



## Peace Corps

### Pre-Close of Service Consideration of Peace Corps Eligibility (PCE)

To: Peace Corps Office of Human Resources,

This letter is to confirm that [PCV/PCRV Name], who is currently a Peace Corps [Response] Volunteer serving in [Country], is in good standing with the agency and is expected to successfully complete their service in [Month, Year]. This letter serves as a provisional basis for consideration of [PCV Name] for Peace Corps domestic staff positions, pursuant to their Peace Corps Eligibility (PCE) as set forth in Peace Corps Manual Section (MS) 285 *Volunteer Description of Service, Non-Competitive Eligibility, Peace Corps Eligibility, and Certificate of Group Health Coverage*, and it may be used by your office within ninety days prior to the completion of their Volunteer service to commence the hiring process.

Upon successful completion of their Volunteer service, [PCV/PCRV Name] will receive their official Peace Corps Description of Service (DOS), a copy of which they must provide to the Office of Human Resources. The DOS both confirms their eligibility for PCE and their continued interest in being appointed to a position at the agency. Appointment to such a position is subject to their satisfactory completion of service and submission of their signed DOS.

Should you have any questions, please contact me via the contact information provided below.

Thank you for your consideration,

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[Name]  
Country Director  
[Peace Corps Post]  
[phone]  
[email]