

PEACE CORPS

Overseas Request for Quotation (RFQ) for the Renovation/ upgrade of the main office building

RFQ Number: 635-23-012

Date: 27 March - 04 April, 2023

Peace Corps Gambia has a need for a contractor to complete upgrade works at its new head office in Banjul. Peace Corps is soliciting fixed-price quotations from you and several of your competitors for the supplies and/or services detailed below.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form via e-mail to: gm-announcements@peacecorps.gov

Quotations are due no later than 5pm on Tuesday, 04 April 2023. Late quotations will not be considered.

Written questions about this Request for Quotation (RFQ) may be sent via e-mail address listed above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

A. Statement of Work/Description of Requirements

A 682 m2 three level office building will be renovated and upgraded by dividing existing spaces to create new office space. These partitions will be constructed with aluminum framed glass partitions/10mm thick cement sand blocks / dry walling with adequate sound proofing. Demolishing parts of existing structure to create openings for new doors and windows, closing indicated openings with block work. Removal and replacing of indicated doors and windows. Constructing new Bathrooms/ WC toilets with all necessary fittings. Removing existing kitchenette and adding new kitchenettes as indicated. Construction of 2 new office spaces on the 2nd floor (roof) terrace. Construction of 810 m2 roof with decra sheets on timber purlins supported with metal trusses with fascia board and ceiling. Tiling roof terrace area with ceramic tiles, all new bathroom floors and walls to ceiling height. Installing .900mm high aluminum profile railing on terrace edges. Checking and fixing of all plumbing and electrical installations Scraping and painting and all walls interior and exterior. Additional details and specifications will be provide during site visit.		
Description	Specification	Qty
Site installation (clearing building area)		
MASONRY <ul style="list-style-type: none"> Removal of existing structures; doors/windows/ all identified installations. Demolish of walls to create new openings. Constructing of block work partitions/ block works to fill in void from demolished openings, block works shall be 100mm thick, cement sand 2.0N/mm², with plastering. Construction of R.C lintels on new window openings Construction of 2 new office spaces on the 2nd floor (roof) terrace and 4 toilets. Windows: Aluminum framed sliding windows. Installation of Dry walls partitions with sound proofing material. 		

<ul style="list-style-type: none"> • Installation of Solid metal Security doors at all exits. 		
ALUMINUM WORKS <ul style="list-style-type: none"> • Checking and fixing existing windows locks/rails or necessary repairs. • Aluminum partitions with openings as indicated. • Aluminum framed doors with opaque glass to new toilets/ office spaces complete with locks. • Aluminum windows complete with locks. • Maintain and reinforcing the existing wooden staircase railings. • .900mm high strong Galvanized railings on top floor design to be approved by Peace corps. 		
FLOOR <ul style="list-style-type: none"> • Replacing floor tiles on new toilet spaces, floor should be covered with ceramic non slip tiles spaces with wall tiles to ceiling, height pre-approved by Peace Corps. • The top floor will be covered with ceramic tiles on open terrace (non-slip exterior tiles) and ceramic tiles to office spaces. 		
ROOFING <ul style="list-style-type: none"> • Demolish existing roof structure on stairwell. • Construct 810 m2 roof on top floor with structural steel support trusses, and' 50 x 50mm timber rafters. • Extending of existing columns to reach roof height. • Aluminum profile Facial Board • Decra roofing sheets. • Ceiling 5mm PVC ceiling panels. 		
PLUMBING <ul style="list-style-type: none"> • Checking and fixing existing plumbing installations, replacing of faulty sanitary ware. • Installation of new toilet spaces and connecting to existing soak-away with manholes/inspection chambers as required. • Installation of sanitary ware toilets, wash hand basins, showers as designed. • Installation of kitchenettes; to main common room complete set with burners, over, sink, cabinets and fridge, small kitchenette to CDs office and top floor staff area . • 		
ELECTRICAL <ul style="list-style-type: none"> • Checking and fixing existing electrical installations, • Replacing all switches, and adding switches • Replacing and adding power sockets, • Replacing and adding new spotlights. • Connecting new generator to existing wiring, adding smart Automatic Transfer Switch over to turn on and off generator. • Adding new lights to top floor office space and terrace. • Adding exterior security lights on building perimeter to provide maximum visibility at night. 		
PAINTING <ul style="list-style-type: none"> • Scrap all walls 		

<ul style="list-style-type: none"> • Prepare and apply two coats of vinyl acrylic paint to walls both internal and external including underside of slab office walls, toilets, walls around landings, stairs, as well as columns, beams sides of slab, egg shell finish, color pre-approved by peace corps • 		
Total		

B. Place of Performance

Site visit before submission: Wednesday March 29th, 2023, at 12:00 pm (Peace Corps Gambia New Office: Khamsys Technologies LTD, Bijilo, the Gambia)

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- It is complete and is received by the specified deadline;

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Price
- Delivery time
- Previous experience in similar projects – Please provide 03 references
- Readiness to start as soon as possible
- Capacity to Pre-Fund the entire construction work without asking PC for advance payment

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number: 635-23-012

Vendor:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs)

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Total				

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any):

Quoted Payment Terms:

Quoted Warranty Terms (If Any):

Quoted Additional Terms and/or Conditions:

Describe your company's current staffing structure and describe in detail your company's plan for providing qualified individuals to fulfill this requirement and providing supervision of your staff members assigned to work at the Peace Corps.

SUPPLIER AUTHORIZED REPRESENTATIVE

Signature: _____

Date: _____