



**Request for Quotation (RFQ) for the building of an elevator at  
Bijilo, (Khamsys Building), the Gambia**

**RFQ 635-FY23-021**

**Date: August 23, 2023**

**A- Description of the good/service**

The Peace Corps is looking for a company to build an elevator for its New Office in Bijilo, (Khamsys Building), the Gambia.

The details of the work are noted in the bill of quantities attached to this RFQ.

**B- Work location and time.**

Location: Bijilo (Khamsys Building), the Gambia

Duration of the works: 2 months

**C- Peace Corps Payment Schedule and Conditions:**

- The supplier will receive 20% at the start of the work.
- The Supplier will receive payments up to 70% based on its completion schedule and upon acceptance and receipt of a valid and fair invoice according to the payment schedule set out in the contract. Payments will be made by bank transfer.
- To ensure the quality of the services, a 10% warranty deduction will be required and paid 6 months after delivery of the work. In addition, penalties will be applied in case of failure to meet the deadlines.

**D- Evaluation Factors:**

The decision will be made following an analysis of the following factors:

1. Compliance with specifications
2. Methodology and organization to be implemented.
3. Material and financial resources
4. Human resources
5. Past performance and reference checks
6. Lead time
7. Proposed Payment Terms
8. Guarantees offered.

The decision may be made in favor of a person or company other than the lowest bidder. It will be in favor of the quotation offering the best value in accordance with the above-mentioned evaluation factors.

**E- Documents to be provided.**

Please submit the following documents:

1. Offer in GMD.
2. Proof of previous similar works: at least three reference letters with telephone number or email address and name of contact person.
3. Estimates or list of unit prices in GMD according to the specifications.
4. Clear and justifiable schedule of execution of the works
5. List of material, financial and human resources.

Any submission without these key documents will not be accepted.

**F- Additional offer not included in the RFQ.**

To be specified by the supplier.

List/mention any other conditions or items not requested in this RFQ, which may benefit the US Peace Corps.

**G- Instructions to Suppliers**

Please read the entire RFQ including the evaluation factors that will be considered in the decision.

The decision may be made in favor of a person or company other than the lowest bidder. It will be in favor of the quotation offering the best value in accordance with the above-mentioned valuation factors.

**a. Minimum Criteria:** To be awarded the contract, bidders must meet the following minimum criteria:

- Financial means: provide a financial capacity certificate from a bank that covers at least 50% of the offer.
- Material means being able to mobilize at the right time (property, leasing, rental, etc.) at least the minimum equipment.
- Human: at least engage key personnel
- Line of Credit: have lines of credit or credit facilities to allow them to carry out the work while waiting to be regularized.
- Propose a schedule of execution of the work, justifiable regarding the means of the company, allowing to complete the work within the expected time of execution.
- Proposals should be sent by e-mail, quoting the call number in the subject line at the above address. Only proposals signed by an authorized person and delivered before the above deadline will be accepted and considered. No verbal communication will be considered.

**b. Modification and withdrawal:** The Peace Corps reserves the right, at its sole discretion, to modify or withdraw this RFQ by the deadline. Any changes will be communicated to companies that have indicated their intention to respond. No proposal submitted by bidders may be withdrawn.

**c. Validity:** Proposals submitted by interested vendors will be valid for a period of 60 days from the submission deadline. During this period, bidders will remain engaged and may be accepted by the Peace Corps at any time.

**d. Acceptance and Rejection of Offers:** Peace Corps reserves the right, at its sole discretion and considering the results of the evaluation, to accept or reject an offer. The rejection of a tender shall not entitle its tenderer to any compensation of any kind.

The Peace Corps has no obligation to disclose the results of the assessment, nor to disclose the reasons for a rejection of an offer.

e. **Negotiation:** During the negotiation phase, the vendor must appoint a representative who has the authority to negotiate on its behalf on technical and financial aspects.

f. **Confidentiality:** All information contained in this RFQ is the exclusive property of the Peace Corps and will be considered confidential information. For this purpose, the vendor may not use the same information for another tender.

**H- Submission requirements:**

Offers should be sent directly to the e-mail address below:

[GM-GSO@peacecorps.gov](mailto:GM-GSO@peacecorps.gov)

**Proposals must be submitted by email no later than 12:00 p.m. on September 13th, 2023.**

Written questions about this Request for Quotation (RFQ) may be sent via e-mail address listed above in advance of the RFQ due date.

