

***US Peace Corps – Colombia seeks***

***Language, Culture and Training Facilitator (LCTF)***

***Caribbean Region***

The U.S. Peace Corps takes a unique approach to making a difference. Our mission is to promote world peace and friendship by contributing to capacity-building and projects that are hands-on, grassroots-driven, and lasting. We work for the wellbeing and prosperity of vulnerable rural populations through the collaboration of professional American Volunteers.

Full time position based in Barranquilla – Atlántico, the LCTF supports the integration of Volunteers into communities, helping them to relate to themselves and others, across aspects of identity and culture and across similarities and differences, in individual interactions, interpersonal interactions, and as part of an organization and communities in Colombia. The LCTF also has a role in integrating technical vocabulary from the specific Trainee sector (TEFL) or Community Economic Development (CED), and facilitating practicum-based learning in TEFL and CED programs. The LCTFs support the recruitment, selection and training of Host Families in coordination with the Host Families team. LCTFs serve as the primary contacts for Trainees regarding linguistic and cultural aspects of Pre-service Training as well as during the 2-year Volunteer service. This position may require occasional travel within the Caribbean Region.

**Main duties:**

- ✓ Provides Trainees and Volunteers instruction in Spanish, Colombian regional variations, using the Agency's competency based system, to ensure that the Trainees achieve linguistic functionality in all activity areas.
- ✓ Participates in the preparation of language training sessions, materials, and resources and also support the preparation of materials, sessions, and activities for the cross-cultural component of training.
- ✓ In coordination with the Housing Team, visits sites and helps select, train, monitor and support host families
- ✓ Helps Host families to understand American's culture and vice versa by means of among others cultural codes, non-verbal language, and behavior among others.
- ✓ Submits recommendations for in-service training, including topics that need follow up, and for individualized tutoring needs of Trainees who have become Volunteers.
- ✓ Visits Volunteers' sites and reports on ongoing language learning techniques as well as community integrations tools.
- ✓ Visits host families to monitor and evaluate within the home-stay setting the Trainees' language learning progress and cultural adaptation Provides training and an overview of Peace Corps policies to permanent host families upon the arrival of the Volunteer to the family.
- ✓ Conducts Language Proficiency Interviews (LPIs) with Volunteers during service and prior to their COS (Completion of Service).
- ✓ Create materials and additional resources that improve the language program.
- ✓ Strengthen technical language learning by developing language resources that incorporate the principle project activities Volunteers are expected to fulfill.

**Required qualifications:**

**Education:** College degree in language acquisition or related education specialty

**Work Experience:** At least two years of experience in teaching Spanish as a second language or at least 3 years of teaching English as a second language with proven ability to teach Spanish as a second language.

**Knowledge:** Must have an in-depth understanding of the development needs and goals of the host country and of Colombia's cultural heritage and traditions, especially those of the Andean Region.

**Design & Development:** Experience designing and developing training materials, lesson plans and curriculum for adult learners.

**Skills and Abilities:** Ability to maintain good working relationships utilizing cross-cultural knowledge and skills with the Agency's staff (American and Colombian), trainees, volunteers and host country families. Ability to develop and

maintain mid-level contacts with local leaders and host government officials. Ability to render advice, employing sound judgment within the Agency's guidelines. Basic computer skills (Microsoft Office) required. Ability to work alone and as a teammate. Must recognize and understand cross-cultural differences and give trainees and Volunteers effective guidance and skills necessary to manage those cultural differences and to live and work successfully in Colombia.

**Language Proficiency:** Native Spanish speaker. English fluency is desirable.

**Valid Driver's License:** Good experience driving vehicles and having a valid driver's license is required.

**Salary:** COP \$37,076,587 annual basic salary (before discounts and benefits)

For more information visit our webpage: <https://www.peacecorps.gov/colombia/contracts/>

**\*\* Applicants for the position must:** 1). Be Colombian citizens or have a valid work visa, 2). Possess an excellent manual shift vehicles driving record and valid Colombian driving license Category B1 or B2, 3). Successfully complete all Medical Examinations required by the Agency and/or the US Embassy for Staff allowed to drive official vehicles; 4). Successfully carry out the Security Study carried out by the Embassy of the United States of America and 5). Possess the complete vaccination scheme against Covid-19.

**\*\* Applicants who have ever served Peace Corps as a Trainee or Volunteer (including Response), or as a staff member (USDH, PSC, or FSN), must specify the position location, position type, title, and starting and ending dates.**

**\*\* One or more positions may be filled from this announcement.**

**\*\* Peace Corps will not discriminate against an applicant because of that person's race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 years or older, except when the applicant is beyond the mandatory retirement age in the country of assignment), their disability or genetic information.**

**\*\* Additional requirements related to the verification of work references, knowledge in Microsoft Office and IT Systems, etc; will be evaluated for the selected candidates.**

**\*\* Only those invited to the interview will be contacted, after verification of compliance with the profile of the position described.**

**\*\* Peace Corps reserves the right not to evaluate or offer a personal service contract to a person who has a history of underperformance or past misconduct as a Trainee, Volunteer, or Peace Corps (USDH, PSC, or FSN) Staff member; or who is a relative or household member of a current Staff of the Agency.**

**\*\* Individuals who have or have had connections to intelligence activities or agencies through employment, related work, or even family relationships may not be eligible to be hired by the Agency.**

**\*\* The individual selected will be required to follow any workplace health and/or safety rules indicated for their position – including complying with any medical and/or training requirements specified for their position in accordance with public health and/or occupational health or safety policies.**

**\*\* The individual selected may be asked to complete one or more temporary duty assignments at other Peace Corps posts, transfer to another Peace Corps post, or to complete a detail with another USG Agency, a Peace Corps Headquarters office, or with a post other than the post of assignment. As part of an approved detail, the individual may be requested to perform work that may be specifically in line with or may add to the duties stated in the contract.**

*Applications with a Cover Letter and Resume in English or Spanish sent to [co-jobs@peacecorps.gov](mailto:co-jobs@peacecorps.gov) will be considered.*

*Please send Cover letter and Resume in PDF format or in Microsoft Word before **November 4, 2023**. Please make sure that the E-mail Subject references the position title “LCTF”.*