life sciences and conservation biology. Benefits include half-assistantships worth \$6,350 per year, 5 credits tuition remission per semester, in-state tuition rates, and eligibility for other merit-based awards.

Contact: Ms. Taryn Faulkner

Phone: 301.314.2486

E-mail: faulkner@umd.edu

University of Michigan

Ann Arbor, MI

Ford School of Public Policy

Master of Public Policy with 14 dual degree programs. Graduate certificates in science and technology policy also available. Benefits include \$10,000 tuition fellowship for each of two years, application fee waiver.

Contact: Beth Soboleski

Phone: 734.765.0453

E-mail: bsobo@umich.edu

School of Natural Resources and Environment

Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.

Contact: Sondra Auerbach

Phone: 734.764.6453

E-mail: sondramr@umich.edu

University of Missouri–Columbia

Columbia, MO

Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and additional support.

Contact: Donald Spiers

Phone: 573.882.6131

E-mail: spiersd@missouri.edu

University of Missouri–Kansas City

Kansas City, MO

Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.

Contact: David Renz

Phone: 816.235.2342

E-mail: renzd@umkc.edu

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.

Contact: Dr. Marla Nelson

Phone: 504.280.3110

E-mail: cupa@uno.edu

University of Oregon

Eugene, OR

Community and regional planning, public administration.

Contact: Field Coordinator

Phone: 541.346.2879

E-mail: rare@darkwing.uoregon.edu

University of Pennsylvania

Philadelphia, PA

Fels Institute of Government

Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in nonprofit administration, economic development & growth, politics, and public finance. Benefits include a minimum of \$6,000 per year award for Fellows and assistance in paid internship placement.

Contact: Michelle Garcia-Navarro

Phone: 215.746.6684

E-mail: garciana@sas.upenn.edu

School of Medicine – Public Health

Master of Public Health (MPH). Fellows will intern at nonprofit, public, and private organizations in Philadelphia and the surrounding area. Fellows receive a one-time \$6,000 scholarship towards tuition and are able to apply for an additional merit/need-based scholarship.

Contact: Karen Kelly

Phone: 215.573.0917

E-mail: pubhlth@mail.med.upenn.edu

University of Rochester

Rochester, NY

Simon Graduate School of Business

Master of Business Administration (MBA). Fellows will receive \$10,000 annual scholarships and will be eligible for additional merit-based aid.

Contact: Dan Struble

Phone: 585-275-2515

E-mail: dan.struble@simon.rochester.edu

University of South Carolina

Columbia, SC

Center for Child and Family Studies

Multidisciplinary program (written/oral proficiency in Spanish required).

Contact: Marcelo Frias

Phone: 803.777.4346

E-mail: mfrias@moore.sc.edu

School of Business

International Master of Business Administration

Contact: Marcelo Frias

Phone: 803.777.4346

E-mail: gradinfo@moore.sc.edu

University of Southern California

Los Angeles, CA

School of Policy, Planning, and Development

Master's degrees in Public Administration, Public Policy, Health Administration, Planning, and Real Estate Development. Some Fellows can study at the Los Angeles or Sacramento campus. Each Fellow will receive a \$10,000 scholarship and is eligible for other merit-based awards.

Contact: Trina Chakraborty

Phone: 213.740.0550

E-mail: tchakrab@usc.edu

University of Vermont

Burlington, VT

Community and economic development, entrepreneurship; environment, agriculture, applied economics, management, strategic planning, marketing, public policy, healthcare, leadership, international public administration, human resources, budgeting/finance, organizational development, information technology.

Contact: Edward R. McMahon

Phone: 802.656.4565

E-mail: emcmahon@uvm.edu

University of Wisconsin–Milwaukee

Milwaukee, WI

Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.

Contact: Lisa Heuler-Williams

Phone: 414.229.6155

E-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett

Phone: 715.346.4191

E-mail: tim.ginnett@uwsp.edu

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature.

