



# Application Instructions

## Peace Corps Medical Officer

Minimum Base Annual Salary **Kshs. 6,558,709**. This remuneration does not include:

- 13th month bonus
- miscellaneous allowances
- 90% health insurance premium contribution
- other mandatory contributions

Starting Base Annual Salary may be increased up to a maximum range and commensurate with documented salary history (e.g. Employer's pay slip, statement of pay). Annual performance-based increases possible.

**Please note: This position is based in Kisumu. Housing is not provided and relocation costs are not paid.**

Interested and qualified applicants are required to access the complete Application Instructions and Statement of Work at <https://www.peacecorps.gov/kenya/contracts/>

Failure to follow Application Instructions will result in your Application being rejected.

1. Applications accepted by email only at [KE-Recruitment@peacecorps.gov](mailto:KE-Recruitment@peacecorps.gov)
2. Your application email subject line should be "**PCMO – Your Surname**"
3. Applications that do not meet all requirements will be discarded
4. Attach only Word or PDF files, ZIP/compressed not accepted.
5. Application updates and confirmations of applications received are not provided. If selected for shortlist interview, you will be contact by phone and/or email
6. Telephone inquiries are not accepted.

More than one position may be filled with each vacancy announcement.

All hires are contingent upon funding availability.

**Deadline to Apply: 04 November 2019 at 8:00 AM local Kenya time**

## STATEMENT OF WORK

Position	Peace Corps Medical Officer (PCMO)
Division/ Department	Executive
Duty Station	Kisumu, Kenya
Reports to	Country Director
Open to	Kenyan citizens

### Special Application Requirements for Peace Corps Medical Officer

- A resume or C.V. that includes:
  - Professional positions held, identifying duties, responsibilities, dates of employment and reason for leaving.
  - Education and training, identifying universities attended, dates of attendance, degrees and diplomas. Include all post graduate training, i.e. internships, residencies, fellowships.
  - Professional licenses, certificates, registrations
  - An accounting for periods of unemployment longer than three months
- Signed PCMO Application form: (Attached)

Please make sure to provide the following on your application form:

- Date of birth
  - Place of birth
  - Citizenship
  - Passport number
  - Passport issue date
  - Passport expiration date
- A completed PCMO applicant skills survey: (Attached)
- Clinical privileges form (attached)
- Three letters of professional reference. **(At least two must be from professional medical colleagues who have directly observed the applicant in a clinical setting).** Letters must be written recently with date written at the top or bottom of the letter. Letters must be in English.
- Scan of **Academic diplomas.** If the candidate is an MD, he or she must be a graduate of a medical school listed on the following web site: <https://search.wdoms.org/> **A translated copy of the diploma in English is required. Official translation is not necessary.**
- Scan of **professional licenses.** If the license does not have an expiration date, written confirmation must be submitted directly from the issuing authority. Please note, some countries do not require an actual license; rather, the medical diploma is the license to practice. If this is

the case, the applicant must submit written confirmation issued directly from the professional medical board, Ministry of Health or other appropriate regulatory authority, establishing that the candidate is properly credentialed for medical practice. **A translated copy of the diploma in English is required. Official translation is not necessary.**

### **Professional certification needed if Nurse Practitioner**

The services to be performed under this contract will be subject to the ultimate responsibility, authority and medical supervision of the Peace Corps Associate Director for the Office of Health Services (AD/OHS) with assistance from the Country Director (CD).

The required/preferred skill level of the Peace Corps Medical Officer (PCMO) shall be a Physician. The PCMO shall work 40 hours per week, with additional duties as required in support of Volunteer health and safety.

#### **I. Professional qualifications**

##### **I. PCMO MINIMUM QUALIFICATIONS**

###### **1) Credentials:**

- Evidence of completion of educational requirements for the professional skill level (physician, nurse practitioner, required at post, as designated by OHS.

- Credentials required to practice their profession (physician, nurse practitioner, physician assistant) in their country of practice or their country of training.

###### **2) Proficiency in the English language, both spoken and written.**

3) A license, registration or certificate in the host country, the United States, or the provider's country of training to practice their profession (physician, nurse practitioner, physician assistant). **In some countries, a professional medical school diploma is all that is required to practice. In circumstances where credentialing requirements are unclear, or if the candidate is credentialed in a country where all that is required is a diploma, post should obtain a statement from the Ministry of Health, or other appropriate regulatory authority, establishing that the candidate is properly credentialed for medical practice.**

4) Relevant clinical experience in primary care. Proficiency in the assessment and management of acute and on-going illnesses.

