



**Peace Corps
Paraguay**

JOB APPLICATION FORM

Responses must be typed onto this form, and only complete applications will be considered.

1. JOB INFORMATION

Vacancy Position Title: Medical Assistant (MA)

2. PERSONAL INFORMATION

Name	
Email Address	
Address	
Phone numbers	

3. MANDATORY QUALIFICATIONS

Please read each of the following questions carefully and answer yes or no:

1. Have you successfully completed one of the following:

- Medical Assistant Program Yes No
- Tecnicatura Superior en Enfermeria/Emergentologia Yes No
- Licenciatura en Enfermeria/Emergentologia) Yes No

2. Do you have one of the following:

- Valid registered clinical license/diploma Yes No
- Experience obtained through on-the-job training under the direct guidance of a provider (supporting documentation must be submitted). Yes No

3. Do you have professional fluency —written & spoken—in both Spanish & English? Yes No

4. Do you have experience with knowledge of administrative medical duties related to health services?

- No experience
- 2 years of experience
- 2 to 5 years
- More than 5 years

5. Do you have knowledge of administration of health units/facilities, including procurement of medical supplies and inventory control?

- No experience
- 2 years of experience
- 2 to 5 years
- More than 5 years

6. Do you have working knowledge of Microsoft Windows and Office programs (Outlook, Word, Excel, etc.)?

- Basic knowledge
- Intermediate knowledge
- Advance knowledge

7. Are you available for occasional travel within Paraguay and report for work at the Training Center in Capiata as required?

- Yes
- No

8. Do you have a valid license/permission to legally work in Paraguay?

- Yes
 - No
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