PEACE CORPS Fellows/USA



Contact: Dr. Eric Sandeen
Phone: 307.766.3898
E-mail: esandeen@uwyo.edu

Western Illinois University

Macomb, IL
Business administration; economics; geography;
health education; political science; recreation, park,
and tourism administration.
Contact: Karen Peitzmeier
Phone: 800.526.9943
E-mail: pcf@wiu.edu

Western New Mexico University

Gallup, NM
Elementary, secondary, or special education; counsel-
ing; educational leadership, interdisciplinary.
Contact: Dr. Patricia Maguire
Phone: 505.722.3389
E-mail: wnmupcf@hotmail.com

Wichita State University

Wichita, KS
Teacher education: middle and secondary grades, art,
music, English, French, Spanish, biology, chemistry,
physics, math, TESOL (if already teacher-certified),
comprehensive social studies, special education (if
already teacher-certified).
Contact: Dr. Judith Hayes
Phone: 316.978.6580
E-mail: judith.hayes@wichita.edu

Xavier University of Louisiana

New Orleans, LA
Fast Track to Teaching Program for those interested
in teaching math, science, business, social studies or
special education.
Contact: Ahdija Donatto
Phone: 504.520.7533
E-mail: acbaker@xula.edu

Yale University

New Haven, CT
MacMillan Center for International & Area Studies
International relations MA with concentrations in
history, economics & political science, joint degrees
available in forestry and environmental studies,
management, law, or public health.
Contact: Alice Kustenbauder
Phone: 203.432.3418
E-mail: international.relations@yale.edu

School of Public Health

Master of Public Health (MPH). Fellows will com-
plete internships with organizations in New Haven.
Each Fellow will receive a minimum of \$5,000 and
will be eligible for other merit/need-based scholar-
ships and need-based grants.
Contact: Jacqui Comshaw
Phone: 203.785.2844
E-mail: ysph.admissions@yale.edu

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work and correspondence; manages various projects; partakes in marketing, strategizing, implementation, and social networking outreach. Qualifications: B.A. required; experience in outreach, recruiting, or sales desired; excellent verbal and written skills; knowledge and solid mastery of Word and Excel required; PowerPoint and Adobe Photoshop skills desired. Salary: \$30K. For more information and to apply, email visions.teena@pa.net; phone: 717.567.7313; website: www.VISIONSServiceAdventures.com

DEPUTY REGIONAL DIRECTOR FOR ASIA AND MIDDLE EAST • Baltimore

Position available with Lutheran World Relief. Duties: works with the regional director to provide management, supervisory, and technical support to the Asia and Middle East team; provides technical support; solicits and manages grants; achieves regional objectives. Qualifications: M.A. in a relevant field; five years' of progressively responsible experience in international development; two years' experience in a field-based position for a non-governmental organization; demonstrated ability to produce grant proposals to successfully solicit grant funding. Salary: \$60K-\$65K. Deadline: 11/30/2009. For more information and to apply, email hr@lwr.org; phone: 410.230.2844; website: www.lwr.org.

MICROENTERPRISE DEVELOPMENT LEARNING COORDINATOR • DC

Position available with The Academy for Educational Development. Duties: develops

and implements a knowledge management strategy and learning agenda; designs and produces a series of legacy products, marketing, and communication materials; identifies and capitalizes on opportunities to document and share learning; coordinates learning events and identifies dissemination channels. Qualifications: M.A.; seven years' of experience; familiarity with microfinance and micro-enterprise development; understanding of USAID reporting requirements; expertise in knowledge management and current tools available for knowledge management activities. Salary: \$60K-\$80K. Deadline: 11/30/2009. For more information and to apply, visit www.aed.org/Employment/AED-Current-Openings.html.

International

VARIOUS POSITIONS • Afghanistan

Multiple positions available with USAID. Duties: vary by position; technical areas include agriculture, education, private sector and general development, health, security and safety, contracting, communications, water resources, and acquisitions. Qualifications: B.A. and eight years' experience; M.A. and six years' experience, or Ph.D. and five years' experience; all positions are unaccompanied; U.S. citizenship required; four years' field-based international development experience; conflict zone experience strongly preferred; experience on USAID funded programs; knowledge of Pashto or Dari is preferred.

