



REF NO: PSC-07-2022

PERSONAL SERVICES CONTRACTOR (PSC) VACANCY ANNOUNCEMENT

OPEN TO: All interested eligible and qualified candidates.

POSITION: Back-Up Medical Provider (BUMP)

SALARY: Compensation from 86,750 FCFA per day worked, based on prior salary history.

NUMBER OF POSITIONS More than one candidate may be contracted from this announcement.

OPENING DATE: November 29, 2022

CLOSING DATE: December 20, 2022

WORK HOURS: Intermittent – estimated at not-to-exceed 50 days in the year.

LOCATION OF THE POSITION: This is a Personal Services Contract (PSC) position that will work in Lome.

LENGTH OF CONTRACT: The anticipated contract will be for one year, with an intermittent number of days estimated at 50 days in the year.

NOTE: Any applicants who are not Togolese citizens must already have the required work and/or residency permits to be eligible for consideration.

The United States Peace Corps, a United States government agency leading Volunteer programs in 65 countries around the world, is seeking a Back-Up Medical Provider (BUMP).

The back-up medical provider (BUMP) shall be a licensed physician who will provide clinical care for Peace Corps Volunteers and Trainees in the absence of a Peace Corps Medical Officer (PCMO) or assist the PCMO during busy times.

The BUMP shall provide direct patient care, referrals to outside medical consultants or facilities, i.e. hospital or emergency department, depending on the specific in-country arrangements, and assist with administrative duties and health education when indicated. When required, the BUMP shall be available around-the-clock by telephone or be present in the Peace Corps Togo Health Unit. The BUMP may also be required to provide consultative or prescriptive services to registered nurse (RN) PCMOs.

Written documentation that describes the consultation with a Trainee or Volunteer, care and treatment prescribed/provided, and diagnoses must be clearly documented in the health record.

The complete statement of work (SOW) for this position is attached to this advertisement and is also available for download at <https://www.peacecorps.gov/togo/contracts>.

Qualifications:

Applicants must address each required and preferred qualification listed below with specific and comprehensive information supporting each item. Failure to address required qualifications will result in a determination that the applicant is not qualified.

QUALIFICATIONS & REQUIREMENTS

Education:

- Graduate of an accredited school. MDs must be a graduate of a school listed in this link: Foundation for Advancement of International Medical Education and Research: <https://search.wdoms.org/>
- Current license to practice in Togo.

Experience:

- Relevant clinical experience in primary care; experience in managing mental health issues including counseling of patients; experience in training design and presentation of health related material; program management and administrative experience.
- Minimum one year practical experience working within a cross-cultural setting.
- A minimum of two years of unsupervised, independent clinical experience.

Language:

- Ability to communicate effectively (oral and written) in both English and French (Level III - professional working proficiency) is required.

Computer Use:

- Working knowledge of standard Microsoft Office programs (Word, Excel, Outlook, etc.)

Other Requirements:

- Must be located in Lomé.
- Must send a detailed reference letter from a current clinical colleague.
- Must send proof of registry to the physician board and current license.

For Further Information: The complete statement of work listing all the duties and responsibilities may be obtained on Peace Corps Togo's website at <https://www.peacecorps.gov/togo/contracts>. The point of contact is TG-JOBS@peacecorps.gov.

Applicability:

Any applicants who are not Togolese citizens must already have the required work and/or residency permits to be eligible for consideration.

All applicants under consideration will be required to pass medical and security certifications.

Incomplete applications will not be considered.

Peace Corps will not discriminate against an applicant because of that person's race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older), disability, or genetic information.

How to Apply:

A complete application will include:

- A cover letter in English
- A current curriculum vitae or resume in English, including three professional references. The CV must specify all training, work experience, licenses, diplomas, and certifications. All periods of unemployment greater than three months must be accounted for.
- Copy(ies) of degree(s) or diploma(s)
- Copies of work certificates (to support your previous employment)
- A valid police record (*Casier Judiciaire datant de moins de trois mois*)

Your application materials will be scored against the qualifications, so please include sufficient information. Do not submit any other documentation with your application. The application should be submitted to:

E-mail Address: TG-JOBS@peacecorps.gov

Subject Line: PSC-07-2022_Back-Up Medical Provider_Surname, First Name

Note: Paper applications **will not** be considered. Due to the high volume of applications received, we will only contact applicants who will be invited to an interview. Thank you for your understanding.

Limitations:

Award of this contract is contingent on availability of funds, reference checks, completion of a security and medical certification.

Peace Corps reserves the right to not evaluate or to withhold an offer of a personal services contract to an individual that has a history of poor performance or conduct as a Peace Corps Trainee, Volunteer, or staff member (USDH, PSC, or FSN).

Peace Corps reserves the right to withhold an offer of a personal services contract to an individual that is a relative or household member of a current Peace Corps staff member.

Individuals who have current or prior connections with intelligence activities or agencies through employment, related work, or even family relations may be ineligible for a personal services contract.

The selected individual will be required to comply with any medical and/or training requirements specified for their position in accordance with public health and/or occupational health or safety policies.



Peace Corps Togo
Back-Up Medical Provider
Statement of Work

POSITION FUNCTION:

The required skill level for the back-up medical provider (BUMP) shall be a physician who will provide clinical care for Peace Corps Volunteers and Trainees in the absence of a Peace Corps Medical Officer (PCMO) or assist the PCMO during busy times.

RESPONSIBILITIES:

The BUMP shall provide direct patient care, referrals to outside medical consultants or facilities, i.e. hospital or emergency department, depending on the specific in-country arrangements, and assist with administrative duties and health education when indicated. The BUMP will also function as a PCMO and perform any or all of the PCMO duties. The BUMP shall be available around-the-clock by telephone or be present in the Health Unit. The BUMP may also be required to provide consultative or prescriptive services to RN PCMOs.

Written documentation that describes the consultation with a Trainee or Volunteer, care and treatment prescribed/provided, and diagnoses must be documented in the health record.