5) Current or recent experience serving as a Peace Corps Medical Officer (PCMO) or in a role comparable to a PCMO in an overseas environment.

6) Basic desktop computer skills

7) If an MD, must be a graduate from a medical school listed on this web site: <http://www.faimer.org/resources/imed.html>

8) Must be able to obtain an American visa

##### **II. PCMO PREFERRED QUALIFICATIONS**

- 1) Familiarity with Peace Corps policies and procedures.
- 2) Independent practice experience after medical school
- 2) Cross-cultural skills. Demonstrates ability to interact with Americans
- 4) Experience in providing basic counseling.
- 5) Experience in providing health education.
- 6) Experience in the management and administration of a health unit
- 7) Current or former Peace Corps and/or international organization experience.

## II. Scopes of Practice

### 1. PHYSICIAN (MD/DO) SCOPE OF PRACTICE

The PCMO shall:

- Provide diagnostic, therapeutic, and preventative ambulatory healthcare services to Volunteers which includes assessment, diagnosis and management of acute episodic and chronic illness.
- Perform comprehensive physical exams for close of service and health status.
- Order, conduct, and interpret diagnostic and laboratory tests including, but not limited to EKGs, x-rays, spirometry, etc.
- Prescribe pharmacologic agents and non-pharmacologic therapies that comply with the Medical Technical Guidelines. Serve as a medical prescriber for RNs and advisor to NPs and PAs.
- Provide mental health counseling to Trainees and Volunteers.
- Collaborate with peer PCMOs, consultants and OHS to develop and continuously evaluate an integrated Volunteer-centered health care plan to include further testing, specialist referral, medication, therapy, diet or life-style changes.
- Promote health and prevent illness and injury by providing health information and training to Trainees and Volunteers.
- Promote a safe and therapeutic environment through a Quality Improvement (QI) program.
- Acquire and apply critical new knowledge and technologies to the practice domain.
- Accept responsibility for knowing the legal, ethical, and professional parameters of practice, maintain those boundaries and acknowledge when a decision or action has not been in the best interest of a Volunteer while taking corrective action in the Volunteer's behalf.

## III. Services to Be Provided

1. The PCMO shall perform the following clinical care and administrative services in accordance with the policies promulgated in the Peace Corps Manual and the Medical Technical Guidelines. A copy of the

Peace Corps Manual and Medical Technical Guidelines shall be provided by the Peace Corps in the country of assignment and are incorporated herein by reference. The PCMO shall provide and perform the clinical and administrative services listed herein, in support of the Peace Corps Volunteers and Trainees in his/her country of assignment. For purposes of this statement of work, Peace Corps Volunteers (PCVs) shall include Trainees.

2. The PCMO shall also provide health and medical care to such other persons as required by the Peace Corps, which may include employees and/or PCMOs of the Peace Corps and other United States Government agencies. In such cases, the PCMO, upon request, may be provided a copy of the agreement between the Peace Corps and the Department of State that provides malpractice protection for the PCMO.

3. The PCMO, as delegated by the AD/OHS, is responsible for establishing and managing the in-country Volunteer Health Support Program. The PCMO acts as both program manager and clinician. The PCMO shall perform the following functions:

#### A. Safety and Security

A.1. With all other Peace Corps staff, the PCMO shall share responsibility for the safety and security of Peace Corps Volunteers by remaining current on safety and security policies and procedures and making safety and security the first priority.

A.2. The PCMO shall provide input for developing and updating safety and security procedures and reporting formats for use by staff, PCVs and counterparts.

#### B. Prevention and health education

The PCMO shall:

B.1. Plan, coordinate and provide health education to Volunteers, both during formal in-country training programs, and throughout their tour, through the use of newsletters, health handbooks, individual health education sessions, and other activities.

B.2. Provide preventive health services, including immunizations, periodic health evaluations and preventive treatments.

B.3. Establish and maintain a monitoring program in order to ensure 100% Volunteer compliance with Peace Corps health maintenance requirements such as obtaining immunizations on schedule or taking malaria prophylaxis.