Deadline: 11/30/2009. For more information and to apply, email mhenderson@msi-inc.com; website: www.msiworldwide.com.

PROGRAM MANAGER, COMBATING XENOPHOBIA IN RUSSIA PROGRAM

• Russia

Position available with the International Research and Exchanges Board (IREX). Duties: recruits participants and trainers; organizes youth events; administers small grants programs; monitors projects in target communities; drafts reports documents in English; develops and maintains effective partnerships with local youth civil society organizations in target regions; serves as primary liaison with the organization's headquarters. Qualifications: three years' of program management experience; fluency in English and Russian; ability to draft documents in English; strong logistical and organizational skills; experience administering grants; understanding of dynamics among ethnic groups in target regions; ability to navigate complex cross-cultural relations. For more information and to apply, visit www.irex.org.

PROGRAM ASSOCIATE • Kenya and Rwanda

Positions available with One Acre Fund. Duties: handle large responsibilities of specific, well-defined work modules with similar structure to an operations consulting role. Qualifications: B.A./B.S. from a top-tier university; ability to speak fluently in French (Rwanda only); proven project management

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Peace Corps Response



Antigua and Barbuda

The Antigua Public Library is requesting a Peace Corps Response Volunteer to serve as a **Children's Librarian**. The PCRV will plan and present reading programs and special events for children, promote reading at school visits through innovative youth outreach programs, and evaluate and maintain the children's material collections.

The Boys Training School of Antigua and Barbuda is requesting a Peace Corps Response Volunteer to serve as a **Life Skills Educator**. The PCRV will work with faculty and staff to develop a curriculum focusing on problem solving, communication, decision-making, and social skills. The PCRV will also act as a mentor and positive role model for boys from troubled backgrounds.

For more details and to apply, visit www.peacecorps.gov/response

Bulgaria

The Alumni Center at Sofia University is requesting a Peace Corps Response Volunteer to serve as a **Business Development Officer**. The PCRV will assist center staff in their efforts to expand fundraising, alumni development, network expansion, branding, public relations, and marketing initiatives.

The Karin Dom Foundation is requesting a Peace Corps Response Volunteer to serve as a **Physical/Occupational Therapist**. The PCRV will assist with training physiotherapists and providing support to the assistant occupational therapist. The PCRV will also deliver trainings to families of children with special needs in order to create awareness and understanding of the children's physical conditions.

For more details and to apply, visit www.peacecorps.gov/response

Cameroon

Reach Out, a local NGO in Cameroon, is requesting a Peace Corps Response Volunteer to serve as an **NGO Capacity Builder**. The PCRV will assist the organization in documenting their best practices and developing print and elec-

tronic portfolios of the agency's work, including a possible video documentary.

For more details and to apply, visit www.peacecorps.gov/response

Jamaica

The New Horizons Skill Training Facility is requesting a Peace Corps Response Volunteer to serve as a **Draftsman/Mechanical Engineer**. The PCRV will design blueprints for a new facility and draw designs for 30 appropriate technology machines, ranging from food shredders to solar drying ovens to wastewater treatment devices.

For more details and to apply, visit www.peacecorps.gov/response

Lesotho

The Lesotho College of Education is requesting a Peace Corps Response Volunteer to serve as a **Planning and Development Officer**. The PCRV will assist with development planning and fundraising strategies through training for the department heads and faculty deans.

For more details and to apply, visit www.peacecorps.gov/response

Liberia

The Ministry of Education is requesting a Peace Corps Response Volunteer to serve as an **English Teacher**. The PCRV will teach English to junior and senior high school students; design, review, and revise the curriculum; prepare standard lesson plans and other teaching materials; and create standards for student evaluation.

The Ministry of Education is requesting three Peace Corps Response Volunteers to serve as **Math Teachers**. The PCRVs will teach mathematics to junior and senior high school students; design, review, and revise the curriculum; prepare standard lesson plans and other teaching materials; and create standards for student evaluation.

