



REGIONAL COORDINATOR

PSC Application Form

Reference Number: 26-001-PSC

Name: _____

Email Address: _____

Telephone Number(s): _____

Please complete all sections of the application form below. A complete application package for this position includes:

- The completed application form.
- An updated CV in English
- Certified copy of school diplomas.
- Certified copy of national identity card or passport.
- A copy of a valid Driving license and other defensive driving certification.
- A U.S embassy Smith defensive driving and medical clearance or any other defensive driving certification.

The file name for all application materials must include your first name and surname and the reference number for the position (e.g. 26-001-PSC_Application Form_First Name, Last Name).

1. Qualifications Table: Please complete the **two** right columns in the following chart:

Minimum Required Qualifications		
Qualification	Indicate “ Yes ” for Meets or “ No ” for Does Not Meet the Qualification	1. Indicate the Organization(s) and Position Title(s) Where the Experience was Gained 2. Describe How You Meet the Qualification.
Associate’s degree (BAC+2) or four years of practical experience working in rural areas in lieu of degree.		
At least two years of experience with an international organization.		



At least two years of experience as an administrative assistant, not including internships		
At least two years of experience with customer service.		
Verbal and written communication skills in French and English equivalent to Level 4. Candidates will be tested.		
Fluent in Wolof. Fluency in another national language spoken in the region is a plus (Serere, Mandinka/Bambara or Pulaar). Candidates will be tested.		
Valid Senegalese driver's license and good driving record.		
U.S embassy Smith defensive driving and medical clearance or other defensive driving certification.		



2. In the last ten years, have you:

- Been fired from a job?
- Quit after being told you would be fired?
- Left a job by mutual agreement following allegations of misconduct?
- Left by mutual agreement following allegation of unsatisfactory performance?
- Left a job for other reasons under unfavorable circumstances?

_____ Yes (if yes, please explain below)

_____ No

3. Have you ever been employed by an intelligence organization or otherwise engaged in or been connected with intelligence related activities?

_____ Yes (if yes, please explain below)

_____ No

4. Have you ever served Peace Corps as a Trainee or Volunteer (including Response), or as a staff member (USDH, PSC, or FSN)?

_____ Yes

_____ No

If yes, please complete the following:

Position Location (country):

Position Type (USDH, PSC, FSN, V/T):

Position Title:

Start Date:

End Date:

5. References

You must submit three professional references and fill out their information below (ref A, Ref B, Ref C). At least one reference should be an immediate supervisor during the last five years.

A. Name

Title/Organization

Relationship to applicant

Email

Phone



B. Name _____
Title/Organization _____
Relationship to applicant _____
Email _____
Phone _____

C. Name _____
Title/Organization _____
Relationship to applicant _____
Email _____
Phone _____

6. By signing below and submitting the application form to Peace Corps Senegal in connection with this solicitation, you certify that you understand the following:

- This position requires a medical evaluation and clearance and I know of no impediments to my ability to receive and maintain such medical evaluation and clearance.
- This position requires a background investigation and clearance and I know of no impediments to my ability to receive and maintain such a clearance.
- All the information given in this form is true and that provision of false information will lead to disqualification of the application.

CERTIFICATION

By inserting my name below, I certify, to the best of my knowledge, all statements on this form, as well as on all other documents submitted in connection with this application, are true, correct, complete, and made in good faith.

Name: _____

Date: _____