

2023 Tax Guide for Peace Corps Volunteers

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Overview

- 2023 W-2s and 1095-Cs will be distributed before January 31, 2024, by priority mail or electronic access via the Employee Express (EEX) online portal.
- You should file your return by [April 15, 2024](#). If you are living overseas on April 15, 2024, you have until [June 15, 2024](#) to file and pay your taxes, but you must include a statement indicating you live outside the US and your primary place of business or post of duty is outside the US. If you are receiving a refund, you have three years to file your return and claim your refund. Late filing and late penalties only apply to those who owe taxes.
- The 2023 W-2 includes the following types of taxable allowance earnings: the readjustment allowance earned monthly, the taxable portion of your living allowance, leave allowance, any special leave payments received, evacuation allowance, and walk-around allowances received or earned in 2023.
- You will receive a 1095-C that is mailed in a separate envelope or included by electronic access via the Employee Express (EEX) online portal. The 1095-C is a reporting and filing requirement of the Affordable Care Act. 1095-C reports certain information to the IRS and to the taxpayers about individuals who are covered by minimum essential coverage. We report to the IRS that you were covered by Peace Corps medical services for each month or partial month that you were in service either as a trainee or a volunteer. The health insurance coverage Peace Corps provides during service meets the minimum essential coverage requirement of the Affordable Care Act. Short-term Health Insurance for Transition & Travel (SHIFTT) coverage purchased by returning members of the Peace Corps does not meet the minimum essential coverage.
- If your name or Social Security number is incorrect on your Peace Corps W-2, cross out the error and write in the correction. You can still submit the W-2 with a marked correction to the IRS, however you need to immediately notify Peace Corps of the error so we can ensure the file we submit to IRS matches the correction you make. You may not correct any dollar amounts on the W-2.
- You can file on paper or use tax software, using Form 1040 to complete your return. Go to <http://www.irs.gov> to get tax forms and instructions. The IRS also has a Free File program on the IRS website.
- Do not send your paper tax forms to Peace Corps. Please send them directly to the IRS.
- If you have questions and cannot find answers in the FAQ, email taxhelp@peacecorps.gov. You can also call toll-free at 1-855-855-1961, option 1, ext. 1770 or 202-692-1770 (long distance rates apply).

Frequently Asked Questions

FILING TAX RETURN

Do I have to file a federal tax return?

Your income, filing status, and age determine whether you must file an income tax return. Generally, you must file a return for 2023 if your gross income from worldwide sources is at least the amount shown for your filing status in the following table.

Use your age on January 1, 2024.

Filing Status	Age & Income		
	Under 65	65 & over	Both spouses 65 & over
Single	\$13,850	\$15,700	
Married Filing Jointly	\$27,700	\$29,200	\$30,700
Married Filing Separately	\$5	\$5	\$5
Head of Household	\$20,800	\$22,650	
Qualifying Surviving Spouse	\$27,700	\$29,200	

Source: <https://www.irs.gov/publications/p17> and [2023 Publication 17 \(Part 1, Chapter 1, page 7\)](#)

Do I have to file a state tax return?

Generally, if you file as a non-resident or part-year resident, you can exclude income earned outside that state. However, each state has its own rules for who must file a tax return. Consult your state income tax authority for more information. Most states have online guides for taxpayers.

Even though I don't have to file a tax return, should I file?

You may want to file, even if you are not required to file. For Volunteers planning to enroll in graduate school following their Peace Corps service, it is often helpful to file state taxes each year of your service. This will assist you when it comes to documenting your in-state status for admissions and tuition payments.

You risk losing your refund if you don't file your return. If you are due a refund for withholding or estimated taxes, you must file your return to claim it within 3 years of the return due date. The same rule applies to a right to claim tax credits such as the Earned Income Credit.

When should I file my return?

April 15, 2024 – If you are living in the US on this date, you must file your return and pay any tax, if applicable, by this date.

June 15, 2024 – If you are living outside of the US on April 15, 2024, you must file your return and pay any tax, if applicable, by this date.

If you are living outside of the United States and Puerto Rico and your main place of business or post of duty is outside of the United States and Puerto Rico, you are allowed an automatic 2-month extension until June 15 to file your return and pay any tax due. If you use this automatic 2-month extension, you must attach a statement explaining the above situation which qualifies you for the extension.

Generally, [interest](#) accrues on any unpaid tax from the due date of the return until the date of payment in full. The interest rate is determined quarterly and is the federal short-term rate plus 3 percent. Interest compounds daily.

