

PEACE CORPS
Overseas Request for Quotation (RFQ) for Construction Services

RFQ Number: 669-24-0001

Peace Corps/Liberia has a need for construction services to reconstruct the south perimeter wall at its training facility in Kakata, Margibi County. Peace Corps/Liberia is soliciting fixed-price quotations from the construction contractor community for construction services at a Peace Corps/Liberia training facility located in Kakata, Margibi County as detailed below.

This RFQ replaces the previous RFQ advertised in April/May 2023. Vendors who submitted quotations in response to the previous RFQ must reply to this updated RFQ in order to be considered again.

The point of contact for this Request for Quotation (RFQ) is the following individual:

Name: Socrates Besay
Title: General Services Assistant
E-mail Address: sbesay@peacecorps.gov

There is a mandatory site visit for all interested vendors planned for Wednesday, November 22, 2023 before submitting a quotation. All vendors (even vendors who have worked on the site before) are required to attend the site visit. To participate in the site visit, you must contact the listed point of contact no later than 12:00 pm Liberian time on Monday, November 20, 2023. You must agree to follow all security and/or health-related requirements during the site visit.] Vendors that do not communicate their interest will not be admitted to the site.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form by mail or e-mail to:

Name: Director of Management and Operations
Address: Peace Corps Liberia, 11th street (Sea side), Sinkor

E-mail : LR-DMO@peacecorps.gov

Bidders are also required to send the following to the same address:

- 1 Bill of Quantities – Quantities only, prices are not required
- 2 Work Plan including diagrams, materials and project timelines
- 3 Organization Profile
- 4 Equipment Profile
- 5 Project Team Profiles
- 6 Letter of Accreditation
- 7 Ministry of Public Works Clearance Certificate
- 8 LRA Tax Certificate
- 9 Business Registration
- 10 Bank Certificate (Letter of Recommendation from Bank Confirming Account Exists)

11 At Least Three (3) References from past projects not older than 10 years Including Their Full Names, Companies they represent, Contact Information, and Dates of Service

Quotations are due no later than 12:00 pm Liberian time on Friday, December 8, 2023. Late quotations will not be accepted.

The Bidder is advised that:

- 1 Any proposal not containing the documents mentioned above will be considered invalid and disregarded.
- 2 The completed proposal should be signed by a Principal of the Firm or a fully authorized agent and the full name and address of the Bidder should be stamped or written in the space provided.
- 3 All entries in the Proposal Documents by the Bidder must be in ink and any amendment to these entries should be initialed by the Bidder in ink.
- 4 Peace Corps is not bound to accept the lowest of any bid and will accept no liability for any costs incurred in the preparation and submission of bids.
- 5 The Bidder is to submit their Proposal on a firm rates basis. Increases in the costs of labor and materials shall not be allowed.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the construction services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required construction services to the selected vendor.

The following criteria will be taken into account in the evaluation of bids:

- 1 Payment terms quoted/Ability to prefinance the project
- 2 Past performance on recent projects of similar scope.
- 3 Bids address the requirements of the Bidding Documents (with particular reference to the proposed Construction Period, Unit Rates for items of work and the Bid Price).
- 4 Validity of Bids
- 5 Experience working with United States Government (USG) and/or international Organizations

A. Statement of Work/Description of Requirements

The work to be done under this contract is listed below. Peace Corps/Liberia will purchase all of the supplies and material for the project based on the bill of quantities submitted by the vendor. The chosen vendor will be responsible for the labor to complete the items listed below.

Item	Description
001	Uninstall stainless steel barb wire and security lights. Install new stainless steel barb wire. Re-install the same security light previously remove from the wall. Both the new barb wire and security light shall be installed after the new south wall reconstruction work is completed.
002	Demolish the approximately 348ft long/10ft high south perimeter wall. Set up a perimeter around the demolition site to avoid interference by unauthorized persons. The wall shall be demolished in small sections and in such a manner as to prevent dust and cement particles from spreading to the nearby houses. The contractor shall be liable for all damage to public or private property that may arise because of the demolition. The contractor shall utilize only government approved dump sites to dispose the debris from the demolition. The contractor shall leave the work site free of all debris and accumulations of materials that would be unsightly or interfere with the activities of the adjacent communities.

003	The new south perimeter wall shall be reconstructed in the same position on the Doe palace property line. The new wall shall be reconstructed with 8 inches cinders bricks and columns shall be constructed at 10 feet apart. The new south perimeter wall shall be approximately 348 ft length, 10 ft height. The wall shall be tied into the two existing perimeter walls in the east and west of the compound. The concrete materials use for the construction must withstand moist environment. Please see section 7.
004	The new South perimeter wall shall have an approximately 214 feet length, 10 inches depth, 16 inches width concrete drainage constructed on the protected side (inside) of the wall to direct flood water downstream into the existing main drainage in the compound.
006	The south perimeter wall shall have electrical conduit and electrical junction cups, or connection boxes installed in the wall. The security lights shall be installed through the electrical conduits and connection boxes or electrical junction cup on the south perimeter wall.
007	The foundation and columns of the wall shall be constructed with reenforced concrete. The concrete shall yield minimum of 3500 PSI compression strength or its metric equivalent at age 28 days. Slump test to between 3 to 5 inches measure before pouring concrete. The cinder bricks shall be of the best quality. The concrete columns shall be constructed four 4 ft into the ground and 10ft height above the ground from the attack side of the wall.
009	The new south wall shall have 8 inches reinforced concrete tie beam at the top of the wall connecting all the columns.
010	The new south wall shall be plastered with cement at both the front and back side of the wall.
011	The new south wall shall be painted with all-weather white paint at both the front side and the back side of the wall.