The Ministry of Education is requesting three Peace Corps Response Volunteers to serve as **Science Teachers**. The PCRVs will teach sci-

ence to junior and senior high school students; design, review, and revise the curriculum; prepare standard lesson plans and other teaching materials; and create standards for student evaluation.

For more details and to apply, visit www.peacecorps.gov/response

Mali

Ecole pour Déficients Auditifs is requesting a Peace Corps Response Volunteer to serve as a **Deaf Education Specialist**. The PCRV will work to improve the capacity of teachers and staff through training in advanced sign language. The PCRV will also provide communication classes between deaf/hearing impaired students and their families and work to expand opportunities within the deaf and hearing impaired community.

The Mali Health Organizing Project is requesting a Peace Corps Response Volunteer to serve as a **Program Officer**. The PCRV will act as a liaison between national government programs and local stakeholders to advocate for community representation in the national healthcare policy arena. The PCRV will also conduct trainings for slum residents on lobbying tactics.

For more details and to apply, visit www.peacecorps.gov/response

Panama

The El Cedro Parent Teacher Association is requesting a Peace Corps Response Volunteer to serve as a **Training of Trainers Facilitator**. The PCRV will organize a two-day training for the library committee members and local school teachers, provide monitoring and evaluation of the training to the foundation, and follow up on the maintenance and organization of the library.

For more details and to apply, visit www.peacecorps.gov/response

Philippines – NEW!

The Olongapo Disaster Management Office is requesting a Peace Corps Response Volunteer to serve as a **Disaster Risk Reduction Technical Officer**. The PCRV will compile a community-

Peace Corps Response



based disaster risk reduction training module targeted towards the needs of the local community.

The World Health Organization is requesting a Peace Corps Response Volunteer to serve as a **Safe Hospitals Advocacy Consultant**. The PCRV will draft a two-year advocacy strategy and plan of action to be implemented by project stakeholders following the conclusion of a nationwide “Hospitals Safe from Disaster” campaign.

The Department of Social Welfare and Development is requesting a Peace Corps Response Volunteer to serve as an **Information Systems Analyst**. The PCRV will help improve the department’s database and information technology system in the area of disaster management. The PCRV will also initiate and conduct skills sharing and capacity building sessions with technical staff.

The International Institute for Rural Reconstruction is requesting a Peace Corps Response Volunteer to serve as a **Marketing Specialist**. The PCRV will assist staff members in developing a marketing plan consistent with the institute’s mission of addressing poverty and inequality in local communities.

For more details and to apply, visit www.peacecorps.gov/response

Saint Lucia

The Southern Tourism Development Corporation of Saint Lucia is requesting a Peace Corps Response Volunteer to serve as a **Program and Training Officer**. The PCRV will assist in preparing the workforce for the fast growing demands from new hotels, restaurants and bars, heritage sites, and shopping facilities.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Peace Corps Response website at www.peacecorps.gov/response; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at www.peacecorps.gov/response.

Send Peace Corps Response application, resume, and Description of Service (if available) to presponse@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Peace Corps Response, 1111 20th Street NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

The St. Lucia Diabetic & Hypertensive Association is requesting a Peace Corps Response Volunteer to serve as a **Program Development Assistant**. The PCRV will assist the NGO with strengthening their institutional capacity to provide services to targeted community groups who are dealing with diabetes and hypertensive disorders.

For more details and to apply, visit www.peacecorps.gov/response

Saint Vincent and the Grenadines

The School for Children with Special Needs is requesting a Peace Corps Response Volunteer to serve as a **Literacy Coordinator**. The PCRV will conduct training for staff members in reading research, early literacy, numeracy, social/emotional development, and differentiated instruction of curriculum for English language learners.

For more details and to apply, visit www.peacecorps.gov/response

Uganda

The Adult Literacy and Child Care Foundation of Uganda is requesting a Peace Corps Response Volunteer to serve as a **Training and Participatory Development Specialist**. The PCRV will develop training materials for maternal and child health education programs and will train staff members on topics such as breastfeeding, nutrition, and healthy lifestyles.