In addition, if you file a return but do not pay all tax shown as due on time, you will generally have to pay a late payment penalty. The [failure to pay penalty](#) is one-half of one percent for each month, or part of a month, up to a maximum of 25% of the amount of tax that remains as unpaid from the due date of the return until paid in full. The one-half of one percent rate increases to one percent if the tax remains unpaid 10 days after the IRS issues a notice of intent to levy property. Be aware that the IRS applies payments to the tax first, then any penalty, then to interest. Any penalty amount that appears on your bill is the total amount of the penalty up to the date of the notice, not the penalty amount charged each month.

If you owe tax and don't file on time, there is a penalty for not filing on time. The [failure to file penalty](#) is usually five percent of the tax owed for each month, or part of a month that your return is late, up to a maximum of 25%. If your return is over 60 days late, there is also a minimum penalty for late filing; it is the lesser of \$485 or 100 percent of the tax owed unless your failure to file was due to reasonable cause and not willful neglect.

Generally, there are no penalties for late filing if you are due a refund or owe no taxes.

What if I need more time?

If you still need more time to file, file for an extension using IRS form [4868](#), Application for Automatic Extension of Time to File U.S. Individual Tax Return. This form can be filed electronically if you use tax software. Please be aware that an extension of time to file is NOT an extension of time to pay.

What information do I need to complete my tax return?

In addition to any other tax documents you may have, you will need your Peace Corps W-2 or Summary of Taxable Allowances.

How can I file my tax return?

Paper — Get the forms from your local library or www.irs.gov. Fill them out and mail them in according to the instructions for that form.

Free e-file — You can e-file for free using a variety of tax software or IRS online forms that can be filled in and e-filed. Your adjusted gross income must be under \$73,000 to qualify, and some providers include a free state tax return. IRS helps taxpayers find free file software programs through its [freefile](#) program, and well known tax preparation software programs are available through this program.

Free tax prep clinics — The IRS supports the VITA program (Volunteer Income Tax Assistance). This program provides free tax preparation services to low-income taxpayers all across America. To find a site near you, call 1-800-TAX-1040 or visit the IRS [website](#).

Tax software program or the website of a service or professional help from an accountant or tax professional.

How do I sign my return electronically?

To file your return electronically, you must sign the return electronically using a personal identification number (PIN).

If you are filing online using software, you must use a Self-Select PIN. The Self-Select PIN method allows you to create your own PIN. If you are married filing jointly, both you and your spouse will each need to create a PIN and enter these PINs as your electronic signature.

A PIN is any combination of five digits you choose, except five zeros. If you use a PIN, there is nothing to sign, and nothing to mail, not even your W-2s.

To verify your identity, you will be prompted to enter your adjusted gross income (AGI) from your originally filed 2022 federal income tax return, if applicable. Do not use your AGI from an amended return (Form 1040X) or a math error correction made by IRS.

AGI is the amount shown on your 2022 Form 1040, line 11; Form 1040NR, line 11; or Form 1040-SR line 11. If you did not file a 2022 return, enter \$0.

If you do not have your 2022 income tax return, call the IRS at 1-800-829-1040 to get a free transcript of your return. (If you filed electronically last year, you may be able to use your prior year PIN to verify your identity instead of your prior year AGI. The prior year PIN is the five-digit PIN you used to electronically sign your 2022 return). You will also be prompted to enter your date of birth (DOB). Make sure your DOB is accurate and matches the information on record with the Social Security Administration by checking your annual social security statement.

See more from the IRS on the [Self-Select PIN](#).

Can my Privacy Act Waiver designee sign my return for me?

The Privacy Act Waiver form you may have signed is not a Power of Attorney. It is simply a document that informs Peace Corps that you are willing to let us release financial information to your designee. A Privacy Act Waiver designee has no standing with the IRS and will not be recognized as a Power of Attorney. The Privacy Act Waiver designee may be able to prepare the return and have the Volunteer sign electronically.

Can my Power of Attorney sign my return for me?

The IRS has a form for power of attorney relating to filing your income tax return. Form [2848](#) and instructions are available on the IRS [website](#). Information on the use of power of attorney to file annual tax returns can be found in [IRS Publication 947](#).

When should I pay any taxes I owe?

Pay any taxes owed by your filing due date, April 15, 2024, or June 15, 2024, if you are living outside the US.

Filing for an extension gives you an extension of time to file, not an extension of time to pay.

Failure to pay by the due date makes you subject to penalties and interest.

PEACE CORPS INCOME

What is my Peace Corps income?