At all times during performance of this contract and until the work is completed and accepted, the Contractor shall directly superintend the work or assign and have on the worksite a competent superintendent who is satisfactory to the Contracting Officer and has authority to act for the Contractor.

The Contractor must assign satisfactory numbers of workers to the project to assure completion prior to any stated deliverable due date(s).

The Contractor must compensate workers (direct employees, contractors, sub-contractors, consultants, etc.) under this contract in accordance with the applicable labor or other laws. The Contractor must create and maintain conditions at the work site that will reasonably assure the safety of its workers (direct employees, contractors, sub-contractors, consultants, etc.).

The Contractor shall be responsible for obtaining any necessary licenses and permits, and for complying with any Federal, State, and municipal laws, codes, and regulations applicable to the performance of the work.

The Contractor shall maintain liability insurance for the full period of performance in the either the minimum amounts specified by applicable Federal, State, or municipal laws, codes, and regulations, or in an amount adequate to cover the cost of buildings/structures under construction should there be a complete loss, whichever is greater.

B. Place of Performance:
Peace Corps Training Center, Kakata, Margibi County

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

Peace Corps prefers to make no advance payments. Vendors must submit their preferred payment terms as part of the bid package (in Attachment I). If payment terms are not specified, the vendor is understood to have accepted that no advance payment will be made.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- Contractor must submit a complete application. Any proposal not containing all of the requested documents will be considered invalid and disregarded. A complete application includes all of the following documents:
 - Completed Attachment I – Vendor Quotation Form
 - Certificate of presence at site visit (provided by Peace Corps to all vendors who attended the site visit)
 - Work plan for the demolition and construction of the wall, including:
 - Diagram/construction drawings showing all of the requirements included in the statement of work
 - Complete project timeline in Excel or Project showing start and end dates for each part of the project and dependent links within the project
 - Organization Profile
 - Project Team Profiles
 - List of Equipment Owned by the Contractor that can be used for the project.
 - Letter of Accreditation
 - Ministry of Public Works Clearance Certificate
 - LRA Tax Certificate
 - Business Registration
 - Bank Certificate (Letter from bank confirming account exists)
 - At least three (3) references from past projects, not older than 10 years, including their full names, companies they represent, contact information, dates of service, and description of project(s) completed. References should be for projects similar in size, scope, and complexity to this project.
 - The completed proposal should be signed by a principal of the firm or a fully authorized agent and the full name and address of the bidder should be stamped or written in the space provided.
 - All entries in the proposal documents by the bidder must be in ink and any amendment to these entries should be initialed by the bidder in ink.
- Contractor must include technical diagrams of the new south wall construction in their bid submission.
- Contractor must provide dimensions of the columns, columns footings foundation and recommended types of materials for the constructions in their bid submission document.
- Contractor must state the size and quality of steel to be used for the construction.

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Payment terms quotation and ability to prefinance the project

- Past performance on recent projects of similar scope
- Validity of bids
- Experience working with United States Government (USG) and/or international organizations
- Warranty period Offered

Costs will be evaluated separately from the elements specified above.

As this solicitation is for the award of a fixed price contract, any error noted above with respect to inadequate amounts of materials, or underestimated prices, shall be borne solely by the Contractor. No additional sums will be payable because of any escalation in the cost of materials, equipment, and services or labor, or because of the contractor's failure to properly estimate or accurately predict the cost or difficulty of achieving the results required by this contract. Nor will the contract price be adjusted because of fluctuations in currency exchange rates. Changes in the contract price or time to complete will be made only due to changes made by the Government in the work to be performed, or by delays caused by the Government.

For the Vendor's informational purposes, it is expected that the magnitude of the requirement in terms of physical characteristics and estimated price range is [Insert Range].

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

The Peace Corps reserves the right to reject quotations that are unreasonably low or high in price.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number: 669-23-0001

Vendor/Company: _____

Authorized Representative:

Name: _____

Position/Title: _____

Phone Number: _____

E-mail Address: _____

Item	Description	Price
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010	The new south wall shall be plastered with cement at both the front and back side of the wall.	
011	The new south wall shall be painted with all-weather white paint at both the front side and the back side of the wall.	

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule: Please attach a detailed timeline for the project including the total time estimated for the project from start to final acceptance.):

Quoted Payment Terms - if no payment terms are included, Peace Corps will assume that the vendor will accept full payment upon completion of the project:_____

Quoted Warranty Terms (If Any – _____

Quoted Additional Terms and/or Conditions: _____

Describe your company's current staffing structure and describe in detail your company's plan for providing qualified individuals to fulfill this requirement and providing supervision of your staff members assigned to work at the Peace Corps.

(Use extra sheets as needed)

SUPPLIER AUTHORIZED REPRESENTATIVE

Name: _____

Signature: _____

Date: _____