The Ministry of Education and Sports in Uganda is requesting three Peace Corps Response Volunteers to serve as **Mentors to the Primary Teachers College Administrators**. The PCRVs will mentor the principals and other

key administrative personnel, promote institutional identity and growth, and provide models for continual professional development.

The Ministry of Education and Sports in Uganda is requesting four Peace Corps Response Volunteers to serve as **Teacher Trainers in Math and Science** at the National Teachers’ Colleges throughout Uganda. The PCRVs will be responsible for implementing changes to the curriculum to include HIV/AIDS education and promoting a higher standard of math and science teaching.

The Ministry of Gender, Labor and Social Development is requesting a PCRV to serve as an **Agribusiness Specialist** in the northern region of Uganda. The PCRV will be responsible for providing technical assistance to the small farmers and managers of agro-processing enterprises on the issues of policies and strategies to improve management practices, food safety issues, agribusiness competitiveness, and fostering resource sharing among business partners.

For more details and to apply, visit www.peacecorps.gov/response

Zambia

The Copperbelt Health Education Project is requesting a Peace Corps Response Volunteer to serve as a **Research and Training Technical Advisor**. The PCRV will provide leadership, mentoring, and management training to staff members in the areas of disease prevention, healthcare delivery mechanisms, and health awareness and outreach.

For more details and to apply, visit www.peacecorps.gov/response

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skills; combination of strong leadership skills and humble approach to service; willingness to commit to one year living in rural Rwanda or Kenya. Deadline: 12/15/2009. For more information and to apply, email paul.youn@oneacrefund.org; website: www.oneacrefund.org.

DIRECTOR PRE-SERVICE PROGRAMS • Dar es Salaam, Tanzania

Position available with the International Training and Education Center on HIV. Duties: oversees the implementation of the pre-service projects and the human resources for health scale-up project; supervises the program managers. Qualifications: M.A. in public health, health administration, education, or a related field; ten years' of comparable work experience, including supervisory and leadership roles; three years' experience in resource-poor international settings. Deadline: 11/19/2009. For more information and to apply, visit <http://go2itech.org>.

OPERATIONS AND FINANCE CAPACITY BUILDING ADVISOR • Namibia

Position available with Population Services International. Duties: strengthens the capacity of local senior manager, finance department, and administration to effectively and independently manage human resources, procurement, logistics, and information technology functions; works closely with the senior accountant, administrative and procurement coordinator, and the human resources coordinator to ensure platform-wide understanding, improvement, and enforcement of internal systems of control. Qualifications: M.B.A. or equivalent experience; five years' experience in similar-sized organization; experience managing multiple donor-funded projects and integrated programs; experience with financial management of donor programs. Deadline: 12/27/2009. For more information and to apply, visit www.psi.org.

SENIOR MONITORING AND EVALUATION OFFICER • South Africa

Position available with The International Center for AIDS Care and Treatment Program. Duties: oversees all data use and dissemination activities; provides technical support. Qualifications: M.P.H. or related degree; excellent writing and verbal communication skills in both English and Kiswahili; program development and project management experience; advanced knowledge of electronic

medical records systems and deployment of database systems for patient monitoring an asset; ability to travel frequently. Deadline: 11/27/2009. For more information and to apply, email icap-jobs@columbia.edu; website: www.columbia-icap.org.

CLINICAL EPIDEMIOLOGIST, MONITORING AND EVALUATION OF CLINICAL SERVICES • Lilongwe, Malawi

Position available with International Training and Education Center on Health. Duties: works with a monitoring and evaluation team; collaborates with the clinical advisor, unit coordinators, and direct service providers; provides technical assistance to expand the capacity of the organization to build sustainable monitoring and evaluation systems for the organization's services. Qualifications: clinical degree with expertise in monitoring and evaluation, M.P.H., or M.A. in epidemiology; knowledge of monitoring and evaluation principles, techniques, and methods; skills in presenting strategic information; three years' of professional experience designing and implementing monitoring and evaluation. Deadline: 11/25/2009. For more information and to apply, email Malawi@go2itech.org; website: www.go2itech.org/employment.