B.4. Participate in the process of site selection (living and work sites); provide ongoing site evaluations. Make written professional recommendations for site improvements or changes if indicated.

#### C. Clinical care

The PCMO shall:

C.1. Provide clinical care, including the assessment and management of health problems. This includes the provision of primary care for common illnesses and injuries appropriate to the PCMO's training and credentials and as set forth in the Medical Technical Guidelines.

C.2. Arrange for prompt diagnostic consultations with physicians, dentists, specialists, laboratories or other facilities in cases where the provision of health care requires medical skills or facilities beyond the professional capability of the PCMO. The PCMO has oversight and approval responsibilities for referred health care.

C.3. Maintain current, complete and accurate records on all PCV consultations and treatment (including laboratory and x-ray reports) in each PCV's health record. This includes counseling notes, referrals, individual health education sessions, telephone consultations and correspondence between the Volunteer and the PCMO.

C.4. Establish and maintain an in-country referral network of health care providers – identify and evaluate consultants, facilities and services.

C.5. Coordinate, in collaboration with other Peace Corps staff, the medical evacuation of PCVs requiring treatment not available locally to designated evacuation points. This may include accompanying evacuated PCVs to these points.

C.6. Coordinate, or when PCMO's credentials permit, conduct annual and termination medical and dental evaluations, including laboratory tests, for all Volunteers in accordance with Medical Technical Guidelines.

C.7. Seek consultation with the Regional Medical Officer (RMO) and/or OHS to assist with case management and referrals.

C.8. Seek prompt consultation with OHS for all health conditions that may present a high risk to the Volunteer or others. It shall be the PCMO's responsibility to ensure that privileged information in medical documents is protected in order to comply with medical confidentiality and Privacy Act provisions. Note that medically confidential information is NOT to be transmitted by non-secure electronic means.

C.9. Adhere to the Medical Technical Guidelines for policy on the management of specific clinical conditions. If there is a compelling reason for non-adherence to the Medical Technical Guidelines, the PCMO must consult OHS for concurrence.

#### D. Counseling

The PCMO shall:

D.1. Provide emotional support and short-term counseling services in accordance with Medical Technical Guidelines.

D.2. Assess Volunteers for signs and symptoms of emotional disorders and

substance abuse, and provide support and referral as set forth in Medical Technical Guidelines.

D.3. Establish a mental health referral network; oversee referral interventions; and document referrals in the medical record.

#### E. Program management/administration

The PCMO shall:

E.1. Establish and operate a health unit; maintain supplies of medications, health and medical equipment to meet anticipated routine and emergency medical needs. In collaboration with the Peace Corps Country Director and the Director of Management Operation (DMO), order, stock, and inventory medical supplies and equipment. All medicines, medical supplies and equipment provided or paid for by the Peace Corps shall be for the sole and exclusive purpose of treating Trainees and Volunteers and other eligible persons, who may include employees or PCMOs of other United States Government agencies.

E.2. Maintain regularly scheduled and announced office hours in the Peace Corps health unit. The schedule for regular office hours will be determined with the approval of the Country Director. The PCMO is a fully participating member of the in-country Peace Corps staff.

In this capacity, the PCMO may be called upon to provide health/medical care to Volunteers and other eligible personnel after duty hours and on week-ends and holidays. The PCMO will be "on-call" after hours and on week-ends and holidays for medical and/or mental health emergencies for all personnel eligible for the PCMO's services.

Policy regarding adjustable work schedules and extra time off differs from country-to-country and is developed by each Country Director to meet the specific program needs of each post. The PCMO may adopt or modify an adjustable work schedule, or take extra time off in addition to the annual leave specified in this contract, only after advance written agreement is reached with the Country Director.

E.3. Advise the CD of foreseeable PCMO absences sufficiently in advance to permit arrangement for coverage. In the event the PCMO is sick, on vacation or unavailable due to (a) accompanying a medical evacuation;

(b) attendance at a Peace Corps conference; or (c) an authorized field trip away from the office, OHS and the Country Director shall be responsible for arranging adequate coverage. The PCMO will assist OHS and the Country Director in arranging such coverage.

E.4. Participate in staff meetings and assist with the formation of all in-country policies that have potential impact on Volunteer health/safety. Maintain administrative records and planning systems and participate in the budgetary planning process.

