

SAMPLE AGENDA (RPCVs can share this with host organizations as an EXAMPLE – it is completely flexible and should be modified to meet the needs/schedules of participating hosts and RPCVs)

**** Sample Agenda #1 (Half Day) ****

- 9:00 - 9:30 a.m. Welcome, introduction of staff members and Returned Peace Corps Volunteers (RPCVs), general overview of the organization
- 9:30 - 10:30 a.m. RPCV observes/helps with a project, such as planning an event, brainstorming ideas, etc.
- 10:30 a.m. – 12 p.m. RPCV has informal conversations or informational interviews with staff members
- 12:00 - 1:00 p.m. Brown bag lunch with staff members: RPCV delivers interactive presentation for staff members. Presentation may cover traditional dress, food, pastimes, jobs, family roles, etc. in his/her country of service.

**** Sample Agenda #2 (Full Day) ****

- 9:00 - 10:00 a.m. Welcome, introduction of staff members and Returned Peace Corps Volunteers (RPCVs), general overview of the organization
- 10:00 - 11:00 a.m. RPCV delivers interactive presentation for staff members. Presentation may cover traditional dress, food, pastimes, jobs, family roles, etc. in his/her country of service
- 11:00 a.m. - 12:00 p.m. RPCV talks with/shadows staff member(s)
- 12:00 - 1:00 p.m. Lunch with RPCV and staff members
- 1:00 - 2:00 p.m. RPCV talks with/shadows another staff member
- 2:00 - 3:00 p.m. RPCV sits in on a staff meeting
- 3:00 - 4:00 p.m. RPCV talks with/shadows another staff member