**Large file in excess of 4 Mb can be dropped at the security guard post at the current office:**

Name: US PEACE CORPS  
Address: 78 KAIRABA AVENUE  
FAJARA, BANJUL, THE GAMBIA

**SUPPLIER AUTHORIZED REPRESENTATIVE:**

Name: .....

Function/Title .....

Signature .....

Date .....

Phone .....E-mail.....

## APPENDIX #1 : PASSENGER ELEVATOR

Project to build an elevator in a building in Bijilo New Peace Corps office				ELEVATOR	
N°	Designation	Unit	Qty	Unit Price	Total Price
0.	GENERAL PROVISIONS				
The proposed unit prices will consider the supply of materials and labor for the performance of all services. In terms of quality and implementation, the bidder must refer to the CCTP descriptions. The Contractor agrees to perform the contract for the established lump sum price in his offer. The tenderer is required to check all the quantities before submitting his tender and under no circumstances will he be able to claim omissions in the measurement in order to change his price.					
1.	ELEVATOR	-			
1.1	The supply and installation of an (01) 450 kg/6 person SIMPLEX elevator serving from the Ground floor to 2nd Floor Roof Terrace (3 floor levels), including cabinets, AC supply, having speed of 1.00 MPS, power operated SS center opening type car & landing doors, electro-magnetic brake system, operating panel with luminous buttons, overload warning indicator, battery operated alarm bell, emergency light, intercom suitable for hook up to Facility's EPABX, infrared red sensing door protection for full height (min 2100mm height) & mechanical safety by pressure sensor, reverse phase relay on controller doors, digital car positions indicator in car with up / down direction indications, light fixtures, ventilation fan, landing sill, main beam in shaft for machine, pit ladder, provision of lighting in elevator shaft etc.	u	1		-

SUBTOTAL ELEVATORS					-
2.	SERVICES				
2.1	Accesories and spare parts	Package	1		-
2.2	Programming and Configuration of the set	Package	1		-
2.3	Users training	FF	1		-
2.4	Taking into account the control in case of fire, dry contact and GTB	FF	1		-
2.5	Routine maintenance during the guaranteed phase	FF	1		-
2.6	Proposed Service and Maintenance Contract For Memory (Mandatory)	FF	1		PM
SUB-TOTAL SERVICES					-
TOTAL GENERAL ELEVATOR					-

## APPENDIX #2: LIFT SHAFT CONSTRUCTION

PEACE CORPS ELEVATOR PROJECT: CIVIL ENGINEERING				<u>SHAFT CONSTRUCTION</u>	
N	Designation	Unit	Qty	Unit Price	Total Price
<b>GENERAL PROVISIONS</b>					
<p>The proposed unit prices will take into account the supply of materials and labor for the performance of all services. In terms of quality and implementation, the bidder must refer to the CCTP descriptions. The Contractor agrees to perform the contract for the established lump sum price in his offer.</p> <p>The tenderer is required to check all the quantities before submitting his tender and under no circumstances will he be able to claim omissions in the measurement in order to change his price.</p>					
<b>1</b>	<b>SITE INSTALLATION</b>				
1.1	Construction site installation, supply and withdrawal of material,	package	1.00		-
<b>SUB TOTAL SITE INSTLLATION</b>					<b>-</b>
<b>2.</b>	<b>STRUCTURAL WORKS</b>				
2.1	Excavation of lift pit 3.0x 2.9m wide x 1.7 deep	m <sup>3</sup>	15		-
2.2	Reinforced in-situ concrete 20N/mm2 (basalt) to pit 3.0x 2.9 m wide .20 m thick	m <sup>3</sup>	1.5		-
2.3	Waterproofing elevator slab	item			-
2.4	Reinforced in-situ concrete 20N/mm2 (basalt) to SHEAR WALLS 150mm thick height= 13 m high	m <sup>3</sup>	15		-
2.5	Formwork	item			-
2.6	Reinforcement 16 mm rebar mesh to shear walls and concrete base and roof.	m	3250		-
2.7	Plastering shear walls	m <sup>3</sup>	110		-
2.8	Painting	m <sup>3</sup>	110		-
2.9	Electrical installation	item			-
<b>SUB TOTAL STRUCTURAL WORKS</b>					<b>-</b>
<b>GRAND SUBTOTAL GROSS STRUCTURAL WORKS</b>					<b>-</b>

