

TEMPLATE I

(Date)

Dear (Volunteer's Name):

Pursuant to the Peace Corps Act, 22 U.S.C. 2504 (i), and Peace Corps Manual Sections 204 and 284, this is to document that on _____ (date) you were informed of my decision to administratively separate you from Peace Corps service for violation of MS 204, Section 4.6 Drug Use.

Country Director