There are several types of Peace Corps income, and not all Peace Corps Volunteers will have all types of income. 2023 Peace Corps income includes:

- Readjustment allowance: All PCVs earned \$400/month. Volunteers on a service extension or serving in Peace Corps Response earned \$500/month.
- Pre-Service Training Walk-Around Allowance: The money received during PST to cover small expenses.
- Living Allowance: Money to provide for a PCV's basic needs in their country of service.
- Leave Allowance: All PCVs earn \$40/month for leave. It is paid with living allowance.
- Special Leave Allowance: \$40/day for up to 30 days paid to PCVs who extend their service for a year.
- Evacuation Allowance: Money paid to Volunteers and Trainees who have closed their service due to an evacuation or unplanned suspension of a country program.
- Per Diem: Money paid to PCVs while away from site (ISTs, conferences, etc.)
- Medical Leave Allowance: Money given to a PCV on medical leave out of country

Please note that per diems (staging, in-service training, volunteer conference, evacuation, medical, etc.), Admin Hold, medical leave, and settling-in allowance are NOT taxable and do not need to be reported on your tax return.

Is my Peace Corps income taxable?

Some Peace Corps income is fully taxable; some is partially taxable; some is not taxable. Some income is subject to FICA taxes (Social Security & Medicare taxes).

Peace Corps Income	Income Tax	FICA Taxes	On W-2?	1040 Line
Readjustment Allowance	100% Taxable	100% Taxable	Yes	1
PST Walk-Around Money	100% Taxable	Not taxable	Yes	1
Living Allowance	Partially Taxable	Not taxable	Yes	1
Leave Allowance	100% Taxable	Not taxable	Yes	1
Evacuation Allowance	100% Taxable	Not taxable	Yes	1
Special Leave Allowance*	100% Taxable	Not taxable	Yes	1
Untaxed Allowances	Income Tax	FICA Taxes	On W-2?	1040 Line
Per Diems	Not Taxable	Not Taxable	No	N/A
Settling-in allowance	Not Taxable	Not Taxable	No	N/A
Medical Leave Allowance**	Not Taxable	Not taxable	No	N/A

* \$40 per day for up to 30 days paid to volunteers who extend service for 1 year and take special leave.

** Allowance paid while Volunteers are on medical leave in or out of their country of service.

I received my full amount of readjustment allowance. How do I report that on my tax return?

The full amount of the readjustment allowance you received at the end of your service does not need to be reported on your tax return. Readjustment allowance is reported as it is earned and not when it is received. Your W-2 will report the amount of readjustment allowance you earned for that tax year and what should be reported on your tax return, if applicable. Readjustment allowance you may have earned in prior years has already been reported in prior year W-2s.

How do I enter my Peace Corps income on my tax return?

All taxable Peace Corps income should be reported on the wages line. This is line 1 form 1040.

I took the travel stipend instead of a plane ticket home. Is that taxable?

No, it is not taxable and will not show up anywhere on your tax return.

W-2 QUESTIONS

What's on my W-2?

Readjustment allowance earned monthly from January 1, 2023 – End of Service: PCVs earned \$400/month, effective May 1, 2022. Volunteers on a service extension or serving in Peace Corps Response earned \$500/month, effective May 1, 2022.

The 2023 W-2 includes earnings from the following types of allowances:

- 1) Readjustment Allowance and the applicable FICA taxes that were withheld for the readjustment allowance earned during the year: Federal Income Tax withheld (if any), Social Security taxes (6.20%) and Medicare taxes (1.45%)
- 2) The Taxable portion of your Living Allowance
- 3) Leave Allowance earned monthly
- 4) Any Special Leave payments received
- 5) Evacuation Allowance
- 6) PST Walk-around Money

When will I get my W-2?

2023 W-2s will be distributed before January 31, 2024, by mail or electronic access via the Employee Express (EEX) online portal. If you have not received your W-2 by mail or a notification via e-mail by mid-February, send an email to taxhelp@peacecorps.gov with your name, country of service and address. W-2s can be sent to your home of record or current address.

My W-2 was damaged. What should I do?

Send an email to taxhelp@peacecorps.gov with your name, country of service and address. W-2s can be sent to your home of record or current address.

My W-2 was sent to my old address. What should I do?

Send an email to taxhelp@peacecorps.gov with your name, country of service and address. W-2s can be sent to your home of record or current address. Please note that this will not update your address in the Peace Corps system.

My W-2 has an error. What should I do?

If your name or Social Security number is incorrect on your Peace Corps W-2, cross out the error and write in the correction. You can still submit the W-2 with a marked correction to the IRS; you do not need a new W-2 issued by Peace Corps. However, if you do have a change to your name or Social Security number, please contact Peace Corps immediately so we can update our records and the file we submit to the Social Security Administration and IRS. You may not correct any dollar amounts on your W-2. If you feel the amounts listed on our W-2 are incorrect, please immediately contact Peace Corps Volunteer and PSC Financial Services at taxhelp@peacecorps.gov to allow us to investigate and reissue if needed.

My Close of Service was in December 2022. Why did I get a 2023 W-2 but I did not get a 1095-C?