E.5. Administer the in-country Volunteer Health Support Program in compliance with Peace Corps policies and procedures as outlined in the Medical Technical Guidelines and Manual Sections.

E.6. Maintain clinical records - referred to as the "Volunteer Health Record" - in accordance with specifications set forth in the Medical Technical Guideline, "Health Records." Ensure medical confidentiality and compliance with the provisions of the Privacy Act, HIPAA, the Peace Corps Manual Section on Medical Confidentiality and Medical Technical Guideline, "Medical Confidentiality."

E.7. Establish in-country, regional, and long distance medical evacuation plans in collaboration with OHS and the Country Director and other in-country Peace Corps staff.

E.8. Provide the CD and OHS with status reports on health and safety concerns, including objectives of the health care program and identified in-country health risks.

E.9. Keep the CD and OHS informed of major health and safety problems which have programmatic impact. This includes, but is not limited to assaults, illnesses that interfere with Volunteers' activities, or Volunteer medical evacuation and/or hospitalization.

E.10. Advise the CD and OHS of needed clinical and administrative support when applicable.

E.11. Review all proposed medical expenditures and provide professional advice to OHS relative to payment.

E.12. Provide OHS with regular and timely status reports, (i.e., ongoing consultations, hospitalizations, assaults, etc.)

E.13. Submit monthly epidemiological surveillance data to OHS and other reports as appropriate to OHS and the CD.

E.14. Maintain effective, timely and appropriate liaison and cooperation regarding health programming and clinical services called for under this contract with the CD and other members of the in-country staff.

E.15. Ensure, to the best of the PCMO's ability, that all physicians, dentists, laboratories, hospitals or clinics providing services in conjunction with this contract are professionally qualified through guidance by OHS.

E.16. Attend CME courses and Medical Overseas Staff Training in Washington when invited by OHS.

F. Mentoring and on-the-job training of other PCMOs

The PCMO shall:

F.1. Provide and receive mentoring and on-the-job training, as indicated and appropriate, to other PCMOs assigned to the Peace Corps health unit in-country. Such training should be undertaken with the approval of OHS and in consultation with the CD. "Other PCMOs" may include back-up/coverage and temporary duty (TDY) personnel, as well as colleagues who are under Peace Corps contract to provide health care to Volunteers, and share responsibility for the management of the in-country Volunteer health care system.

F.2. Provide long-term on-the-job training for a PCMO colleague, if program circumstances indicate the need. It is the goal to guide his/her preparation to eventually assume the full roles and responsibilities of the PCMO. This should be undertaken only with the approval of, and in consultation with both OHS and CD.



## G. Evaluations of PCMOs

At the conclusion of the mentoring period and annually, the Country Director and OHS will jointly evaluate the PCMO's performance of duties under this contract in accordance with criteria set forth in the Medical Technical Guidelines. The initial evaluation at the conclusion of the mentoring period will include any assessments conducted by Peace Corps during the mentoring period.

## H. Travel within Country

All travel will be coordinated with and approved by the Country Director. If indicated by country/program needs, travel will be planned and undertaken in collaboration with other Peace Corps staff.

The PCMO shall:

H.1. Travel to and be prepared to stay at training sites on a regular basis as program needs dictate in order to provide Volunteers with health training, preventive care (e.g. immunizations), and clinical intervention as needed.

H.2. Undertake routine visits to Volunteer living sites on a schedule developed in collaboration with the CD and other Peace Corps staff.

H.3. To the extent Contractor is allowed to operate a US government owned, leased, or rented vehicle (GOV) to perform their job duties, the Contractor must operate that vehicle safely at all times and only operate it for official business purposes as defined in 31 USC 1334.

H.4. Contractor is encouraged to refrain from texting or from engaging in any behavior that distracts attention from driving safely at any time. Except in an emergency situation, Contractor shall not text message (i) when driving a GOV; (ii) when driving a privately-owned vehicle (POV) while on official government business; or (iii) while using electronic equipment supplied by the government while driving any vehicle (even during off-duty hours).

## I. Travel outside of Country

The PCMO is subject to worldwide availability and may be requested by the Peace Corps to be reassigned or transferred permanently to another Peace Corps Post/Headquarters or perform temporary duties (TDY) as required and to travel to other assignments within Peace Corps' medical systems and others as assigned. Any such reassignment or transfer shall be subject to agreement of the PCMO. The Scope of Practice as defined will remain the same; however the duties may be subject to change as determined by the Associate Director of OHS.

