

Sample Email Sent to Master's International Students' Country Directors

MEMORANDUM

TO: A. Smith, Acting Country Director
FROM: B. Smith, Program Support Assistant
DATE: September 8, 2014
RE: Official Notification for Master's International Volunteer

We are pleased to inform you that C. Smith has accepted his Peace Corps invitation to serve in Ghana beginning October 5, 2014.

C. Smith is a Master's International student at George Mason University in the Department of Public and International Affairs. He has completed most of the required coursework towards a Master of Public Administration with a concentration in International Management. Please visit <http://spgia.gmu.edu/academic-professional-programs/masters-programs/masters-international-peace-corps/> for information on the graduate program. Successful completion of Peace Corps service will account for up to six credits towards his degree including a tuition waiver for the credits.

C. Smith's Peace Corps assignments will shape any academic project that he might undertake while overseas. Although no special accommodations are being requested by Peace Corps headquarters, we encourage you to speak with the Master's International student about his graduate school requirements before the post finalizes his site and assignment.

We hope you find the Master's International student's experience of value to the post and of benefit to his cohort. Should you have any questions about Master's International or the programs mentioned above, please feel free to contact MastersInternational@peacecorps.gov, or at 202.692.1812.

Thank you for your continued support of the Master's International program.