Volunteers who closed their service or early terminated in December 2022 are considered to have income in the following tax year for the purpose of Readjustment Allowance earnings because the final Readjustment Allowance earning is reported on the first of each month for the previous month. The last prorated or full Readjustment Allowance earning for December was reported as earned on January 1, 2023. Although you have received a W-2 for 2023, you will NOT receive a 1095-C for 2023 tax year because you did serve any days in the calendar year 2023.

What is Peace Corps' Employer Identification Number (EIN) and address?

- Employer EIN: 53-0261522
- Address: Peace Corps 1275 First Street NE Washington DC 20526

TAX BENEFITS

Am I eligible for the Earned Income Credit?

The EIC has several tests. You must meet all the tests to qualify. The test that is most difficult for PCVs to meet is that you must have been physically present in the United States for more than half the year. Maintaining a home in the US does not count as being in the US. There is a special rule for military which counts overseas service as being in the United States. That rule does not apply to Peace Corps Volunteers. If you would like to find out more about the EIC, please visit IRS's [website](#).

MISCELLANEOUS

I collect Social Security benefits. Will my Peace Corps income affect my benefits?

Under federal law, people who are receiving Social Security benefits and who have not reached full retirement age are entitled to receive all of their benefits as long as their earnings are under certain limits. The full retirement age for Social Security benefits is found [here](#). See the full Social Security Administration article [here](#).

Taxable Social Security Benefits

Some people must pay taxes on part of their Social Security benefits and others do not pay taxes on their benefits.

A quick way to find out if any of your benefits may be taxable is to add one-half of your Social Security benefits to all your other income, including any tax-exempt interest. Next, compare this total to the base amounts below. If your total is more than the base amount for your filing status, then some of your benefits may be taxable.

The three base amounts are:

\$25,000 - for single, head of household, qualifying widow or widower with a dependent child or married individuals filing separately who did not live with their spouse at any time during the year

\$32,000 - for married couples filing jointly

\$0 - for married persons filing separately who lived together at any time during the year

For additional information please visit the IRS [website](#) or review [Notice 703](#).

I'm a Massachusetts resident. What goes on the Massachusetts Schedule HC?

If you purchased post-service insurance, use this information on Schedule HC:

SHIFTT:

- Name of insurance company or administrator: International Medical Group, Inc. for Peace Corps
- FID number of insurance co. or administrator: 35-1785962
- Subscriber Number: Your Peace Corps Volunteer ID number

Can my parents claim me as dependent?

To claim a child as a dependent, the child must meet the **qualifying child test** or the **qualifying relative test**. To meet the qualifying child test, the child must be younger than the parent at the end of the calendar year, either be younger than 19 years old or be a student and younger than 24 years old or any age if permanently disabled. There is no age limit on claiming your child as a dependent if the child meets the qualifying relative test. For additional information, please visit the IRS website for a [tool](#) to help determine who can be claimed as a dependent. In addition to meeting the qualifying child or [qualifying relative](#) test, you may claim a dependency exemption for your child as long as all of the following tests are met:

1. Dependent taxpayer test
2. Citizen or resident test, and
3. Joint return test

1095-C

Does Peace Corps provide health insurance coverage that meets the minimum essential requirement of the Affordable Care Act?

The individual shared responsibility provision of the Affordable Care Act requires you have a minimum health insurance coverage also known as minimum essential coverage. The health insurance that is provided to you while you were in service meets the minimum essential coverage provision of the Affordable Care Act. This insurance coverage is a government-sponsored program. If you need more information about this, please visit the IRS website [here](#).

Does the SHIFTT insurance meet the minimum essential requirement of the Affordable Care Act?

No, the SHIFTT insurance does not meet the minimum essential coverage provision of the Affordable Care Act. More information on minimum-essential coverage is available on the IRS [website](#).

Do I have to file a tax return to report health insurance coverage?

If you are not required to file a federal income tax return for a year because your gross income is below your return filing threshold, you do not need to file a return solely to report your coverage. Note that beginning in Tax Year 2019, Forms 1040 and 1040-SR no longer have the “full-year health care coverage or exempt” box and Form 8965 (Health Coverage Exemptions) is no longer used. The shared responsibility payment is not required if you did not have minimum essential coverage for part of or all the year.

Do I need to send the 1095-C to IRS when I file my tax return and should I wait to receive the 1095-C before I prepare and file my tax return?

No. Although you may use the information on the forms to help complete your tax return, these forms should not be attached to your return or sent to the IRS. You should keep the forms for your records with your other important tax documents. You do NOT have to wait to receive or access the 1095-C to file your tax return. You were fully covered by Peace Corps medical coverage during your service. If you entered service at any date of a particular month, then you are covered from that month through the month you ended your service.

Example: If Jane Doe entered service on January 1, 2023, and ended service on March 18, 2023, then Jane was covered by Peace Corps medical services from January 2023 to March 2023. They could use this information to complete their tax return without having to wait for the 1095-C.