Off-Cycle Budget Corrections (OBC) and Emergency, Uncontrollable and Mandatory (EUM) Requests

**Simplified Process** – For streamlining requests that are determined to be mandatory and for requests that are smaller in scope and/or dollar amount.

**Standard Process** – For all other requests for agency funding.

### Simplified Process

**Predetermined Emergency, Uncontrollable & Mandatory (EUM) List**
- Emergency situations (e.g. country evacuations)
- Uncontrollable changes in the operating environment (e.g. hyperinflations, extraordinary exchange rate fluctuations)
- Mandatory cost increases (e.g. cost increases due to program factor changes, increased expenses in centrally managed accounts)
- Increases to Local Compensation Plans (LCPs) at posts, as approved by mission, HR/OE, and all USG agencies with a presence at that post
- CFO determined set-asides for uncontrollable costs relating to safety and security of Volunteers and/or staff

**Off-Cycle Budget Correction (OBC)**
Minimum: 2% of the non-staffing, Approved Operating Plan
- One-time or Re-occurring Requests – Up to 10% of the non-staffing, Approved Operating Plan budget for the requesting office (cumulative, if more than one request is approved in a FY)
- CMAs: Up to 10% of the Approved Operating Plan for costs outside of the formulation process (i.e. not program factor driven)

### Standard Process

**Off-Cycle Budget Correction (OBC)**
- One-time or Re-occurring Requests – Greater than 10% of the non-staffing, Approved Operating Plan budget for the requesting office (cumulative, if more than one request is approved in a FY)
- CMAs: Greater than 10% of the Approved Operating Plan for costs outside of the formulation process (i.e. not program factor driven)

**TAB Requests**
- Projects approved by the Technology Advisory Board (TAB) will have the funding outlined in an OBC for allotment purposes

**Unfunded Directives**
- New Country Entries