

PEACE CORPS
Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

RFQ Number:

Date:

Peace Corps/Lesotho has a need for solar power supply additions. Peace Corps is soliciting fixed-price quotations from you and several of your competitors (15,000 up to 25,000 USDE) OR the vendor community (25,000 USDE +) for the supplies and/or services detailed below.

Vendors are required to register for the **site visit scheduled for 24 July at 9:00 a.m.** at the Peace Corps Offices, Makaoteng Estates, by contacting Mr. Peter Selete at pselete@peacecorps.gov.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form by e-mail to: LS-DMO@peacecorps.gov

Name:

Address:

E-mail:

Quotations are due no later than 12.30hrs on 31st July, 2026. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

A. Statement of Work/Description of Requirements

When known, include a chart such as the following in additional to your narrative, or for complicated requirements, refer to an attached Excel sheet with item numbers, descriptions, quantities, and formulas pre-populated here:

Item	Description	Qty
001		
002		
003		
...		

B. Place of Performance and Required Work or Delivery Schedule

place of performance should be Peace Corps office at Makaoteng Estates

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the following minimum criteria:

- Company profile
- Valid registration documents- traders license and tax clearance
- Proof of solar installation work done

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Reasonable and competitive pricing for all required items.
- Relevant past performance with similar projects.
- Ability to deliver full installation, testing, and commissioning.
- Ability to meet site visit requirements and project deadlines.
- Valid business registration documents.
- Full quotation with itemized costs.
- Clear description of materials and labor.

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

RFQ Number:

Vendor:

Authorized Representative:

Name: Peter Selete

Position/Title: General Services Assistant

Phone Number: 6285-1008

E-mail Address: pselete@peacecorps.gov

Quoted Prices (Inclusive of Administrative and/or Overhead Costs):

Item	Description	Qty	Unit Price	Total
001	...	...		
002				
003				
...				
Total				

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any):

Quoted Payment Terms:

Quoted Warranty Terms (If Any):

Quoted Additional Terms and/or Conditions:

SUPPLIER AUTHORIZED REPRESENTATIVE

Signature: _____

Date: _____