J. Must be able to obtain a US Visa.

K. Interpersonal Skills: Shows understanding, respect, courtesy, tact, empathy, concern, and politeness to others; develops and maintains effective relationships with others; may include effectively dealing with individuals who are difficult, hostile, or distressed; relates well to people from varied backgrounds and different situations; is sensitive to cultural diversity, race, gender, disabilities, and other individual differences.

L. Performs other duties as assigned.

## PEACE CORPS MEDICAL OFFICER APPLICATION FORM

Name \_\_\_\_\_

SSN \_\_\_\_\_ Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

Citizenship \_\_\_\_\_

Address \_\_\_\_\_

E-mail address \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Available date \_\_\_\_\_

Passport Information:

Passport Issuing Country \_\_\_\_\_

Passport Number \_\_\_\_\_

Passport issue date \_\_\_\_\_

Passport expiration date \_\_\_\_\_

**1.** List and attach a detailed description of all work experience over the past ten years, accounting for any periods of unemployment longer than three months. You may attach a signed resume or CV if it contains all the information requested below, including:

- work experience for the past ten years, including your current position
- full description of duties and responsibilities for each position
- start and end dates for each position held
- salary for each position

- number of persons supervised
- whether full or part time
- reason for leaving
- names and telephone numbers of supervisors
- volunteer positions
- languages spoken

**2. LICENSES** (Include photocopies of all current, active licenses.)

<b>Professional Title and License number</b>	<b>State, Country</b>	<b>Issue Date</b>	<b>Expiration Date  (If there is no expiration date, include an explanation).</b>

**3. CERTIFICATIONS** (Include photocopies of all current certifications.)

<b>Professional Title</b>	<b>Certifying Authority</b>	<b>Issue Date</b>	<b>Expiration Date</b>

**4. EDUCATION AND TRAINING**

Please list the undergraduate, graduate, nursing, or medical school you attended, dates attended, and degrees received. Include all physician internships, residencies, and fellowships. If this information is already included in the resume or C.V. you are attaching, it is not necessary to repeat it here.

<b>NAME AND ADDRESS OF INSTITUTION</b>	<b>FROM-TO</b>	<b>DEGREE</b>	<b>DATE AWARDED</b>

5. Please answer the following questions. If you answer yes to any question, please include a typewritten explanation on a separate page.

1. Has your license, certificate or registration to practice medicine or nursing ever

been denied, revoked or restricted? yes \_\_\_ no \_\_\_

2. Is an action against your license, registration, or certificate pending at this time? yes \_\_\_ no \_\_\_

3. Have your privileges, membership, or employment at any hospital, medical or nursing institution ever been denied or suspended? yes \_\_\_ no \_\_\_

4. Is any action pending that would deny or suspend your privileges, membership or employment at a hospital, medical or nursing institution ? yes \_\_\_ no \_\_\_

5. Do you have a substance use history that may impair your ability to serve as a medical officer? yes \_\_\_ no \_\_\_

6. Has your narcotics license ever been restricted in any manner? yes \_\_\_ no \_\_\_

7. Have you ever been convicted of a criminal offense? yes \_\_\_ no \_\_\_

8. Are any legal actions against you pending at this time? yes \_\_\_ no \_\_\_

9. Have you ever been named a defendant in a malpractice action? yes \_\_\_ no \_\_\_

10. Have you ever been denied malpractice insurance or had your malpractice

insurance canceled?

yes \_\_\_ no \_\_\_

11. Have you ever received other than an honorable discharge from the military?

yes \_\_\_ no \_\_\_

12. In the last 5 years have you:

- been fired from a job?
- quit after being told you would be fired?
- left a job by mutual agreement following allegation of misconduct?
- left by mutual agreement following allegation of unsatisfactory performance?
- left a job for other reasons under unfavorable circumstances?

yes \_\_\_ no \_\_\_

13. Please account for any periods of unemployment longer than three months.

**Please use this space for explanation of any "yes" answers. Attach additional pages if necessary.**

14. French fluency?    yes \_\_\_    no \_\_\_    some knowledge \_\_\_

## 15. Non-US Citizens

Have you ever been denied a US visa?

Do you anticipate that you would have any difficulty obtaining a US visa?

