

SAMPLE MESSAGE (RPCVs can modify/send to employers to find a host organization)

Dear _____,

My name is **NAME** and I am a returned Peace Corps Volunteer (RPCV) who served in **COUNTRY OF SERVICE** from **YEARS**. I am writing to present you with details of the 2nd annual *Take an RPCV to Work Day* which takes place on Friday, March 1st. This is an excellent opportunity for **ORGANIZATION** to interact with RPCVs and learn more about the experiences and valuable skill sets that we bring back home from our work overseas. RPCVs will be invited to offices around the country to share stories from their international service and demonstrate expertise in diverse, globally relevant fields. Personally, I would enjoy using this event as an occasion to visit your office, discuss my Peace Corps service, and learn more about the great work you are doing in **FIELD OF WORK**.

As a participating **RPCV**, I would also be interested in shadowing any available staff at **ORGANIZATION** to gain further insight into your current projects, mission, and values. Please note that this event is intended to be flexible and tailored to suit your existing office schedules for the day – hence, my visit could be 2 hours or 8. I would appreciate having time to talk with members of your organization, either individually or in a group setting, to share more about my time in [insert country of service], and talk about how RPCVs like myself can bring unique perspectives and add professional value to the workplace after service. If there are any normal work activities that I could participate in, please think to include me. If time permits, I also would appreciate the chance to receive advice on how to approach entering this particular field of work.

I hope that I will have the opportunity to join **ORGANIZATION** on March 1st, 2013 for *Take an RPCV to Work Day*. Doing so would be an appropriate and mutually beneficial way to celebrate the work and overarching mission of the Peace Corps—the promotion of world peace and friendship—that has resonated with generations of Americans for over 50 years. Thank you in advance for your time, and I look forward to hearing from you.

Sincerely,

NAME
RPCV (COUNTRY/DATES OF SERVICE) Sample Message