BEHAVIOR CHANGE COMMUNICATION TECHNICAL ADVISOR • Liberia

Position available with Population Services International. Duties: provides overall leadership and technical direction of a program to strengthen water systems that provide potable water to vulnerable populations; implements all behavior change communication activities in line with the program's strategy and objectives; oversees the adequate implementation of the program's activities and outreach to target communities; reports to the country representative and to the organization's deputy regional director. Qualifications: B.A. in social science or appropriate technical field; M.A. preferred; three years' professional and technical experience; two years' experience in a developing country. Deadline: 12/30/2009. For more information and to apply, visit www.psi.org.

TECHNICAL ASSISTANT • Ethiopia, Mali, and Southern Sudan

Position available with The Carter Center. Duties: works as a short-term consultant for organization's Guinea worm eradication program; helps strengthen the program's capacity to

provide closer oversight regarding the implementation of surveillance, detection, and containment of cases. Qualifications: B.A./B.S.; M.P.H. preferred; overseas experience implementing health programs, preferably in Africa; local language skills from Ethiopia, Mali, or Sudan; French language skills highly preferred. Deadline: 11/30/2009. For more information and to apply, email guineaworm09@gmail.com; phone: 770.488.4506; website: www.cartercenter.org/health/guinea_worm/index.html.

MONITORING AND EVALUATION OFFICER • Swaziland

Position available with the International Center for AIDS Care and Treatment Program. Duties: works closely with the organization's monitoring and evaluation director to help implement monitoring and evaluation plans. Qualifications: M.A. in epidemiology, biostatistics, public health, social sciences, or related discipline; two years' experience in the design, implementation, and management of health monitoring; experience with HIV/AIDS programs and monitoring and evaluation. Deadline: 11/30/2009. For more information and to apply, email icap-jobs@columbia.edu; website: www.columbia-icap.org.

Education

GRADUATE OPPORTUNITIES • Various locations

Ph.D. traineeship opportunities. 140 National Science Foundation sponsored programs across the country seek students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. Integrative Graduate Education Research and Traineeships (IGERT) programs equip Ph.D. scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. The program offers a \$30K annual stipend and tuition and fees are waived. For more information and to apply, email questions@igert.org; phone: 866.593.9103; website: www.igert.org.

GRADUATE SCHOOL SCHOLARSHIPS • Brattleboro, Vt. and Oman

SIT Graduate Institute, a program of world learning, offers RPCVs scholarships of up to \$10K for its January 2010 master's programs in intercultural service, leadership, and man-



agement. For over 40 years, SIT has helped RPCVs prepare for careers in international and intercultural fields. For more information and to apply, email admissions@sit.edu; phone: 800.336.1616 or 802.258.3510; website: www.sit.edu/graduate.

NYU SHRIVER SCHOLARSHIPS • New York

The Robert F. Wagner Graduate School of Public Service prepares students to produce results in global public service through innovative international master's degree programs in public and nonprofit management and policy, health policy and management, and urban planning. Merit scholarships are available to RPCVs for full-time or part-time study; eligible applicants must demonstrate strong academic merit and must have successfully completed two years of Peace Corps service; the close-of-service date should be within three years of the school application date. For more information and to apply, phone: 212.998.7414; website: www.nyu.edu/info/wagner/peacecorp.

IDCE PEACE CORPS FELLOWSHIPS • Worcester, Mass.

Tuition fellowships for RPCVs are available with Clark University. IDCE provides fellowships of at least 40 percent tuition remission or \$20K based on current tuition rates to all RPCVs admitted to one of IDCE's four graduate M.A. programs. IDCE also awards at least one tuition-free competitive fellowship per year for an RPCV of extraordinary merit. M.A. programs include degrees in: international development and social change, environmental science and policy, community development and planning, and geographic information science for development and environment. Deadline: 1/15/2010. For more information and to apply, email idce@clarku.edu; phone: 508.793.7205; website: www.clarku.edu/idce.