## 6. REFERENCES

List names, addresses and telephone numbers of three professional references, one of whom is or was your immediate supervisor for the longest period during the past five years. Please contact them and ask them to write a letter of reference. Include the three reference letters in your application packet.

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## AUTHORIZATION FOR THE RELEASE OF INFORMATION

I consent to the release of information about me, and release from any liability for their statements all persons, corporations, and other entities who submit information to the Peace Corps to facilitate assessment of my qualifications. This consent includes the release of information that will help Peace Corps evaluate my professional competence, character, ethics, and other qualifications, and to resolve any doubts about my qualifications. I agree that I, as an applicant for affiliation with the Peace Corps, have the burden of producing and for resolving any doubts about such qualifications. If asked by Peace Corps, I consent to an interview to evaluate my professional and other qualifications. I understand that this information will be kept in confidence by the Peace Corps.

I certify that, to the best of my knowledge and belief, all of my statements made on this form, as well as on my resume or CV, and on all other documents submitted in connection with this application are true, correct, complete, and made in good faith.



Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_

**PCMO APPLICANT SKILLS SURVEY**

Name \_\_\_\_\_ Date \_\_\_\_\_

Indicate your comfort level with each of the skills listed below by typing or printing an **X** in the appropriate column.

SKILL	Level of comfort?			
	High	Moderate	Low	Do not feel competent
<b>I. Health Education and Prevention</b>				
Individual patient education				
Planning and conducting group health education sessions (PST, IST, COS)				
Development of health education handouts and newsletters				
Administration of immunizations (IM, SC)				
Indications and contraindications for immunization for:				
MMR, polio, tetanus				
Hepatitis B				
Typhoid, meningitis				
Administration and interpretation of PPD skin test (intra-dermal)				
INH therapy for PPD converters				
Selection of malaria prophylaxis				
<b>II. Clinical Care</b>				
Medical history for common health problems				
Comprehensive medical history and review of systems				

Comprehensive physical examination				
Monitoring and management of stable, chronic conditions				
Coordinate referrals to specialist(s)				
Evaluation and stabilization for acute, severe illnesses				
Evaluation and stabilization for major trauma				
SOAP note documentation				

Name \_\_\_\_\_ Date \_\_\_\_\_

SKILL	Level of comfort?			
	High	Moderate	Low	Do not feel competent
Specific examination skills:				
Retinal (ophthalmoscopic)				
Ear canal and drum				
Oral exam (acute dental pain)				
Chest (percussion and auscultation)				
Cardiac (murmurs)				
Breast				
Abdominal tenderness or masses				
Rectal and prostate				
Vaginal - visualization of cervix, PAP				
Vaginal - uterus, tubes, ovaries				
Basic exam of major joints (shoulder, knee, etc.)				
Neurologic status				
Mental status				
Phlebotomy (venous blood samples)				
Administer IM medications				
Administer IV medications				
Insert IV catheters				
Select and administer IV fluids				
Insert urethral catheters				
Incision and drainage of abscesses				
Basic suturing				
Biopsy (simple) of skin lesion				
Application of casts and splints				
Record ECGs				
Interpret:				
Lab reports (chemistry, serology, hematology)				
Chest xray films				
Xray films of common fractures/etc				
ECG tracings				
Contraceptive counseling				
STD/HIV risk counseling				

Name \_\_\_\_\_ Date \_\_\_\_\_

SKILL	<u>Level of comfort?</u>			
	High	Moderate	Low	Do not feel competent
Clinical management of:				
Common skin disorders				
Abrasions and burns				
Upper respiratory tract infections				
Allergic rhinitis				
Asthma (outpatient)				
Pneumonia				
Hypertension				
Diarrhea				
Gastroenteritis/gastritis				
Urinary tract infections				
Menstrual disorders				
Prenatal care (uncomplicated)				
Vaginal discharge				
STDs				
Forensic evidence collection post sexual assault				
Musculoskeletal back pain				
Minor orthopedics				
Anemia				
Diabetes				
Hypothyroidism				
Seizure disorders				
Acute febrile illness				
Pulmonary TB (active)				
In general, do you provide or prescribe medications for the above conditions:				
via written guidelines				
via consultation with MD				
via personal knowledge and experience				
<b>III. Mental Health Support</b>				
Evaluation/limited counseling for:				
Interpersonal problems				
Anxiety				
Depressed mood				
Alcohol or drug abuse				

