

**PEACE CORPS**  
Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

RFQ Number: 615-22-005

Date: 12 April 2022

Peace Corps/Kenya has a need for staff cell phone lines and office Wi-Fi services. Peace Corps is soliciting fixed-price quotations from the vendor community for the supplies and/or services detailed below.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form to:

Name: Robert Wintersteen  
Address: 12-26 Awuor Otiende Rd., Milimani, Kisumu, Kenya  
E-mail: [KE-Recruitment@peacecorps.gov](mailto:KE-Recruitment@peacecorps.gov)

Quotations are due no later than **8:00am** (Local Kenya Time GMT +3) on **27 April 2022**. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

**A. Statement of Work/Description of Requirements**

<b>Item</b>	<b>Description</b>	<b>Qty</b>
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will remain functional even if voice minutes are exceeded	11 lines, to be increased as required
003	Free Closed User Group for all staff lines	41 lines, to be increased as required
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required
005	Wi-Fi link to provide connectivity with a bandwidth of 40 mbps (shared) for entire office space	Per month charges
006	Installation costs for Wi-Fi link	1-time fee
007	Other Costs	

Peace Corps may include option periods up to 4 years in the awarded contract.

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs. Peace Corps is VAT exempt. VAT-exemption documentation will be provided along with contract after selection is made.

**B. Place of Performance**

Supplies/services to be delivered to Peace Corps/Kenya currently located at the address listed above. Work should commence immediately upon signing the contract.

**C. Contract Terms and Conditions**

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

**D. Minimum Criteria:**

A quotation will not be considered further if it does not meet the following minimum criteria:

- Ability to provide all supplies/services which meet all standard specifications and include all specific requirements noted in the relevant chart to the required delivery address within the specified timeframe.
- Vendor confirmed that they are registered dealers in Kenya and specifically in Kisumu.
- Monthly cell phone plan rates should be for corporate or US Embassy-equivalent rates.
- Lines under Item 002 should not be disconnected if voice minutes are exceeded due to organizational safety and security reason.
- Network coverage should be strong within the entirety of Western Kenya, including rural areas.
  - Vendors should provide a map showing current network coverage.
- Vendor bills properly on a monthly basis according to contract terms.
- Vendor accepts post payment terms via EFT no later than 21 days from invoice date.
- Wi-Fi provision must be under the proprietorship of the vendor and not under a 2<sup>nd</sup> party.

**E. Evaluation Factors:**

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Price
- Payment Terms
- Past Performance/Reference Checks
- Proprietorship of Wi-Fi services
- Network Coverage

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

**ATTACHMENT 1 – VENDOR QUOTATION FORM**

RFQ Number: 615-22-005

Vendor:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs):

**Base:** 1 May 2022 – 30 April 2023

<b>Item</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit Price Per Month</b>	<b>Total Price (Unit x Qty. x 12 Months)</b>
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required		
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will remain functional even if voice minutes are exceeded	11 lines, to be increased as required		
003	Free Closed User Group for all staff lines	41 lines, to be increased as required		
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required		
005	Wi-Fi link to provide connectivity with a bandwidth of 40 mbps (shared) for entire office space	Per month charges		
006	Installation costs for Wi-Fi link	1-time fee		
007	Other Costs			
<b>TOTAL</b>				

**Option 1:** 1 May 2023 – 30 April 2024

Item	Description	Qty.	Unit Price Per Month	Total Price (Unit x Qty. x 12 Months)
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required		
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will remain functional even if voice minutes are exceeded	11 lines, to be increased as required		
003	Free Closed User Group for all staff lines	41 lines, to be increased as required		
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required		
005	Wi-Fi link to provide connectivity with a bandwidth of 40 mbps (shared) for entire office space	Per month charges		
006	Other Costs			
			<b>TOTAL</b>	

**Option 2: 1 May 2024 – 30 April 2025**

Item	Description	Qty.	Unit Price Per Month	Total Price (Unit x Qty. x 12 Months)
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required		
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will remain functional even if voice minutes are exceeded	11 lines, to be increased as required		
003	Free Closed User Group for all staff lines	41 lines, to be increased as required		
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required		
005	Wi-Fi link to provide connectivity with a bandwidth of	Per month charges		

	40 mbps (shared) for entire office space			
006	Other Costs			
<b>TOTAL</b>				

**Option 3:** 1 May 2025 – 30 April 2026

<b>Item</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit Price Per Month</b>	<b>Total Price (Unit x Qty. x 12 Months)</b>
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required		
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will remain functional even if voice minutes are exceeded	11 lines, to be increased as required		
003	Free Closed User Group for all staff lines	41 lines, to be increased as required		
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required		
005	Wi-Fi link to provide connectivity with a bandwidth of 40 mbps (shared) for entire office space	Per month charges		
006	Other Costs			
<b>TOTAL</b>				

**Option 4:** 1 May 2026 – 30 April 2027

<b>Item</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit Price Per Month</b>	<b>Total Price (Unit x Qty. x 12 Months)</b>
001	Monthly Corporate Value Pack 1: Between 5 – 10 GBs data, Between 2,000 – 3,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp	30 lines, to be increased as required		
002	Monthly Corporate Value Pack 2: Between 10 – 15 GBs data, Between 4,000 – 5,000 minutes talk time, Unlimited SMS, Unlimited WhatsApp, Lines will	11 lines, to be increased as required		

	remain functional even if voice minutes are exceeded			
003	Free Closed User Group for all staff lines	41 lines, to be increased as required		
004	Additional SIM cards as needed, with option to select convenient phone numbers for specific lines	41 lines, to be increased as required		
005	Wi-Fi link to provide connectivity with a bandwidth of 40 mbps (shared) for entire office space	Per month charges		
006	Other Costs			
<b>TOTAL</b>				

**Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:**

Quoted Work or Delivery Schedule (If Any): \_\_\_\_\_

Quoted Payment Terms: \_\_\_\_\_

Quoted Warranty Terms (If Any): \_\_\_\_\_

Quoted Additional Terms and/or Conditions: \_\_\_\_\_

**Additional Information Required:**

Business License: \_\_\_\_\_

**Past Performance/References (3) of Similar Works:**

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**SUPPLIER AUTHORIZED REPRESENTATIVE**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_