Intern/Volunteer

COMMUNITY CAREGIVER • Crozet, Va.

Position available with Innisfree Village. Duties: lives with other community members; cares for adults with intellectual disabilities; works in the weavery, woodshop, bakery, and gardens. Qualifications: experience with or willingness to learn how to provide care for adults with disabilities; flexibility; desire to live rurally in a community; patience; team player; sense of humor. Salary: \$250/month; room; board; health coverage. Deadline: 1/31/2010. For more information and to apply, email info@innisfreevillage.org; phone: 434.823.5400; website: www.innisfreevillage.org.

INTERNATIONAL DEVELOPMENT FELLOW • Various international locations

Position available with Catholic Relief Services. Duties: spends one year in one of the agency's local offices; works in agriculture, education, health, HIV and AIDS, peace building, or microfinance field. Qualifications: M.A. in a relevant discipline; international experience; professional proficiency in French, Arabic, Portuguese, or Spanish; strong cross-cultural skills; interest in an overseas career in international relief and development. Salary: \$20K. Deadline: 12/1/2009. For more information and to apply, email jsysak@crs.org; phone: 410.951.7269; website: www.crs.org/fellows.

OCEAN POLICY INTERN • DC

Position available with Marine Conservation Biology Institute. Duties: conducts research on U.S. marine policy; sets lobbying appointments; accompanies organization's staff on lobby visits; keeps records of visits; stays abreast of and briefs staff on marine conserva-

tion news; prepares educational materials and fact sheets; provides administrative support. Qualifications: substantive education, knowledge, or professional experience in marine or environmental science or policy; excellent research, writing, and communication skills; excellent organization skills; knowledge of Windows-based computer applications; demonstrated ability to work independently; commitment to the preservation of marine life. Salary: \$1800/month. Deadline: 11/20/2009. For more information and to apply, email internships@mcbi.org; phone: 202.546.5346; website: www.mcbi.org.

AmeriCorps/VISTA

FIELD TEAM LEADER • Trout Lake, Wash.

AmeriCorps position available with Northwest Service Academy-Mt. Adams Center. Duties: serves as a communication link between the staff, project sponsors, and field team members; troubleshoots logistical and personnel challenges; coordinates project and camp logistics; organizes project related paperwork. Qualifications: ability to lift up to 50 pounds; ability to work in rugged terrain for eight or more hours a day; ability to safely operate a four-wheel drive vehicle; ability to work, communicate, and interact well with people of various populations in a positive professional manner. Salary: \$11,400. Deadline: 12/18/2009. For more information and to apply, email mac@esd112.org; phone: 509.395.3465; website: <http://mtadamscenter.org/open-positions.cfm>.

VOLUNTEER COORDINATOR • Bend, Ore.

AmeriCorps position available with Northwest Service Academy-Mt. Adams Center. Duties: Coordinates and tracks volunteers; identifies and describes work to be accom-

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

**FREE
ONLINE
PASSWORDS!**

- International Career Employment Weekly
- Environmental Career Opportunities
- Ethical Jobs
- InterAction
- Public Health Jobs Worldwide
- Alliance for Peacebuilding

To receive free online passwords, email rvs@peacecorps.gov. Please specify the job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.



plished; pairs people with jobs; completes paperwork; tracks information in databases; coordinates logistics with volunteers; assists in planning volunteer training. Qualifications: owns a personal vehicle; valid driver's license; clean driving record; ability to work well with people of all types; experience coordinating activities; efficient with paperwork; self-starting with great people skills; experience managing databases and tracking spreadsheets. Salary: \$11,400; mileage reimbursement. Deadline: 12/18/2009. For more information and to apply, email mac@esd112.org.

org; phone: 509.395.3465; website: <http://mtadamscenter.org/open-positions.cfm>.

CONSERVATION EDUCATOR • Okanogan, Wash.