Name \_\_\_\_\_ Date \_\_\_\_\_

SKILL	<u>Level of comfort?</u>			
	High	Moderate	Low	Do not feel competent
Acute depression				
Panic attacks				
Suicidal ideation				
Psychosis				
<b>IV. Administration and Program Management</b>				
Maintaining medical confidentiality				
Planning and budgeting				
Medical supplies and pharmacy inventory management				
Hospital/clinic assessment				
Physician/consultant assessment				
Planning and conducting prevention programs (screening programs, smoking cessation, etc.)				
Reporting of cases for epidemiological/public health analysis				

Additional comments:

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## Privileges for Peace Corps Medical Officers-- Physicians

Name:

*Please Print Your Name and Credentials*

*Country*

### PRIVILEGES REQUESTED

Core Privileges – Privileges to perform duties that fall within the typical scope of a MD or DO.

### QUALIFICATIONS FOR PRIVILEGES

*To be eligible for core privileges, the MD or DO applicant must meet the following qualifications:*

- Doctor of Medicine or Doctor of Osteopathy degree from a school in the United States or Canada approved by a recognized accrediting body in the year of the applicant's graduation; OR
- A Doctor of Medicine or equivalent degree from a foreign medical school that provided education and medical knowledge substantially equivalent to accredited schools in the United States, plus Education Commission Foreign Medical Graduate (ECFMG) certification and/or graduation from a school listed in the Foundation for Advancement of International Medical Education and Research (FAIMER) <http://www.faimer.org/resources/imed.html>
- Validation of foreign medical school accreditation
- Valid clinical MD or DO licensure
- Applicable knowledge and experience

### CORE PRIVILEGES

**Privileges included in the Core: \*\***

**Privileges that fall within the typical scope of a MD or DO practice include:**

***(\*\*Please strike out any non-proficient privileges)***

- Patient triage
- Initiate life support when necessary
- Maintain an adult immunization program

- Maintain current, complete clinical records in SOAP
- Adhere to Peace Corps Medical Technical Guidelines
- Accompany medevacs when indicated
- Provide emotional support and short-term counseling
- Provide health education to Trainees/Volunteers
- Perform administrative functions of the health unit
- Accrue 20 or more hours of continuing education annually
- Perform comprehensive patient history taking and physical exams including pelvic exams/ pap smears
- Assess, diagnose, and manage acute and chronic clinical issues
- Toenail Removal
- Anoscopy
- Prescribe pharmacologic agents including controlled substances according to the Medical Technical Guidelines
- Serve as a clinical prescriber for PCMO-RNs
- Serve as a clinical advisor for PCMO-NPs or PAs
- Peripheral venipuncture for lab work and IV administration of meds
- PPD placement and reading
- Preparation of thick and thin malaria smears
- Pulse oximeter and PEAK flow reading
- EKG tracing and interpretation
- Office diagnostics including commercial testing kits for HIV, urine dips, HCG, etc.
- Basic microscopy including UAs, wet mounts, stool
- Urethral catheterization
- Local infiltration anesthesia
- Simple laceration repair/I & D's
- Punch/Excisional/Shave biopsy
- Needle aspiration for culture

- Wart ablation on extremities
- IUD removal

*Peace Corps Office of Health Services PCMO Privileges: MD/DO*

\*\* On a separate sheet of paper, please describe any major, unexpected complications you have encountered for any of the Core Privileges you are requesting.

#### ACKNOWLEDGEMENT OF PRACTICIONER

*I have requested only those clinical privileges for which, by education, training, current experience, and demonstrated performance, I am qualified to function as a Peace Corps Medical Officer and a MD or DO.*

*I understand that in conducting any clinical privileges granted, I am constrained by the Peace Corps Office of Health Services policies and rules.*

Applicant Signature:

*Please Sign Your Name Date*

#### CLINICAL SERVICE RECOMMENDATION

Core Clinical Privileges

Approved with modification(s) (*specify below*)

Approved as requested

Denied

*I have reviewed the requested clinical privileges and supporting documentation for the above named practitioner and recommend action on the privileges as noted above:*

Signature Date

Chair, Credentialing Committee

Date

Signature Medical Director, Office of Health Services or Designee