AmeriCorps position available with Northwest Service Academy-Mt. Adams Center. Duties: develops, coordinates, and conducts the outreach activities for the district; assists the grant managers in performing natural resource conservation activities; delivers conservation education. Qualifications: experience working with children and people;

desktop publishing and website maintenance experience; working knowledge of Adobe Creative Suite 3 or higher; ability to use a range of audio-visual equipment; self-starting, punctual, and motivated. Salary: \$11,400. Deadline: 12/18/2009. For more information and to apply, email mac@esd112.org; phone: 509.395.3465; website: <http://mtadamscenter.org/open-positions.cfm>.

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer: When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a Hotline announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. Hotline is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, Hotline advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

Continued from page 1

have for someone such as yourself. Approaching it in that way will make people much more open and receptive to an “informational interview” and they might even refer you on to friends and other contacts in your field, especially during this jolly holiday season!! Oh, and be sure to express your appreciation to those who assist you through a hand-written card or at least an email of sincere appreciation.¹

3.) Direct/easier access to hiring officials. During the holidays the fact that many employees take vacation for periods of time can actually work in your favor, as it might mean you have a better chance of getting direct access to the hiring officials. Chances are the business doesn't completely close down over the entire month of December, yet it is true that many business activities and commitments (meetings, etc.) are slowed down or put on hold during the holidays—generally making it a bit slower during this time. This means hiring officials might have more time to review your resume, or provide you with an informational interview should you ask.

4.) Temping opportunities are plentiful. We've all heard that temping is a good way to explore an organization and to network your way into a full-time job with such an organization. The holidays are a time when temping requests are

greater than ever to cover the many vacation requests of employees during this time. So, if you're willing to consider temping over the holidays, you can get your foot in the door, earn some extra holiday money while helping the company during their time of need, and prove yourself as a valuable and flexible team player worthy of being considered for full-time jobs that may be opening up soon. The fiscal year of most organizations lines up nicely with the calendar year, with annual goals and directives often following suit—which means new jobs and opportunities also arise then—so by getting your foot in the door early, you just might be able to temp your way into the organization and an exciting new job soon thereafter.

5.) Holiday cards are a great excuse to reconnect with networking contacts and interviewers. Consider sending holiday cards (along with your contact card if possible) to individuals who have provided you with an informational interview. This is a great way to check in with these folks to wish them well, express your appreciation for their assistance, and update them on your progress. (Remember, your professional networking contacts have a vested interest in your success—they've given you their expert opinion and tips so, of course, they now want to see you succeed!) Your holiday

card will show your professionalism, and it might spark additional ideas and new networking contacts for you, as well. You might also consider sending holiday cards to the hiring official of a job you have already interviewed for in the past. This can be a great way to make a lasting impact and set yourself apart from the other applicants, should they still be in the selection process. Even if they've selected another applicant, it shows your professionalism, and who knows what other jobs may have opened up in the organization since your interview?

If you follow the above tips, I venture to predict you might just find that December can be not only jolly but also productive, and one that may in fact pay off with the well-deserved gift of a rewarding new job. Best wishes for a happy and productive holiday season. May the coming year bring you much peace, joy, and, of course (for those in the job market), a fabulous, well-deserved new job!

1. For more information about career networking, read the October 15, 2007, issue of Hotline at <http://www.peacecorps.gov/multimedia/pdf/former/hotline/hotline101507.pdf>



This December, talk about your work addressing HIV/AIDS during your Peace Corps service! You can...



- ⌘ Give a presentation about how you promoted HIV/AIDS awareness and prevention at a local community center, high school health class, or service club organization.
- ⌘ Write a letter to the editor of your local newspaper .
- ⌘ Speak at your local library about HIV treatment and prevention programs in your host country.



Visit www.peacecorps.gov/thirdgoal as your one-stop shop for how-to tips and resources for planning a great Peace Corps Third Goal Activity! Don't forget to register your Third Goal activity online. Your official participation counts in helping the Peace Corps gain greater support from Congress. Send us an e-mail at thirdgoal@peacecorps.gov to share how you have promoted cross-cultural understanding.

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*“The logic of the Peace Corps is that someday we are going to bring it home to America.”
President John F. Kennedy, 1961*

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